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Katherine Mary Cook

EDUCATION

GEORGETOWN UNIVERSITY LAW CENTER, Washington, D.C.

Candidate *LL.M. in Securities and Financial Regulation*, May 2008

Relevant Courses: Introduction to Investment Law and Practice (focusing on mutual funds, Investment Company Act and Investment Advisers Act); Corporations Law; Disclosure Under the Federal Securities Law; International White Collar Crime; Futures Regulation and the Commodity Exchange Act; Securities Regulation; Hedge Funds, Private Equity Funds and Other Similar Investment Vehicles; and Securities Litigation

Research Paper: The "Hedge Fund Rule" and *Goldstein v. SEC*

UNIVERSITY OF MARYLAND SCHOOL OF LAW, Baltimore, MD

J.D. cum laude (Concentrations: Business and Accounting Law), May 2007

GPA: 3.31/4.0

Activities: Law Review; Assistant Editor, *The Maryland Journal of Corporate Law*

THE CATHOLIC UNIVERSITY OF AMERICA, Washington, D.C.

B.A., cum laude (History and Philosophy), May 2002

GPA: 4.3/5.0

EXPERIENCE

**U.S. SECURITIES AND EXCHANGE COMMISSION, OFFICE OF COMPLIANCE,
INSPECTIONS AND EXAMINATIONS (OCIE)**

Washington, D.C.

Legal Intern (reporting to Director of OCIE)

January 2008-Present

- Conduct research and prepared memoranda on agency discretion with respect to 'no action' letters, Regulation D requirements, broker-dealer and investment adviser registration, Regulation NMS and continued listing standards.
- Assist Director in drafting comment letter on real estate investment trust structure.
- Prepare summary reports on proposed extension of filing dates for newly listed companies and SEC 'black-out' restrictions.

SUPERIOR COURT OF THE DISTRICT OF COLUMBIA

Washington, D.C.

Judicial Intern, The Honorable Judge O. Vincent

July 2006-September 2006

- Wrote and edited drafts of orders regarding motions, uncontested divorce decrees, custody and visitation orders.
- Conducted research on substantive and procedural regarding product liability, non-compete clauses, jurisdictional and conflict of laws issues. Updated law chamber files for hearings.

MARKS, O'NEILL, O'BRIEN & COURTNEY, P.C.

Wilmington, DE

Law Clerk (offered permanent position)

June-August 2005 and June-August 2004

- Conducted legal research and drafted memoranda for supervising partner on broad range of issues including partnership disputes, premises liability, fraudulent misrepresentation, and IRS claims for refund and request for abatement.

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- Assisted supervising attorneys in trial preparation regarding Chapter 11 and Delaware Fraudulent Conveyance Act.
- Reviewed articles of incorporation for a foreign holding company and summarized relevant information for SEC filings.
- Drafted interrogatories, discovery responses, responses to requests for documents, pleadings and motions on personal injury suits.

CONGRESSIONAL RESEARCH SERVICE, AMERICAN LAW DIVISION

Washington, D.C.

Law Clerk

June 2003-August 2003

- Researched and wrote objective, nonpartisan legal analysis for members of U.S. Congress on topics including the Racketeering Influenced and Corrupt Organization Act, tax-exempt corporations and the constitutionality of tax deductions for tuition at religious schools.
- Communicated with Congressional staff regarding constituent questions such as the use of social security numbers as personal identification, obtaining a right of way on federal highways, and the definition of disabled under the Americans with Disabilities Act.

VOLUNTEER LAWYERS PROJECT

Washington, D.C.

Law Student Intern

May 2002-August 2002

- Interviewed low income clients seeking legal assistance and advised them on legal rights, obligations, and availability of uncollectible status, innocent spouse relief, earned income credits and dependency deductions.
- Reviewed tax documents and prepared and filed income tax returns.
- Drafted procedural and substantive family law training materials for volunteers and pro-bono attorneys.

LIZ ALBERT DESIGN

New York, N.Y. and Washington, D.C.

Director of Operations (reporting to Company President)

June 1999-August 2000

- Responsible for overseeing opening of flagship store in New York and boutique in Washington, D.C. by collaborating with Company President, contractors, architects, designers, and vendors.
- Reported monthly (verbal and written) to Company Board and Chief Financial Officer, and managed and supervised staff of eight (three direct reports).
- Tracked inventory, maintained accounts and managed payroll, assisted in development of marketing strategy, and wrote and designed company operations manual.

PROFESSIONAL MEMBERSHIPS

State Bar of Maryland, pending swearing in January 2009

Member, American Bar Association Young Lawyers Division