The Taxation Interview Program (TIP) is the nation’s premier job fair for graduate tax students. Since 2001, Georgetown University Law Center (Georgetown Law) has partnered with New York University School of Law (NYU Law) to sponsor this job fair, which enables private and public sector employers to interview, on one day and in one place, some of the most promising young tax students in the country. Employers also have the option of collecting candidate resumes through TIP.

In past years, top law firms, government agencies, corporations and major accounting firms from across the country have participated in TIP.

This year’s program is scheduled for Friday, February 26, 2016, at the Embassy Suites Hotel in Arlington, Virginia.
Candidates

As in prior years, employers will have the opportunity to pre-screen resumes and to select the specific candidates whom they wish to interview. The candidate pool will include:

› Tax LL.M. candidates from Georgetown Law and NYU Law, including both U.S.- and foreign-trained attorneys. Most candidates are pursuing their degrees as full-time students, but some part-time students will also participate.

› Tax LL.M. graduates from Georgetown Law and NYU Law who are in their final year as law clerks for Judges of the U.S. Tax Court.

› Georgetown Law and NYU Law students enrolled in and recently graduated from the LL.M. portion of the J.D./LL.M. joint degree program in Taxation.

› Georgetown Law Tax LL.M. students who are also enrolled in the Certificate in Employee Benefits, Certificate in State and Local Taxation, Certificate in Estate Planning and Certificate in International Taxation programs, and NYU Law students enrolled in the L.L.M. in International Taxation.

Symplicity

Employers interested in participating in TIP 2016 will be able to register and manage their accounts online through Symplicity (https://law-tip-csm.symplicity.com/employers/). The deadline for registering for TIP 2016 is Friday, January 22, 2016. All other important employer dates and deadlines are listed to the right.

100% Employer Pre-Screened

TIP is a 100% employer pre-screened program. Employers submit a job description and request resumes and other application materials (cover letter, J.D. and LL.M. transcripts) through the online system. These requirements are communicated directly to students, who are thus aware of the employer’s hiring criteria. Employers may choose to interview candidates in 20-minute or 30-minute interview slots.

TIP Employer Luncheon

Employers who participate in TIP on February 26, 2016, are also invited to attend an employer luncheon at the Embassy Suites Hotel. Not only will employers have an opportunity to connect with their professional colleagues who are interviewing students at TIP, they will also have the chance to meet administrators and professors of the Graduate Tax programs at Georgetown Law and NYU Law.

Employer Dates and Deadlines

December 2, 2015
› Employer registration opens

January 22, 2016
› Deadline for employer registration

January 25, 2016
› Employer registration fees due
› Employer registration fees become non-refundable

January 26, 2016
› Deadline for employers to book rooms at the Embassy Suites Hotel at a discounted rate

January 28, 2016
› Employers conducting interviews on February 26, 2016 at TIP may begin viewing student resumes

February 4, 2016
› Employers participating under the resume collection option for TIP may begin viewing student resumes

February 8, 2016
› Deadline for employers to submit primary and alternate candidate interview selections

February 12, 2016
› Deadline for employers to provide hotel booking information

February 19, 2016
› Employers may view final interview schedules

February 26, 2016
› Taxation Interview Program and TIP Employer Luncheon
Registration Fees

› For private entities: $400 (initial interview schedule)
› For government agencies: $300
› Each additional interview schedule: $300
› Resume collections: $200

Upon registering, employers will receive an invoice for participation. Checks should be made payable to:

Georgetown University Law Center
Office of Graduate Programs
Attention: Molly Scott
600 New Jersey Avenue, NW
Hotung 5000
Washington, D.C. 20001-2022

Please note that fees are non-refundable after January 25, 2016.

Hotel Arrangements

TIP will take place on Friday, February 26, 2016, at the Embassy Suites by Hilton Crystal City National Airport (1300 Jefferson Davis Highway, in Arlington, Virginia 22202).

Employers are responsible for making their own room reservations and for paying for all hotel expenses. Each employer should reserve one room for each interview schedule and should identify the entity they represent as a participant in the TIP Program.

If room(s) are reserved by January 26, 2016, and while available, program participants will receive a special, total discounted hotel rate of $149 per night for the cost of a two-night stay on February 25 and 26. A two-night stay is required in order to conduct interviews throughout the day on Friday, February 26.

Reservations can be made through 1-800-EMBASSY with the reservation code GUL or by booking online at a specific TIP group reservation Web site: http://tinyurl.com/tip2016hotel.

Non-discrimination Policy

Georgetown Law and NYU Law are committed to a policy that prohibits discrimination and harassment in education and employment because of age, color, disability, family responsibilities, gender identity or expression, genetic information, marital status, matriculation, national origin, personal appearance, political affiliation, race, religion, sex, sexual orientation, veteran’s status, or any factor prohibited by law. By registering for this program, employers affirm their intent to comply with this policy.

Questions

For more information about TIP 2016, please contact Molly Scott, Esq., Assistant Director of Graduate Career and Professional Development, by phone at (202) 662-9036, or by e-mail at taxrecruit@law.georgetown.edu.