

Ms. YING XUE
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EDUCATION

Georgetown University Law Center, Washington, D.C.

Master of Laws in International Legal Studies with a Certificate in World Trade Organization Studies, May 2009

Honors: Fellow, Institute of International Economic Law (IIEL), academic year 2008-2009

Relevant Courses: International Law II, International Business Transactions, International Trade Law and Regulation, International Commercial Arbitration, Corporations, Conflicts of Laws: Choice of Law, International Project Finance, Pre-Negotiation Strategies for Cross-Border Transactions

China University of Political Science and Law, Beijing, China

Bachelor of Laws in Chinese Law (law degree), June 2005

Award: Ministry of Education Scholarship for Academic Excellence (offered to 5 out of 2,000 graduates)

Activities: Research Assistant, Constitution Institute, 2004-2005

Hebei North University, Department of Foreign Languages, Hebei Province, China

Bachelor of Arts in Comparative English Literature, July 2003

EXPERIENCE

Baker & McKenzie, Beijing, China

Legal Assistant, July 2005-July 2008

- Provided legal assistance to partners advising both foreign and domestic clients on the legal aspects of foreign direct investment in China, including forming equity and cooperative joint ventures, and wholly foreign-owned companies.
- Conducted research for preparation of cases where partners represented foreign banks in the negotiation and issuance of commercial loans to various Chinese banks and business enterprises. Drafted memoranda advising numerous large Chinese industrial enterprises on obtaining foreign governmental soft loans.
- Issued legal opinions on the validity of loan agreements to international commercial banks.
- Participated in negotiation meetings between law firm partners and members of the *China Reconstruction Bank* with *Merrill Lynch* for the establishment of China's first investment bank.
- Assigned by managing partner to develop a library of contracts of sales and leasing agreements templates, resulting in the development and creation of an on-line database for use by the lawyers in the firm.
- Researched and compiled all necessary legal documentation to participate in China's state-owned water company public bidding processes on behalf of a leading European water company. Served as chair of the team of four legal assistants conducting due diligence reviews for this project.

China University of Political Science and Law, Beijing, China

Research Assistant, *Constitution Institute*, 2004-2005

- Conducted in-depth research on matters related to Chinese constitutional law such as laws of contract, torts, property, and corporate and financial law.
- Assisted Director of the Constitutional Institute in researching and drafting a book on China's leading constitutional laws. The book was published in 2006 with an acknowledgement to the work I conducted for this project.

China's General Consulate, London, England

Advisor, September 2003-May 2005

- Assisted consular staff in the Passport Department with investigations to determine each applicant's status.
- Trained four prospective consular officers and provided feedback on a regular basis on their performance.
- Managed cases involving both Chinese and U.K. international private law, trusts and estates, family and criminal law matters.
- Assigned as Staff representative to negotiate disputes between staff members and, as a result, developed mediation skills.

SKILLS AND BAR MEMBERSHIPS

Language Skills: Chinese (native Mandarin, Beijing, Hunan and Zhejian dialects), English (fluent).

Computer Skills: Westlaw, Lexis-Nexis.

Bar Memberships: China Bar Association and China Comparative Law Association, member since 2006.
China Lawyer Qualification Exam, 2007.