LL.M. ACADEMIC EXTERNSHIP PROGRAM

***This is a list of pre-approved organizations.***


*If specific details are not given for what constitutes an application packet, we suggest you submit a cover letter, resume, writing sample, and list of anticipated Fall/Spring courses.*

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U.S. AGENCY FOR INTERNATIONAL DEVELOPMENT (USAID)

The U.S. Agency for International Development (USAID) is responsible for administering the United States Government's economic and humanitarian foreign assistance program. The Office of the General Counsel, which provides legal advice and guidance for all of the agency's operations worldwide, has legal internship positions for J.D. candidates who have completed at least one year of law school and, occasionally, for students seeking law degrees subsequent to receiving their J.D.

Legal interns work with the Assistant General Counsel and his or her staff lawyers in one or more of the following divisions of the General Counsel's Office: Acquisition and Assistance; Africa; Asia/Middle East; Democracy, Conflict and Humanitarian Assistance; Economic Growth, Education and the Environment; Ethics and Administration; Europe and Eurasia; Global Health; Latin America and the Caribbean; Legislation and Policy; and Litigation and Enforcement.

The work normally assigned to an intern in most of the office divisions consists primarily of legal research, the writing of memoranda and the drafting and review of legal documents. USAID legal interns are regularly included in the bi-weekly meetings of the entire legal staff, during which current issues relating to USAID in general, and to specific foreign assistance programs in particular, are presented and discussed.

An intern should be able to work a minimum of 15 hours per week during the fall or spring. Specific work hours can be determined between the intern and the particular division(s) to which he or she is assigned.

Although USAID cannot offer compensation for legal internship work, many legal interns arrange with their law schools for credit and/or financial assistance for the time they spend at the agency.

Those interested in a legal internship position at USAID should send a resume to Mark Fittipaldi either by e-mail ([mfittipaldi@usaid.gov](mailto:mfittipaldi@usaid.gov)) or at the following address:

U.S. Agency for International Development
Office of the General Counsel
Room 6.7.151
1300 Pennsylvania Ave. NW
Washington, D.C. 20523-6601

Applicants should also indicate the approximate dates when they would be available. All legal interns must be United States citizens and have a security clearance. Since the security clearance process can take
as long as three months, resumes should be received by our office at least this far in advance of the time desired for beginning an internship.

For additional information please contact Mark Fittipaldi (by phone at (202) 712-5389 or by e-mail at mfittipaldi@usaid.gov).

ALSTON & BIRD LLP

The Washington, DC office of Alston & Bird would be happy to host a Georgetown LL.M. student for an externship in Fall 2013. Specifically, they are looking for a student interested in State & Local Tax. He or she would be working under the supervision of Kendall Houghton. Applications should be e-mailed to me at stephanie.denney@alston.com.

Stephanie C. Denney
Attorney Hiring Coordinator
New York & Washington, DC Offices
Alston & Bird LLP
The Atlantic Building
950 F Street, NW
Washington, DC  20004-1404
stephanie.denney@alston.com
www.alston.com

Please include a cover letter, resume, and list of Fall 2013/Spring 2014 classes. There is no application deadline; applications will be accepted until a selection is made.

AMERICAN BAR ASSOCIATION
Commission on Law and Aging

http://www.americanbar.org/content/dam/aba/administrative/law_aging/2014_InternExternFlyer.authcheckdam.pdf

The American Bar Association Commission on Law and Aging externship program aims to provide law students—especially those who may be interested in pursuing a career focusing on law and aging issues—with experience in a nationally known organization in that field.

The ABA Commission on Law and Aging was established in 1979. The Commission examines and responds to law-related issues of aging, including health and long-term care, income maintenance, housing, guardianship and alternatives, court access, elder abuse, due process rights in government programs, and the rights of older persons generally. The Commission also seeks to enhance legal resources for older persons.

Description of Interns’ Responsibilities: Each intern will be assigned to produce at least one major product (a report, article, analysis, bibliography, etc.) under the supervision of a staff attorney. In addition, the intern will assist staff attorneys in researching or monitoring other legal/policy developments or in working on an identifiable component of a larger research or writing project. The core focus will be chosen from among several current priorities of the Commission which include: nursing home/long-term
care access and quality issues; Medicare/Medicaid coverage issues; health care decision-making developments; state guardianship law reform; elder abuse; international perspectives in elder rights.

**Qualifications Needed:**

- Good research and writing skills
- Public interest orientation, especially in the field of law and aging
- Self-initiative, intelligence, good interpersonal skills, and a willingness to learn and work under supervision.

**Time Period and Hours:** Start and end dates will be negotiated with the applicant. The student will be expected to be at the Commission office for a set number of hours per week, to be arranged. There is no stipend for the externship.

**Application:** Via email, please send resume, a brief writing sample and a cover letter explaining your interest to Erica Wood and David Godfrey at:

ABA Commission on Law and Aging  
740 Fifteenth St., NW  
Washington, DC 20005  
sarce@staff.abanet.org

**Questions?** Erica Wood, Assistant Director: Erica.Wood@Americanbar.org, or David Godfrey, Senior Attorney: David.Godfrey@Americanbar.org

**Website:** www.abanet.org/aging

http://www.americanbar.org/content/dam/aba/administrative/law_aging/2014_InternExternFlyer.authcheckdam.pdf

**AMERICAN BAR ASSOCIATION**  
**Rule of Law Initiative**

“The ABA Rule of Law Initiative is a public service project of the American Bar Association dedicated to promoting rule of law around the world. The ABA Rule of Law Initiative believes that rule of law promotion is the most effective long-term antidote to the pressing problems facing the world community today, including poverty, economic stagnation, and conflict.”

The ABA Rule of Law offices in DC often have several internship/externship opportunities. Check their website at http://apps.americanbar.org/rol/, and the list of open positions at http://apps.americanbar.org/rol/opportunities/positions.shtml.

**AMNESTY INTERNATIONAL (“AI”)**

Amnesty International USA (AIUSA) offers internships with the Washington, DC Office. All internships are unpaid; however, daily commuting and program related expenses are reimbursed. Although our business hours are 9:00 am-5:00 pm Monday through Friday, our internship program offers flexible hours to accommodate class and work schedules, and we encourage all who are interested to apply.
The programs that offer externships include: the Domestic USA Program; the Refugee Program; Government Relations: Domestic Human Rights & International Justice; Government Relations: Europe/Eurasia; and the Program to Abolish the Death Penalty.

The duties differ depending on the program, however, they may include researching relevant human rights issues and legislation; writing briefs, memos or on-line actions; attending coalition meetings or Congressional briefings and hearings; assisting with campaign strategy, implementation, and advocacy events; monitoring press accounts of relevant issues.

Applicants should email a resume, cover letter and writing sample to the Internship Coordinator, at ic-dc@aiusa.org.

- In the email, please include the program of interest, as well as the semester for which you are applying. In the subject line please identify the semester for which you are applying.
- Please label all documents either in one attachment or in the following format: Last name, First name, Cover Letter; Last name, First name, Resume; Last name, First name, Writing Sample. Any applications not labeled this way will not be considered.
- In your cover letter, please indicate the number of days and hours per week that you will be available for an internship, including start and departure dates.
- Your writing sample should be 2-4 pages in length and may focus on any topic. It could be a recently written term paper, news article, etc.
- Finally, please submit all of your materials together. An incomplete application will not be considered.

Please review all application instructions carefully, as applications submitted incorrectly will not be considered.

**Deadlines:** Fall- June 30th, Spring-September 30th, Summer-February 1st

**Questions:** Internship Coordinator
Amnesty International USA
600 Pennsylvania Ave, SE, Suite 500
Washington, DC 20003
202.544.0200 x267
ic-dc@aiusa.org

**Website:**

**BAKER HOSTETLER**

Baker Hostetler is looking for LLM externs for Fall 2013 in the areas of:

- private wealth and charitable topics, and
- traditional tax issues (corporate, partnership, etc.) with the potential for international transactions and controversy.
Application Deadline: August 23, 2013

Your application packet should consist of a cover letter, resume, and list of your Fall 2013/Spring 2014 courses.

For the private wealth/charitable area, send your application packet to:

   Edward J. Beckwith, Esq.
   Baker Hostetler
   Washington Square, Suite 1100
   1050 Connecticut Avenue, NW
   Washington, DC 20036-5304
   ebeckwith@bakerlaw.com

For traditional tax issues (corporate, partnership, etc.) with the potential for international transactions, please direct your email to:

   John Lehrer, Esq.
   Baker Hostetler
   Washington Square, Suite 1100
   1050 Connecticut Avenue, NW
   Washington, DC 20036-5304
   jlehrer@bakerlaw.com

CAPLIN & DRYSDALE
Exempt Organizations Group

Caplin & Drysdale (www.caplindrysdale.com) is pleased to offer an externship for Tax LL.M. students who are interested in earning academic credit while gaining practical work experience during the Fall 2013 semester. The extern will work with attorneys in our Exempt Organizations group, a nationally recognized exempt organizations practice advising a diverse array of leading nonprofit organizations, including publicly supported charities, private foundations, universities, advocacy organizations, political organizations, and churches.

Over the course of the 11-week externship, we will provide a variety of projects that will expose the extern to the legal/regulatory framework governing the nonprofit sector, our clients’ legal issues, and this fascinating area of tax law. Projects may include: research, preparing organizing documents and applications for tax-exempt status, and assisting attorneys in preparing articles, presentations, and client alerts regarding recent IRS/Treasury guidance and legislative developments. The extern will work in our office, at One Thomas Circle, NW, for 10-15 hours per week.

The ideal applicant will have experience (or at least strong interest in) working with nonprofit organizations. All applicants must have strong academic credentials, excellent written and oral communication skills, attention to detail, and the ability to work as a team player. To apply, please email your cover letter, resume, transcript, and a writing sample to Ms. Nawel L. Amerg, Attorney & Paralegal Recruitment Manager (namerg@capdale.com).
Application Deadline: August 23, 2013

Address for cover letter:

Ms. Nawel L. Amerg  
Attorney & Paralegal Recruitment Manager  
Caplin & Drysdale, Chartered  
One Thomas Circle, NW  
Washington, DC 20005

CENTER FOR INTERNATIONAL ENVIRONMENTAL LAW (CIEL)

The Center for International Environmental Law (CIEL) is a public interest, not-for-profit environmental law firm founded in 1989 to strengthen international and comparative environmental law and policy around the world. We provide a full range of environmental legal services in both international and comparative national law, including: policy research and publication, advice and advocacy, education and training, and institution building. Our program areas include Climate Change, Biodiversity and Wildlife, Trade, International Financial Institutions, Law and Communities, Persistent Organic Pollutants and Human Rights and the Environment. Our work covers more than sixty countries on six continents, with emphasis on the Western Hemisphere, Central and Eastern Europe and the Newly Independent States, Asia and Africa.

Qualifications: Successful applicants generally possess excellent research and writing skills and a strong dedication to public interest law. CIEL actively seeks applicants with diverse backgrounds, especially qualified students from the global South. We prefer externs who can work a minimum of 15 hours per week.

Duties of Extern: Extern responsibilities include researching and writing about areas of international law and policy, assisting with policy analysis and advocacy, attending meetings and conferences, assisting with the production of CIEL publications, and otherwise working closely with CIEL staff on various projects.

Applicants need to submit, via e-mail, to info@ciel.org:

- Cover letter
- Resume
- Sample of legal writing

Alternatively, you may mail your application to:

Center for International Environmental Law  
Attention: Intern Coordinator  
1350 Connecticut Avenue, N.W., Suite 1100  
Washington, D.C. 20036

Website: http://www.ciel.org/Education_Training/Internships_DC.html
COMMODITY FUTURES TRADING COMMISSION (CFTC)
Division of Enforcement

The Commodity Futures Trading Commission (CFTC) was created by Congress in 1974 as an independent agency with the mandate to regulate commodity futures and option markets in the United States. The agency protects market participants against manipulation, abusive trade practices and fraud. Through effective oversight and regulation, the CFTC enables the markets to serve better their important functions in the nation's economy—providing a mechanism for price discovery and a means of offsetting price risk.

**Qualifications:** Applicants should possess strong writing and analytical skills, and preferably, possess experience with financial instruments - commodities, derivatives, securities, and foreign currencies. All applicants with an interest in financial regulation, investigation, and complex civil litigation are welcomed and encouraged to apply.

**Duties of Extern:** The Extern is afforded an opportunity to participate in educational seminars and meetings that provide exposure to key individuals and institutions in the commodities market. Depending on the applicant’s interests and background, the selected individual will work with attorneys in the Division of Enforcement as they investigate, develop, and litigate matters at the administrative and federal levels. This work will include applicants being responsible for drafting litigation documents, conducting discovery, analyzing financial data, interviewing witnesses and handling various aspects of complex civil litigation appropriate with their experience.

**Applicants need to submit the following documents, via email, to employment@cftc.gov:**
- Cover letter
- Resume
- Writing Sample (5-10 pages)
- Graduate/Law School Transcripts (if applicable)
- List of current courses

**Address Cover Letter to:** Ms. Shivon Kershaw  
U.S. Commodity Futures Trading Commission  
1155 21st Street, NW  
Washington, DC 20851

**Website:** [www.cftc.gov](http://www.cftc.gov)

CROWELL & MORING (State and Local Taxation)

Crowell & Moring, an international law firm with over 300 D.C. based attorneys is seeking two state tax externs. Members of their tax group are among the best known attorneys in the nation in their respective fields, including federal tax litigation, partnership tax, international tax, and state and local tax. Crowell & Moring’s tax lawyers and lawyers in other practice groups are known for a team-based mindset and collaboration. We seek LL.M. extern(s) during the Fall semester to assist the group’s state tax partners in D.C. with high-end legal research, analysis and writing. This effort may result in scholarly articles, firm alerts, speeches, or internal memoranda. Externs will not be permitted to work on client-billable matters. Externs should not anticipate that a job offer will follow the externship.
Interested students should email a resume, writing sample, and most recent transcript to Walt Nagel at wnagel@crowell.com and Jeremy Abrams at jabrams@crowell.com.

DELOITTE TAX LLP

Deloitte’s DC office is looking for one or two externs to work under the supervision of an attorney in the Washington National Tax office. The extern(s) would also work with and have access to other members of Deloitte’s Multistate Tax Services (MTS) practice.

A large part of the work would be research and writing.

Send a cover letter/resume/list of Fall and Spring classes/writing sample, via email to:

David M. Vistica
Director, Washington National Tax
Multistate Tax Services
Deloitte Tax LLP
555 12th Street N.W., Suite 400
Washington, DC 20004-1207
dvistica@deloitte.com
www.deloitte.com

DEPARTMENT OF JUSTICE

Students should take a look at the DOJ's pages on internships:
http://www.justice.gov/oarm/arm/int/internsum11.htm

DEPARTMENT OF LABOR (DOL)
Civil Rights Center
Office of the Assistant Secretary for Administration and Management

The Civil Rights Center (CRC) enforces various federal statutes and regulations that (1) prohibit discrimination in DOL financially assisted and conducted programs and activities; (2) prohibit discrimination on the basis of disability by certain public entities and in DOL conducted activities; and, (3) prohibit discrimination within DOL itself. The CRC is organized into four Divisions: External Enforcement, Internal Enforcement, Compliance Assistance and Planning, and Counseling and Mediation.

The primary external activities of this agency include: conducting equal opportunity compliance reviews of DOL grant recipients; investigating discrimination complaints filed against DOL grant recipients as well as certain complaints alleging discrimination on the basis of disability by State and local governments; and, providing equal opportunity compliance assistance and training to DOL grant recipients.
The primary internal activities of this agency include: mediating and/or investigating discrimination complaints filed against DOL; investigating complaints alleging discrimination on the basis of disability in DOL conducted programs and activities; and providing compliance assistance and advice to DOL management on their responsibilities under applicable equal employment opportunity laws and regulations.

At least one extern position is available each semester. Externs will work directly with Division Chiefs and may contribute to final agency decisions or other actions of a complex nature taken by this agency. Externs may also engage in original legal research and/or prepare position papers, desk aides, manuals, etc. regarding interpretation/application of the law on core agency work.

**Qualifications:** Applicants must be U.S. citizens. A security clearance may be required. Allow one month for processing. Applicants must possess strong research, writing and analytical skills, some knowledge of equal opportunity/non-discriminations laws, and an ability to work independently.

**Deadline:** It's a rolling deadline. It is suggested that applicants apply at least 2 months prior to start date.

Applicants need to submit by e-mail to Naomi Barry-Perez at barry-perez.naomi@dol.gov:

- cover letter
- resume
- legal writing sample

**Contact Person:** Naomi Barry-Perez, Acting Director, Civil Rights Section

**DEPARTMENT OF LABOR**  
**Plan Benefits Security Division**  
**ERISA Externships**

The Plan Benefits Security Division ("PBSD") is a 40 attorney office charged with enforcing the Employee Retirement Income Security Act ("ERISA") for retirees and workers who depend upon ERISA plans for their health care and retirement income. Our litigation section is a dynamic litigation environment, and our regulations section addresses significant pension and health care policy issues. We have had a successful law student intern program for nearly twenty years. Students are not paid but gain valuable learning experience and exposure to the real world practice of law.

Our litigation attorneys handle cases in federal district and appellate courts involving all types of employee benefit plans, including pension plans, employee stock ownership plans ("ESOPs") and health plans. For example, we bring actions against fiduciaries who make imprudent investments or engage in prohibited transactions and against service providers who charge excessive fees or engage in self-dealing. Defendants include trustees, banks, investment managers, administrators, and corporate plan sponsors. Our work includes high profile cases, such as our successful litigation to recover pension benefits for Enron Corporation's employees.

Our appellate practice has significant national impact, often involving the scope of rights and remedies under ERISA. Our attorneys prepare and argue circuit court appellate briefs in agency-initiated actions and file briefs as amicus curiae in private actions raising issues of public interest. We also prepare draft briefs for ERISA issues argued by the Solicitor General in the Supreme Court.
Our regulations attorneys address important pension and health care policy questions. Their work includes, for example, developing policies, drafting or reviewing advisory opinions and regulations, participating in rulemaking, and analyzing proposed legislation. Some priorities include: genetic information nondiscrimination, mental health parity, and fiduciary requirements for disclosures to participants who have self-directed individual account plans (i.e., plans in which participants themselves select the investments).

Students interested in litigation can expect to conduct legal research, participate in discussions of litigation strategy, draft memoranda, motions, and discovery requests, and assist in drafting appellate briefs. When cases are scheduled for trial, students are involved in trial preparation. Regulatory assignments include assisting attorneys in research related to proposed legislation or regulations and the interpretation of regulations. When multiple assignments are of equal priority, students usually are permitted to select the assignment that interests them the most.

There are no prerequisites, although we expect students to be familiar with legal research techniques. Education or experience in accounting, economics, finance, or health care are useful, but our attorneys have diverse backgrounds, and no specific background is necessary.

Students will be expected to work for **16 hours per week** (i.e., two days in the office).

Interested students should submit a resume to bove.marcia@dol.gov or send it to:

Marcia Bove  
Senior Trial Attorney  
Plan Benefits Security Division  
Department of Labor  
P.O. Box 1914  
Washington, DC 20013.

There is no specific application deadline, but Ms. Bove will be reviewing applications on a rolling basis.

**EGYPTIAN-AMERICAN RULE OF LAW ASSOCIATION (EARLA)**

The Egyptian-American Rule of Law Association (EARLA) seeks a law student to serve as a pro bono law clerk for ten weeks. EARLA is a non-profit organization that provides technical legal assistance to promote the rule of law in Egypt. For more information about EARLA, visit www.earla.org.

Law clerks work on various substantive projects, including but not limited to, drafting policy papers on various aspects of Egyptian law, analyzing ongoing changes in Egypt’s legal system and politics, raising public awareness about rule of law in Egypt through social media, attending conferences on behalf of EARLA, and preparing for and attending high profile public policy panels at leading think tanks. EARLA will consider the following criteria when making its hiring decisions:

- Demonstrated interest in rule of law, international law, and the Middle East
- Ability to work independently and with minimal supervision
- Excellent legal writing skills
- Strong legal research skills
• Ability to multi-task under short deadlines
• Willingness to perform administrative tasks
• Fluency in Arabic speaking or reading is preferred but not required
• Ability to commit a minimum of 10 hours per week during the semester
• Possesses a positive, can-do attitude

Interested law students should send a resume, a transcript, a writing sample, and a brief statement of interest to EARLAEgypt@gmail.com.

ERNST & YOUNG

Ernst & Young will have space for 1 or 2 LLM externs during the Fall 2013 semester in their State & Local Taxation practice. Coursework or prior experience in SALT is required, and preference will be given to LL.M. students enrolled for the SALT Certificate.

Students should send a cover letter, resume, and writing sample, via email, to:

Alan L. Mierke, Esq.
Director, National Tax Department, Indirect Tax Services
Ernst & Young LLP
1101 New York Avenue, NW
Washington, DC 20005

Email: alan.mierke@ey.com

Website: www.ey.com

Application Deadline: August 23, 2013

FEDERAL TRADE COMMISSION (FTC)
Office of International Affairs
Consumer Protection

The Federal Trade Commission (FTC) works to prevent fraudulent, deceptive, and unfair business practices that adversely affect consumers and competition. In recent years, the FTC’s consumer protection and privacy mission has taken on increased international focus as the Internet and other technologies make marketing practices that were once local reach around the globe. The FTC’s Office of International Affairs (OIA) works to further the FTC’s mission by promoting enforcement cooperation with foreign agencies, working with international organizations and networks, and providing technical assistance to developing consumer protection and privacy agencies. OIA’s consumer protection and privacy attorneys provide investigative assistance and share information with consumer protection and other law enforcement counterparts around the world, and assist FTC litigators with the cross-border aspects of their investigations and cases. OIA attorneys also play a significant role in promoting sound consumer protection and privacy policies internationally. Our attorneys have served as consumer protection and privacy experts on U.S. delegations to international organizations and foreign agencies, and we have worked with foreign colleagues to produce international guidelines on the identification and prevention of cross-border consumer fraud, on privacy and spam enforcement cooperation, and on consumer dispute resolution and redress. OIA attorneys also work on international
privacy, data security, and e-commerce policy issues that arise in the borderless realm of the Internet, and share their technical expertise with developing agencies in other countries seeking to build and implement effective consumer protection and privacy frameworks.

OIA’s consumer protection group frequently hosts interns who work with the office’s attorneys at the FTC’s headquarters in Washington, DC. Interns are responsible for researching novel and substantial legal issues, such as on-line privacy and governance issues, European consumer law, and issues relating to Internet jurisdiction and transnational service of process. Interns sometimes also attend intra- and interagency meetings, assist in planning events for foreign visitors, and follow developments in foreign law.

For more information, visit our website: [http://www.ftc.gov/oia/consumer.shtm](http://www.ftc.gov/oia/consumer.shtm).

To apply please send a cover letter, résumé and writing sample via e-mail to:

Hui Ling Goh  
Counsel for International Consumer Protection  
Office of International Affairs  
Federal Trade Commission  
600 Pennsylvania Ave., NW,  
Washington, DC 20580  
Email: hgoh@ftc.gov

FEDERATION OF TAX ADMINISTRATORS

The Federation of Tax Administrators (FTA) was organized to improve the quality of state tax administration by providing services to state tax authorities and administrators. These services include research and information exchange, training, and intergovernmental and interstate coordination. The Federation also represents the interests of state tax administrators before federal policymakers where appropriate.

FTA serves as a source of information and expertise for state administrators and others on the workings of state tax agencies and systems as well as issues generally affecting tax policy and administration. FTA staff regularly monitors the activities of state tax agencies and the federal government in order to serve as a clearinghouse on topics important to administrators. FTA also conducts research projects in such areas as state tax policies and structures, compliance and enforcement programs, and federal and state court decisions. In addition, significant effort is devoted to inquiries from tax administrators on special problems and issues.

The FTA is looking for a Tax LLM student, in particular a student taking SALT classes or one who is in the SALT certificate program.

Website: [http://www.taxadmin.org](http://www.taxadmin.org)

Interested students should submit a cover letter, resume and writing sample BY EMAIL to:
Mr. Gale Garriott  
Executive Director  
Federation of Tax Administrators  
444 N. Capitol Street, NW, Suite 348  
Washington, DC 20001  
email: Gale.Garriott@taxadmin.org

FINANCIAL INDUSTRY REGULATORY AUTHORITY (FINRA)

FINRA is the largest independent regulator for all securities firms doing business in the United States. FINRA’s mission is to protect America’s investors by making sure the securities industry operates fairly and honestly. All told, FINRA oversees nearly 4,525 brokerage firms, about 163,580 branch offices and approximately 633,390 registered securities representatives.

FINRA has not yet posted deadlines, but here is a link to their page: [http://www.finra.org/AboutFINRA/Careers/p118066](http://www.finra.org/AboutFINRA/Careers/p118066). Students apply directly to FINRA, via the information give on their website.

FOUNDATION FOR INTERNATIONAL COMMUNITY ASSISTANCE (FINCA)  
Office of the General Counsel

FINCA International is a not-for-profit organization with headquarters in Washington, DC. FINCA provides microfinance services and products to the poor in more than 20 countries around the world, including Latin America, Africa and Eurasia. The General Counsel’s office provides legal advice to FINCA’s headquarters operations and to its affiliates on a variety of matters, including commercial financing agreements, donor funding contracts, intercompany agreements, strategic partnerships, banking regulation, international employment, intellectual property, litigation, corporate governance and corporate registrations.

Qualifications: FINCA is seeking externs with the following qualifications:

- **General/International:** Applicants must be enrolled in an LLM program in an international field, have international legal experience, possess strong writing and analytical skills and have proficiency in Spanish, Russian and/or French. Applicants with experience working for an international organization with a background or interest in cross-border finance and/or banking and financial law are particularly welcome to apply.

- **Tax:** Applicants must be enrolled in an LLM program in Taxation, have international legal experience, possess strong writing and analytical skills and, preferably, have proficiency in Spanish, Russian and/or French. Applicants with experience in international taxation are particularly welcome to apply.

Duties of Extern: The selected individuals will assist the Office of the General Counsel in the process of transforming affiliates into regulated financial institutions, researching and analyzing legal issues related to the micro-credit lending operations of FINCA affiliates, preparing legal memoranda and drafting and reviewing legal documents as needed. The externs will assist the Office of the General Counsel in analyzing and evaluating the corporate governance of FINCA and its affiliates, and recommending strategies for corporate restructuring and good governance, including the safeguarding of assets, tax minimization, and the protection of intellectual property. In addition, the selected individuals will draft
and/or review contracts with donor organizations or other parties, research, assist with the management of litigation issues, and draft other legal memoranda as needed. The selected candidates may apply for a one-year follow-on internship program with FINCA.

**Applicants need to submit, via e-mail:**
- Cover letter
- Resume
- Writing Sample (5-10 pages)

**Contact Person:** Jennifer Brownett; e-mail: Jbrownett@villagebanking.org  
**Website:** www.villagebanking.org

**GENERAL DYNAMICS**

The General Dynamics State Tax Externship Program is available beginning in the Fall 2013 semester.

General Dynamics Corporation employs approximately 90,100 people worldwide. The company is a market leader in business aviation; land and expeditionary combat systems, armaments and munitions; shipbuilding and marine systems; and information systems and technologies. With global revenues of nearly $32 billion, the company operates in four segments: Aerospace, Combat Systems, Marine Systems, and Information Systems and Technology.

**Role Summary:**
The State & Local Tax Extern will work at our General Dynamics Corporate Headquarters in Falls Church, Virginia and will work closely with our State and Local Tax Attorney and other tax professionals on various income and non-income state and local tax matters.

**Responsibilities include:**
- Assist in developing and implementing tax planning and legal advice regarding state, local and miscellaneous income and non-income taxes matters, including:
  - State and local incentive projects
  - Employment taxes
  - Employee benefits taxation
  - Fringe benefits and other collateral tax issues
  - Gathering documentation and responding to information document request from state tax auditors;
  - Assist with the preparation of state income/franchise tax returns using OneSource tax software (training to be provided);
  - Assist with preparation and filing of corporation annual reports, business license registrations and other information returns;
  - Participate in internal discussions and meetings with outside advisors on directing the resolution of material tax matters arising in audits and controversies with state and local taxing authorities, including the initiation and prosecution of litigation when appropriate;
  - Assist the Company's efforts in tracking and obtaining favorable changes in the state, local and other tax laws; and
  - Assist tax department professionals in a variety of federal, state and local tax research and analysis, as needed.
To apply, please email your resume to: Erik J. Burgos at eburgos@gd.com.

Erik J. Burgos
General Dynamics Corporation
2941 Fairview Park Drive
Falls Church, VA 22042

GLOBAL CENTURION  (Subject Matter Expert on Trafficking in Persons)

Seeking a talented law student who is passionate about combating all forms of human trafficking to assist Global Centurion President and staff as Subject Matter Expert on Trafficking in Persons for the Department of Defense (DoD). Max: 15 – 20 hrs per week for law student. Also available: one semester full time internship.

Responsibilities

• Provide administrative and management support services to the DoD Combating Trafficking in Persons (CTIP) Program.
• Participate in relevant conferences, hearings, and events to expand CTIP network, contacts, and partnerships.
• Meet with DoD personnel at various levels to provide liaison for human trafficking awareness, engagement, and opportunities for trainings.
• Set up meetings and receive visitors and assist with planning and preparing briefings which includes agenda, read-a-heads, invitations for guest speakers, other logistical preparations as required.
• Research and maintain files and other reference material to organize and present information regarding the DoD CTIP Program.
• Assemble and summarize CTIP training data from DoD components by compiling/reviewing data.
• Assist in populating spreadsheets containing data on Trafficking in Persons hiring fraud and labor allegations.
• Prepare CTIP reports and summaries for review by the CTIP Program Manager.
• Contact appropriate personnel to ensure corrective action.
• Receive incoming CTIP information material and distributes as necessary for suspense dates, establishing controls, and following up on actions for the CTIP program Manager.
• Compose correspondence such as letters, plans, strategies, reports, studies, and analyses on specific issues, for use in policy and program development.
• Compose routine correspondence as outlined in regulations and procedures or specifically requested by the CTIP Program Manager from rough draft, notes or oral instructions, types correspondence, forms and reports.
• Assist in the development of CTIP training modules.
• Provide direct support to projects related to the CTIP Strategic Plan and Implementation Plan.
• Assist in the reissuance of DoD Issuance (DoDI) 2201.01
  o Rewrite, review, and add information per new laws and policies
  o Coordinate internally and externally with stakeholders
Qualifications

- Excellent written and verbal communication skills
- Strong commitment to human trafficking issues
- Reliable, organized, and detail oriented
- Proactively seeks out opportunities
- Ability to work with little supervision
- Experience, competence, and confidence working independently and as part of a team
- Ability to balance multiple priorities with good time management
- Strong legal research and analytical skills
- General flexibility and ease of movement between multiple projects
- Experience providing administrative and research support
- Familiarity with anti-trafficking legislation and policy
- Understanding of trafficking issues within DoD helpful but not required

APPLICATION DEADLINE: August 30, 2013

If interested, send cover letter and resume to:

Laura J. Lederer, President
Global Centurion
llederer@verizon.net
(703) 919 6828

GRANT THORNTON LLP – for students focused on State and Local Taxation

Jamie Yesnowitz
SALT - Principal
Grant Thornton LLP
1250 Connecticut Ave NW, Suite 400
Washington, DC 20036
jamie.yesnowitz@us.gt.com

HOLLAND & KNIGHT

Holland & Knight (www.hklaw.com) is looking for a Tax LL.M. student concentrating in or with experience in tax and estate planning, trust and estate administration, and tax compliance.

This externship is with Holland & Knight’s Northern Virginia office, located in the Tysons Corner area (1600 Tysons Boulevard, Suite 700, Tysons Corner, VA 22102).

The deadline is August 21, 2013.

Please send your application packet (cover letter/resume/list of Fall 2013 and Spring 2014 courses) via email to kerry.lunz@hklaw.com.
THE HOUSE COMMITTEE ON SMALL BUSINESS

The House Committee on Small Business is one of 17 standing committees of the House. The committee's chairman is Sam Graves, and the ranking minority member is Nydia Velázquez.

Qualifications: Applicants must possess strong writing and analytical skills. Applicants with international or domestic tax experience are encouraged to apply. The Committee’s work on behalf of Small and Medium businesses often includes detailed tax policy work and substantive research.

Duties of Extern: The selected individual will assist attorneys on the Committee staff in preparing for congressional hearings, including conducting legal research, preparing briefing memos for Members, and drafting proposed statements and questions.

Applicants need to submit, via e-mail: Resume Statement of interest in the Small Business Committee Hours of availability

Contact Person: Barry Pineles, Chief Counsel
US House of Representatives
2361 Rayburn House Office Building
Washington, DC
e-mail: barry.pineles@mail.house.gov
www.house.gov/smbiz

THE HOUSE COMMITTEE ON TRANSPORTATION AND INFRASTRUCTURE

The House Committee is chaired by John Mica, a Republican from Florida; the ranking minority member is Nick Rahall II from West Virginia. The Committee reviews the activities of government entities under its jurisdiction. The Committee provides oversight to ensure that these agencies implement the laws, programs, and policies within the Committee's jurisdiction in a manner that is consistent with statutory intent. As appropriate, the Committee also investigates ways to improve the overall operation of such agencies and eliminate waste or fraud. During the course of conducting oversight and investigation activities, the Committee continues to utilize the Government Accountability Office (GAO) and the various Inspectors General within the agencies and departments under its jurisdiction.

Contact Person: Jennifer Hall, General Counsel
Jennifer.Hall@mail.house.gov

Website: http://transportation.house.gov
HUMAN RIGHTS FIRST

Human Rights First welcomes applications for interns in its Law and Security Program to work in the D.C. office. Interns will be expected to commit to 20 hours of work per for a 10-12 week period.

Responsibilities may include:
- Attending, summarizing, and analyzing legislative hearings on subjects relevant to the work of the Law and Security Program;
- Summarizing and analyzing proposed legislation;
- Supporting program staff on thorough legal and factual research on initiatives concerning U.S. national security policy, torture and other cruel, inhuman or degrading treatment, secret detention facilities, and military justice issues;
- Research, analysis, and drafting of memoranda on legislative matters concerning detention, interrogation and rendition;
- Research, analysis, and drafting of memoranda on substantive and procedural issues regarding litigation related to human rights consequences of U.S. counterterrorism operations;
- Research, analysis, and drafting of memoranda on legal issues concerning detention and interrogation policies and practices for amicus briefing in pending cases;
- Documenting and reporting on current conditions at U.S. detention facilities overseas;
- Bluebooking, proof-reading and cite-checking legal filings, memoranda, briefing materials and publications; and
- Assisting in the drafting of documents provided to Capitol Hill staff and members of Congress and Human Rights First press statements.

Candidates must meet the following qualifications:
- Current law student;
- Excellent oral and written communication skills
- Excellent legal research skills
- Ability to handle multiple tasks at once while working independently or as a team member;
- Sense of humor.

Deadline: varies, depending on the position

To apply, go to: http://ejob.bz/ATS/SearchPublicRequirements.do?jobGroupGK=612

Website: http://www.humanrightsfirst.org
THE INTER-AMERICAN DEVELOPMENT BANK (IADB)

The Inter-American Development Bank is a public international organization whose members are 47 countries and whose purpose is to further the economic and social development of Latin America and the Caribbean. The Bank promotes the investment of public and private capital for development purposes primarily by providing loans for specific projects and for institutional and policy reforms, and by providing technical assistance.

Qualifications: The Department seeks applicants for the externship who possess strong writing and analytical skills and are proficient in English and Spanish. Proficiency in Portuguese or French is also desirable. Applicants with experience or interest in international transactions and finance are encouraged to apply.

Duties of Extern: The selected individuals will assist attorneys in any of the Department's units in their ordinary functions, which may include the preparation of legal documents related to private and public sector Bank lending; the preparation of legal documents related to the Bank's borrowing activities in capital markets; research in member country legislation and in Bank policies and guidelines; the preparation of legal opinions to be issued in connection with Bank operations and other Bank activities; support in the management of ongoing litigation or other administrative or legal proceedings in which the Bank is involved.

Applicants need to submit, in hard copy, to the Office of Graduate Programs:
- Cover letter
- Resume

Contact Person at IADB: Ms. Emma Araujo, EMMAA@iadb.org
Legal Department

Website: www.iadb.org

INTERNAL REVENUE SERVICE (IRS)
Office of the Chief Counsel

The Office of Chief Counsel, IRS serves as independent counsel to the IRS Commissioner and furnishes legal advice and representation, nationwide, on all matters related to the administration and enforcement of the Internal Revenue Laws. Attorneys are engaged in the development and interpretation of technical principles and rules for the uniform application of federal tax laws, and handle matters both procedural and substantive in nature. They also have extensive client contact and regular dealings with the Department of the Treasury. One organizational element, General Legal Services, represents the IRS and the Office of Chief Counsel in litigation on various administrative issues involving personnel, discrimination, labor-management relations, and government contracts, as well as handling litigation with the Department of Justice.

Qualifications: Applicants need to be US citizens or they need to be a citizen of a member allied country as defined by the State Department (see externship program information).

Duties of Extern: The Office of Chief Counsel, IRS seeks applicant for student volunteer positions in multiple business functions. The business functions are as follows: corporate, criminal tax, financial
institutions & products, general legal services, income tax & accounting, international, large & mid-sized business, passthroughs & special industries, procedure & administration, small business/self-employed, tax exempt & government entitles, wages & investment. Externs will be placed as needed into these business functions.

For the Spring 2014 semester applicants need to submit paper copies to the Office of Graduate Programs:

- Cover letter
- Resume
- Transcript
- Writing Sample

Application Deadline for Spring 2014: September 19, 2013

Contact Person: Ms. Hsinyu Yu, Office of Chief Counsel

Website: www.irs.gov

INTERNATIONAL MONETARY FUND

Deadline: All applications (cover letter and resume) must be received via email, addressed to Jacqui Wade: jwade@imf.org

The Legal Department’s mission is to promote and preserve the rule of law and financial integrity in the Fund and its member countries, which is essential to the Fund in carrying out its mandate. We fulfill this mission by providing top-quality, professional advice to the Fund's Board of Governors, Executive Board, management and staff and to the authorities of member countries on Fund law and policy, Fund-related administrative issues, and domestic legal and operational policy issues relevant to the Fund's mandate.

The Legal Department also provides technical assistance and law reform advice in the context of Fund-supported programs and surveillance, as well as in the context of specific Fund-wide initiatives such as safeguards assessments, Reports on the Observance of Standards and Codes, and Financial Sector Assessment Programs. Such advice usually involves a comparative study of existing and emerging legislation and best practices in different countries and relevant international agreements, in order to meet the specific needs and legal requirements of the recipient. Advice in this context is provided in a broad range of areas affecting monetary, financial and economic matters, including the following:

- Central banking and banking law and regulation, including regulation of bank and nonbank financial institutions and of financial products;
- Capital markets legal and regulatory issues;
- Payments and transfers, including exchange controls and payments systems;
- Taxation and fiscal;
- Bank, corporate and household insolvency and restructuring;
- Anti-money laundering and combating the financing of terrorism (AML/CFT), including both legal and policy aspects of members’ AML/CFT regimes, and issues related to financial stability.
Financial Integrity Group:

**Project 1 – Contribute to the inclusion of ML/FT-related issues into bilateral surveillance and Fund-supported programs**

This project will provide an opportunity for the selected extern to assist staff in analyzing the legal framework of member countries where money laundering or terrorist financing and related underlying crimes are so serious as to threaten economic stability. Based on risks assessed by staff for a particular jurisdiction, the extern will be assigned research and analysis of discrete elements of a country’s legal framework, to better understand if and how they can be used or abused by criminals. The assignments will relate to issues as diverse as tax law, company law, legal privilege and data protection issues, and international cooperation in criminal matters.

**Project 2 – Tax crimes & money laundering**

This project will provide an opportunity for the selected extern, building on the work of other organizations (notably, the OECD and the FATF), to draw up country profiles and engage in a mapping exercise to identify (i) the tax crimes which are predicate offenses for money laundering and (ii) the mechanisms for exchange of information between the tax authorities and the AML/criminal investigation authorities.

This project will encompass the following elements:

- Drawing up a country-by-country description of the tax crimes which are predicate offenses for money laundering. This should include both legislative references and case-law.
- Describing the mechanisms for information exchange between the tax administration and the AML/criminal investigation authorities, including the legal basis, whether it is automatic or upon request, and whether there are any constraints (e.g. relating to confidentiality). If possible, information about “success stories” should be included.
- Drawing up an interactive map presenting the above information in a clear and accessible manner to assist in identifying common denominators and articulating best practices.

Contact person for enquiries on the two projects listed above: Nadim Kyriakos-Saad
Email: nkyriakos-saad@imf.org

Financial and Fiscal Law Unit:

**Project 3 - Financial Law: Judicial review and Legal Protection of Banking Supervisors**

On the one hand, banking supervisors are granted strong powers vis-à-vis private economic agents, which needs to be counterbalanced by robust accountability mechanisms, including judicial review. Such review should however be limited, and Fund staff often raise the recommendation that (i) courts should not enter into the merits of the decisions taken by financial sector regulatory agencies ("principle of deference"), (ii) any appeal should not result in overturning such decisions, so that only a compensation remedy can be awarded; (iii) the courts may not stay such decisions. The students could examine the legal issues raised by the applicability of these recommendations in different jurisdictions, including constitutional law constraints. The students would perform this exercise from an administrative law perspective, by making a comparison across different administrative authorities (e.g., do legal systems differentiate among banking supervisors, antitrust authorities, public procurement authorities, etc.).
On the other hand, international standards prescribe legal protection of banking supervisors, both persons and agencies. This project should review in selected jurisdictions how this standard is enshrined in legislation. In particular, this review should discuss the standard for judicial scrutiny, the personal and material scope of this scrutiny, the burden of proof, and judicial remedies that are available. To complement the findings of this review, attention should also be given to possible differences in common law and civil law jurisdiction, and legal protection under criminal law and private law. Areas for consideration also include: whether legal frameworks differentiate among the agency and its staff/management, and among public sector officials; and whether the standard is bad faith or gross negligence.

Contact person for Project 3 is Atilla Arda
Email: aarda@imf.org

**Project 4 - Fiscal Law:**  *Corporate governance of state-owned financial institutions*

Students will look at different jurisdictions and address the peculiarities raised by the government involvement in banks through ownership rights, both in ordinary times and in a crisis (for instance, is there a need for special corporate governance rules, how supervisory responsibilities are affected, how partnerships or mixed shareholding between the public and the private sector work and what are their legal arrangements). Where appropriate the applicability of the OECD principles on governance of state owned enterprises to state owned financial institutions will be discussed.

Contact person for Project 4 is Alessandro Gullo
Email: agullo@imf.org

**INTERNATIONAL TRADE COMMISSION (ITC)**

**Office of the General Counsel**

The U.S. International Trade Commission is an independent, bipartisan, quasi-judicial agency located in Washington, D.C. with broad investigative powers relating to international trade. The Office of the General Counsel advises the Commission during its investigations and has independent litigation authority to represent the Commission in federal courts and before NAFTA panels, usually in defense of the Commission's decisions on appeal. The Office of the General Counsel works with the United States Trade Representative in appeals involving Commission decisions before the World Trade Organization and also advises the Commission on various administrative matters.

**Qualifications:** Externs must be U.S. citizens. In addition, please note in your cover letter whether or not you would be willing to work more than the required 10 hours per week. The Office would prefer that the externships during the school year involve 12-15 hours per week.

**Duties of Extern:** Normal duties pertaining to the Office of the General Counsel are assigned to externs. Externs are given general supervision by staff attorneys Mark B. Rees or Karen Veninga Driscoll, and specific supervision by staff attorneys generating particular assignments. If the extern is receiving credit from a law school for working in the General Counsel's Office, the supervisor also provides the extern with a formal evaluation of their externship at its conclusion or whatever documentation is required by the extern's law school.
Applicants need to submit, in hard copy, to the Office of Graduate Programs:

- Cover letter
- Resume
- Writing Sample (at least 10 pages)
- Unofficial copies of all graduate and undergraduate transcripts

Contact Person: Mark B. Rees, Attorney-Advisor, e-mail: Mark.Rees@usitc.gov

Website:  www.usitc.gov

INVESTMENT ADVISER ASSOCIATION

The Investment Adviser Association is offering a legal internship position for Fall 2013. The position would be paid or for credit. The position is open to 2L and 3L students with an interest in securities law or candidates in a Securities & Financial Regulation LL.M. Program.

About the IAA: The IAA is a not-for-profit association that represents the interests of SEC-registered investment adviser firms. Founded in 1937, the IAA’s membership consists of over 530 firms that collectively manage in excess of $10 trillion for a wide variety of individual and institutional investors, including pension plans, trusts, investment companies, private funds, endowments, foundations, and corporations. The primary focus of the IAA’s legal work is the Investment Advisers Act of 1940 and regulations thereunder. IAA legal staff focuses on federal, state, and international laws and regulations affecting investment advisers. For more information, please visit our web site: www.investmentadviser.org.

Duties of Intern: The intern would be expected to work a minimum of 16 hours per week. The position would be under attorney supervision and would involve legal research, drafting articles for the monthly IAA newsletter, drafting compliance materials and legal memoranda for our membership, and other projects as they arise.

Start date: September or October 2013 (Note: if you are doing this for academic credit, please remember that you must work a minimum of eleven weeks.)

Qualifications: The position is open to students who have taken a federal securities regulation course. Enrollment in Securities & Financial Regulation LL.M. Program is a plus. Candidates should have strong writing and communication skills.

Materials: Interested candidates should submit (1) cover letter; (2) resume; (3) transcript; (4) writing sample; and (5) two references by email to:

Ms. Kathy D. Ireland  
Associate General Counsel  
Investment Adviser Association  
1050 17th Street, N.W., Suite 725  
Washington, D.C.  20036  
email: kathy.ireland@investmentadviser.org  
www.investmentadviser.org
INVESTMENT COMPANY INSTITUTE

Investment Company Institute, the national association for U.S. investment companies, located in Washington D.C., is seeking a law student for an internship during the Fall semester. This is a great opportunity to work with attorneys developing policy positions and assisting in analyzing legislative and regulatory proposals relevant to the mutual fund industry.

Will assist our securities and/or international attorneys with legal research, writing research memoranda, development of comment letters, legal conference planning, and drafting communications to members. Must have excellent academic credentials and exceptional oral and written communication skills.

This part-time opportunity can either be paid or for credit. Please email cover letter, transcript and writing sample to employment@ici.org. Applications will be accepted until the position is filled.

Name for the cover letter: Mary Anne Shields
Human Resources Specialist
Investment Company Institute
1401 H Street NW
Washington, DC 20005

JOINT COMMITTEE ON TAXATION

The Joint Committee on Taxation is closely involved in every aspect of the tax legislative process. Among other things, the Joint Committee staff (1) prepare hearing pamphlets, committee reports, and conference reports (statements of managers), (2) assist the office of legislative counsel in the drafting of statutory language, (3) assist members of Congress and their staffs with the development and analysis of legislative proposals, (4) assist members of Congress and their staffs in addressing constituent issues and problems, (5) prepare revenue estimates of all revenue legislation considered by the Congress, (6) review proposed large income tax refunds, and (7) initiate investigations of various aspects of the federal tax system. Members of Congress, particularly members of the tax-writing committees, have increasingly relied on the nonpartisan, technical expertise of the Joint Committee staff to assist them in making objective and informed decisions with respect to proposed revenue legislation.

Duties of Extern: Externs will perform legal research and writing and other tasks relating to Joint Committee staff functions at the direction of committee staff members.

Applicants should submit the following documents BY E-MAIL: Cover letter
Resume
Writing Sample (5-10 pages).

NO Fall externships; but applications will be accepted by e-mail and will be considered on a rolling basis.

Contacts: Gordon Clay, Legislation Counsel
gordon.clay@mail.house.gov
David Lenter, Legislation Counsel
david.lenter@mail.house.gov

Website: http://www.jct.gov
KPMG

The DC office of KPMG has externship opportunities during the fall semester. Externships are available in the following areas:

- State and Local Tax
- International Indirect Tax (Value Added Tax (VAT)/HST/GST)
- Corporate Tax

Applicants should submit the following in hard copy to the Office of Graduate Programs:
- Cover letter indicating which area(s) for which you wish to be considered
- Resume
- List of Fall 2013 courses
- Tax-related writing sample (approx. 5-7 pages in length)

Deadline: Applications must be received in the Office of Graduate Programs by September 1, 2013.

KPMG Contact:
Marianne Evans
Senior Manager
Washington National Tax
State and Local Tax
KPMG LLP
1801 K Street NW Suite 12000
Washington DC 20036

MORRISON & FOERSTER

Morrison & Foerster will have space for 1 or 2 LLM externs during the Fall 2013 semester in their State & Local Taxation practice. Coursework or prior experience in SALT is required, and preference will be given to LL.M. students enrolled for the SALT Certificate.

Students should send a cover letter and resume, via email, to: Candace Dyson
Morrison & Foerster LLP
1600 Pennsylvania Avenue, NW Suite 6000
Washington DC, 2006-1888
cdyson@mofo.com

Website: www.mofo.com
MULTILATERAL INVESTMENT GUARANTEE AGENCY

The Multilateral Investment Guarantee Agency (“MIGA” or the “Agency”) is seeking an unpaid extern for its Legal Affairs and Claims Group.

MIGA, a member of the World Bank Group, is an international organization committed to promoting foreign direct investment in its member countries in order to support economic growth, reduce poverty, and improve people’s lives. MIGA fulfills this mandate by issuing guarantees against non-commercial risks (political risk insurance contracts) to investors and lenders, covering expropriation, breach of contract, currency transfer restrictions, war and civil disturbance, and non-honoring of sovereign financial obligations. Please visit www.miga.org for additional information regarding MIGA.

The Legal Affairs and Claims Group in MIGA (known as “MIGLC”) serves as the legal counsel for MIGA and provides legal advice relating to the governance, operations, and other activities of the Agency. Among its principal responsibilities, MIGLC advises MIGA’s Council of Governors, Board of Directors and senior management, negotiates and drafts contracts of guarantee, manages all claims proceedings, facilitates discussions between investors and governments related to disputes and potential claims, oversees outside counsel, supports MIGA’s internal departments in economic and policy analysis, finance and risk management and external outreach, and promotes innovation and knowledge sharing in support of MIGA’s mission.

MIGLC is looking for a current LLM/SJD student who wishes to do this externship in exchange for academic credit for the Fall 2013 semester. The successful candidate will be required to work in MIGA’s offices in Washington D.C. for 20 hours a week. This position does not pay a stipend.

Duties and Accountabilities

- Assist staff attorneys on: guarantee operations, preparation of internal approval documents, legal due diligence, and review of all transaction documents that affect MIGA’s rights as insurer and subrogee; draft amendments and ancillary documents.
- Research and draft memoranda or other materials on issues relating to state owned enterprises and attribution of liability to the state.
- Research and draft memoranda or other materials on issues of national and international law and conduct legal due diligence related to host countries.
- Research and draft memoranda or other materials on issues involved in disputes between investors and host countries that may constitute or develop into claims, including conducting analysis and making recommendations on proposed solutions.
- As directed by the General Counsel or her designee, provide ad hoc assistance in respect of legal issues that may arise from time to time, including institutional issues relating to finance, environmental and social standards, integrity or risk management, and the design and conduct of knowledge management events.

Selection Criteria

- Current LLM/SJD students.
- Prior experience in international business transactions, finance or corporate law in a private law firm, international financial institution or international corporation is required.
• Must be fluent in and possess excellent writing and analytical skills in English and must have demonstrated ability to conduct legal research and draft contract provisions in English. Ability to work and complete legal research in at least one additional language such as French, Arabic or Chinese is preferred.
• The ability to deal sensitively in a multicultural environment and operate effectively as a team member.

To Apply: Please submit a cover letter and resume to Ms. Aradhana Kumar-Capoor, Chief Counsel, at akumarcapoor@worldbank.org.

MULTISTATE TAX COMMISSION (State and Local Taxation)

Thomas Shimkin, Esq.
Multistate Tax Commission
444 North Capitol Street, NW #425
Washington, DC 20001
tshimkin@mtc.gov

NATIONAL MUSIC PUBLISHERS’ ASSOCIATION

The National Music Publishers’ Association (NMPA) seeks law students interested in entertainment law, music publishing, Copyright law, and public policy relating to music publishing and Copyright Law for externships during the Fall 2013 and Spring 2014 semesters. Externs at NMPA will work on a wide range of copyright and music-related issues. Externs will be responsible for research and writing on NMPA’s litigation matters as well as public policy topics and will be given assignments such as drafting comments for submission to the Copyright Office, preparing memoranda on music publisher legal issues, attending hearings related to copyright law on Capitol Hill, and researching current topics affecting the music industry.

The National Music Publishers’ Association (NMPA) is the leading trade organization representing music publishers in the United States. The organization was founded in 1917 to champion the rights of music publishers and songwriters in the press, the halls of Congress, the courtroom and federal agencies. NMPA has successfully represented music publishers in a number of lawsuits against companies engaged in copyright infringement, such as Grokster, Napster, and Limewire, recovering significant monetary awards on behalf of its members. NMPA frequently works with other stakeholders in the music industry to draft and implement copyright regulations with the Copyright Office on numerous matters, but especially relating to the compulsory license under Sec. 155 of the Copyright Law.

To apply:

NMPA seeks applications from highly motivated law students with strong research and writing skills who can commit 15-20 hours per week for the Fall 2013 or Spring 2014 semester. Interested candidates should send a cover letter, resume, and writing sample to Jay Rosenthal at jrosenthal@nmpa.org.

Jay Rosenthal
Senior Vice President and General Counsel
National Music Publishers’ Association
THE NATURE CONSERVANCY
Caribbean Legal Clerkship

The mission of The Nature Conservancy is to preserve the plants, animals, and natural communities that represent the diversity of life on Earth by protecting the lands and waters they need to survive.

School Year Legal Clerks volunteer with The Nature Conservancy Latin America and the Caribbean Legal Team for the fall semester. The unpaid position can be full-time or part-time (approximately 15 hours per week). The Conservancy is interested and willing to work with the student and the law school to secure school credit. The Conservancy is also interested in qualified LLM students. Before starting, the candidate must have completed a minimum of three semesters of law school.

This position entails legal research and writing on legal topics as assigned by the Staff Legal Counsel. These assignments will give Clerks valuable experience in research in the law outside of the US, on-line research, case research, statutory research, regulatory research, and traditional legal memorandum writing. The assignments should also provide the Clerk with an opportunity to work in the areas of comparative law, real property law, taxation, intellectual property, employment law, grants & contracts law, environmental law, and international law.

During the semester the Clerk will be expected to complete approximately one to three major assignments and numerous minor assignments. One or two of these assignments will result in memoranda, allowing the Clerk the chance to mold one of these into a form suitable for a writing sample for future job searches. For each major assignment the Clerk will partake in an initial discussion of the topic with the Clerkship program supervising attorney and the contact attorney for the particular assignment then develop a project/research plan based on this discussion. The Clerk will next carry out any research involved in the project and write a first draft memorandum. The supervising attorney will read and comment on the first draft before returning it to the Clerk. The Clerk will prepare a second draft for review of the assignment attorney. The Clerk will carry out subsequent research and write further drafts of the memorandum as instructed by the supervising attorney or assignment attorney.

Clerks should be forewarned not to expect the possibility of a permanent job offer. Due to size and monetary constraints, it is not the practice of the General Counsel Division to make offers of employment to graduates.

Nonetheless, the Clerkship program provides valuable experience in many areas of the law and can be an excellent foundation for future legal work. The Latin America and the Caribbean Legal Team at The Nature Conservancy offers a friendly and cooperative atmosphere in which to work. Clerks will find that the attorneys are accessible and helpful. Clerks will have an opportunity to interact with the attorneys on a daily basis and may find themselves working on projects for several of them before the semester is over. The Nature Conservancy Worldwide Office is located at 4245 North Fairfax Drive in Arlington, Virginia, 22203 (across the street from the Ballston Metro stop on the Orange Line).

The supervising attorney for the Clerks is Jonathan C. Rotter, Senior Attorney.
To apply please send a resume to LACLegal@tnc.org.

After you submit your resume, we may request a writing sample.

NORTHERN VIRGINIA MEDIATION SERVICE (NVMS)

NVMS often has opportunities for students to perform credit-based internships. Interns develop skills in mediation and conflict resolution, communication, client service, administration, case management, training design and delivery, marketing and non-profit management. Interns also have the opportunity to work closely with a dedicated group of staff, mediators, and trainers.

Requirements: All interns participate in an orientation session and perform a minimum of 160 hours of work to receive internship credit and benefits.

Benefits: Interns have the opportunity to participate in NVMS training workshops (see list at and include mediation, negotiation, and facilitation skills) offered during the internship period at no cost.


To apply, complete the application, and fax to (703) 993-3551 (http://www.nvms.us/wp-content/uploads/2010/05/intern-application3.pdf); or submit a resume to communitymediation@nvms.us. Interviews will be scheduled until internships are filled.

THE OFFICE OF CHIEF COUNSEL, OFFICE OF TAX AND REVENUE (OTR), DISTRICT OF COLUMBIA

The Office of Chief Counsel, Office of Tax and Revenue (OTR), District of Columbia, is interested in having one or two externs work for the office during the Fall 2013 semester. The office is located at 1101 4th Street, S.W., Suite W750, Washington, D.C. 20024 and is accessible by the Green line Metro, Southwest-Waterfront stop. The office is a half a block away.

The extern will assist one or more attorneys in all areas of state and local tax issues involving income, sales, franchise (corporate), estate and gift, partnership and other taxes; legislation; and litigation before the Office of Administrative Hearings (a pre-payment forum similar to the U.S. Tax Court). The extern will also be able to help advise the Office of Attorney General on cases which that office litigates in D.C. Superior Court on behalf of OTR, including refund suits and real property tax and exemption cases. Past externs received valuable experience which helped them obtain job offers in their respective states.

Work hours are flexible: Ideally the extern will be able to work at least 2 days a week (for no more than 15 hours per week). Deadline: Applications must be received by August 23, 2013.

Applicants need to submit a cover letter and resume, via email, to Alan Levine, alan.levine@dc.gov.

Alan C. Levine, Chief Counsel
Office of Tax and Revenue
1101 4th Street, S.W. Room 7627
Washington, D.C. 20024
U.S. OFFICE OF SPECIAL COUNSEL

The U.S. Office of Special Counsel (OSC) is an independent federal investigative and prosecutorial agency within the Executive Branch. OSC has four major responsibilities:

- investigating allegations of prohibited personnel practices including retaliation for whistleblowing and certain forms of discrimination including sexual orientation discrimination;
- providing advisory opinions on and enforcing the Hatch Act (regarding prohibited political activity);
- receiving and evaluating disclosures of wrongdoing in the federal government; and,
- enforcing the employment rights of members of the Armed Forces under the Uniformed Services Employment and Reemployment Rights Act (USERRA).

The Office of Special Counsel is seeking law students for fall, spring and summer unpaid internships in any of our following seven divisions. Interns will report directly to the Unit Chiefs to help them execute the agency’s high-profile mission:

**Alternative Dispute Resolution.** The Alternative Dispute Resolution Unit mediates selected complaints from two divisions -- Prohibited Personnel Practices and USERRA. Alternative dispute resolution can yield results that are faster, less expensive and more tailored to the parties’ needs than traditional legal routes.

**Complaints Examining Unit.** The Complaints Examining Unit is the first point of contact in OSC for individuals alleging reprisal for whistleblowing and other prohibited personnel practices. The Unit's staff conducts initial reviews to determine whether further investigation is warranted by the Investigation and Prosecution Division (or whether the matter is a candidate for alternative dispute resolution).

**Disclosure Unit.** The Disclosure Unit receives and evaluates claims of wrongdoing within the executive branch of the federal government from federal employees, former employees and applicants for federal employment. This unit’s staff review five types of disclosures specified in the statute: violations of a law, rule or regulation; gross mismanagement; a gross waste of funds; an abuse of authority; and a substantial and specific danger to public health or safety. If the claim meets the statutory threshold, the matter is referred to the Secretary of the agency involved for an investigation, which culminates in a report to OSC. After the completion of OSC’s review and any follow-up, the report is transmitted to the President and relevant Congressional oversight committees.

**Hatch Act Unit.** The Hatch Act Unit enforces the Hatch Act by investigating complaints to determine whether a violation occurred. After investigating a complaint and determining that a violation has occurred, the Unit will either issue a warning letter to the subject, attempt to informally resolve the violation, negotiate a settlement or prosecute the case before the Merit Systems Protection Board. The Unit is also responsible for outreach, training and advisory opinions.

**Investigation and Prosecution Division.** The Investigation and Prosecution Division investigates, analyzes and prosecutes prohibited personnel practice complaints once they are referred by the Complaints Examining Unit. The staff in this unit may attempt to resolve complaints through negotiated settlements with agency officials. Attorneys also prosecute complaints before the Merit Systems Protection Board.
Office of General Counsel. The Office of General Counsel provides legal advice to OSC program areas. In addition, attorneys in this division are responsible for OSC’s Freedom of Information Act and Privacy Act programs, for defending OSC in litigation in federal court, and for advising on any area of law that may affect a federal agency, such as ethics, appropriations or information security.

Uniformed Services Employment and Reemployment Rights Act (USERRA). This Unit receives, investigates, resolves, and (if necessary) litigates USERRA complaints against federal executive agencies. USERRA staff review USERRA complaints and gather relevant information to determine whether a violation occurred. If staff concludes there is sufficient evidence of a violation, OSC attempts to correct the violation with the agency involved and to obtain appropriate relief for the claimant. If such efforts are unsuccessful, OSC may represent the claimant and file an action before the Merit Systems Protection Board.

Major duties and responsibilities of interns include but are not limited to:

Conduct legal research involving the interpretation or application of court opinions, executive orders, regulations, rules and administrative decisions, and apply this research to assigned projects/cases; identify relevant legal issues in a case; interview witnesses or agency officials necessary for determining the proper disposition of a case; prepare recommendations related to assigned projects/cases; and/or suggest some new procedural approach outside of normal or routine channels.

APPLICATION DEADLINE: August 23, 2013

POINT OF CONTACT:

Sandra E. Shufelt
Employee Relations and Policy Officer
U.S. Office of Special Counsel
1730 M. Street, NW Suite 300
Washington, DC 20036-4505
sshufelt@osc.gov

ORGANIZATION OF AMERICAN STATES (OAS)
Department of Legal Services (DLS)

Requirements: The Department of Legal Services (“DLS”) offers law students seeking legal experience and lawyers seeking advanced law degrees the opportunity to work as externs in a small, multi-faceted public international law department which handles matters ranging from litigation, labor relations, privileges and immunities, contracts, and intellectual property law.

Law students and lawyers should have a law degree from a civil law or common law country. Externship applicants should be attending an American Bar Association approved law school in the United States or a recognized law school in another OAS Member State. Externs must be proficient in English, or Spanish, or Portuguese, or French.
Description of Duties and Assignments: DLS provides legal advice on the interpretation of normative instruments; administrative, budgetary, and personnel matters; internal regulations; contracts, treaties, and agreements; and the application of national laws relating to taxation, labor relations, and privileges & immunities; and cooperation and electoral agreements. DLS negotiates agreements and conducts special investigations. DLS represents the Secretary General and the OAS Retirement and Pension Fund in litigation before the OAS Administrative Tribunal and in the courts in the United States of America.

Externs are assigned to conduct research and to write legal memoranda. Areas of research may include, for example, aspects of international law, intellectual property, privileges and immunities, contracts, labor law, arbitration law, and litigation-related matters. Assignments vary depending on the issues and matters being handled by DLS.

Work Methodology: Externs are provided with desk space, a computer with Windows and internet access, access to the OAS Columbus Memorial Library, and access to the Library of the U.S. Department of the Interior. It is expected that, where available, externs also will utilize research resources provided by their academic institutions.

To apply: go to the OAS electronic application form: http://www.oas.org/EN/PINFO/HR/gen_information.htm. For information about the Department of Legal Services, visit the DLS website at www.oas.org/legal.

OVERSEAS PRIVATE INVESTMENT CORPORATION
Department of Legal Affairs

OPIC’s Department of Legal Affairs, consisting of approximately twenty attorneys, interacts with every department at OPIC and plays an important role with respect to OPIC’s overall program. The Department negotiates with individual countries the bilateral agreements allowing OPIC to offer its programs in that country. Once OPIC programs are in place, the Department represents OPIC in any negotiations with foreign governments, including settlement of OPIC’s claims against the government after OPIC has compensated an insured investor. OPIC lawyers also draft project finance and investment funds legal documentation, review political risk insurance contracts, negotiate with investors and their counsel on the details of finance, funds and insurance transactions, and determine liability and the extent of compensation due in claims on OPIC insurance policies. In the event of a dispute under an insurance policy, the Department may represent OPIC in arbitration, the dispute resolution mechanism called for in OPIC insurance contracts. If OPIC chooses to rely on outside counsel (for example, local counsel in a project country), OPIC lawyers select and supervise retained attorneys. Finally, OPIC depends on the Department to provide any legal advice it may require as a corporation on a wide range of general corporate, legislative, and administrative matters.

For a law student interested in finance and the legal aspects of international business transactions, an OPIC internship provides exposure to many facets of international investment, from structuring project financings to the assessment of political risks and evaluation of claims in connection with OPIC's insurance contracts. An internship with OPIC's Department of Legal Affairs gives students a comprehensive overview of the operations and effectiveness of OPIC programs in support of international transactions.

The internship is an opportunity for practical application of legal principles in such areas as corporate law, administrative law, public international law, international business transactions, insurance, banking, and
finance. Law student interns help OPIC’s attorneys advise OPIC in matters relating to insurance, finance, investment funds and administration and can be assigned to a number of legal research and writing projects. The Department makes every effort to match required research assignments to our interns’ areas of particular interest.

**Mandatory Eligibility Requirements:**

- No felony convictions
- U.S. citizenship
- If a male born after December 31, 1959, must be registered with the Selective Service System
- Must be enrolled full time in an accredited law school, and must not have graduated before the internship would be served
- Candidates must have an outstanding academic record. OPIC will request an official transcript for applicants under consideration
- Must have experience or demonstrated interest in finance and international law and development, as evidenced by an academic or employment background in banking, finance, international affairs, etc.
- Superior writing abilities
- Must provide date of birth and Social Security Number.

**Length of Internship:** 12 weeks

**Number of Positions Available:** OPIC typically selects 2-3 interns (overall, not just from Georgetown)

**To apply:** [http://www.opic.gov/careers/internship/legal](http://www.opic.gov/careers/internship/legal)

**Interviews:** Interviews of the leading candidates for the available positions are conducted over the telephone.

**PHYSICIANS FOR HUMAN RIGHTS (PHR)**

[http://physiciansforhumanrights.org](http://physiciansforhumanrights.org)

Professor Kristine Huskey (who teaches National Security and Race) is looking for a student to work directly with her. She is the Director of PHR’s Anti-Torture Program. PHR addresses human rights both at an international level and domestically. Professor Huskey’s program focuses primarily on human rights in the context of US national security.

If you are interested, please send a resume/cover letter/list of courses, by November, 1, 2012, via email (khuskey@phrusa.org), to:

Kristine A. Huskey, J.D.
Director, Anti-Torture Program
Physicians for Human Rights
1156 15th Street, NW, Suite 1001
Washington, DC 20005
Website: [www.physiciansforhumanrights.org](http://www.physiciansforhumanrights.org)
SECURITIES AND EXCHANGE COMMISSION (SEC)

The U.S. Securities and Exchange Commission (SEC) was established to protect investors and maintain the integrity of the securities markets. To achieve this, the SEC requires public companies to disclose meaningful financial and other information to the public, which provides a common pool of knowledge for all investors to use to judge for themselves if a company's securities are a good investment. The SEC also oversees other key participants in the securities world, including stock exchanges, broker-dealers, investment advisors, mutual funds, and public utility holding companies. Here again, the SEC is concerned primarily with promoting disclosure of important information, enforcing the securities laws, and protecting investors who interact with these various organizations and individuals.

Qualifications: U.S. Citizenship required. Preference will be given to students in the Securities LL.M. program with an excellent academic background.

Duties: Students must work a minimum of 15 hours per week AND must attend a weekly one-hour seminar program conducted by the Commissioner's senior staff and prominent members of the private bar. Students will be assigned to work with SEC staff members on projects covering a broad range of the Commission's work. Projects in the past have included the investigation of industry and issuer practices, litigation of civil enforcement actions and the drafting of proposed statutes and rules. NOTE: Once you accept an externship at the SEC, you are obligated to follow through on it. There have been occasions of past semesters’ externs who have pulled out in the month before the externship, and this impacts a) the work of the SEC AND b) Georgetown Law’s reputation and the future of LL.M. students’ participation in the program.

Applicants need to submit, by email to: studentobserver@sec.gov:
- Cover Letter
- Resume
- 5-10 page legal writing sample
- Graduate/Law School Transcripts (if applicable)
- List of current courses

Contact Person: Kamyle Griffin
Student Volunteer Coordinator
External Recruitment and Special Programs Branch
Office of Human Resources
Securities and Exchange Commission
GriffinKa@sec.gov
(202) 551-4324
Website: www.sec.gov

SENATE FINANCE COMMITTEE

The Finance Committee (www.finance.senate.gov) is second to none in the Senate in terms of the legislative responsibilities entrusted to it. The Finance Committee's jurisdiction is decided by subject matter, not by agency or Department. The Finance Committee is perhaps best known for its role as the Senate committee with jurisdiction over all of tax law. The power to create tax law makes Finance one of the most powerful committees in Congress, as tax law touches almost every realm of public policy. The Finance Committee oversees laws and policy related to foreign trade.
Qualifications:   Applicants must be **U.S. Citizens** or a **citizen of a member allied country** as defined by the State Department.

Duties:   An extern's role will be to assist the staff members in the department to which you are assigned. This may take many forms, including legislative research, assisting with coordination of Committee Hearings and Executive Sessions, and other duties as may be assigned. **NOTE:** Preference will be given to those applicants who can devote 2 days a week to the externship (rather than 1-2 hours per day).

For the office of the Finance Committee Chairman:  
A limited number of associates and law clerks are selected for each term on a rolling basis; applicants should apply early (three-to-four months before the start date is preferable). Given that Chairman Baucus is from Montana, current and former Montana residents are especially encouraged to apply. Applicants should send a cover letter, resume, writing sample and two references to:

   U.S. Senate Committee on Finance  
   Attention: Intern Coordinator, Majority Staff  
   219 Dirksen Senate Office Building  
   Washington, D.C. 20510

The office of the Finance Committee Ranking Member accepts a limited number of internship and clerkship applicants each year. Applicants should apply early. Applicants should mail a cover letter, resume, writing sample and two references to the following address:

   Ms. Carla Martin  
   Re: Ranking Member Office Intern/Law Clerk Application  
   U.S. Senate Committee on Finance  
   219 Dirksen Senate Office Building  
   Washington, D.C. 20510

**SENATE INVESTIGATIONS SUBCOMMITTEE**  
The Permanent Subcommittee on Investigations (PSI), of the Committee on Homeland Security and Governmental Affairs, is looking for law students to work closely with the Subcommittee’s Democratic staff on investigative and legislative issues, cover Congressional hearings and briefings, and assist in office administration beginning in January 2013. The position requires the ability to operate in a fast-paced environment with minimal supervision, excellent research and writing skills, and willingness to perform administrative duties. This would be a 20 hour/week commitment (they’d really like a full-time extern, but that doesn’t work for full time students!). Please e-mail a brief cover letter, including the time commitment you are able to make, a resume, and an unofficial transcript to **senate_employment@saa.senate.gov** indicating job referral number (221857) in the subject line.

**SMALL BUSINESS ADMINISTRATION**  
**Office of Advocacy**  
The Office of Advocacy offers law students an opportunity to work closely with Congress and federal agencies such as EPA, Labor, Treasury, Commerce and FAR in the process of developing and
promulgating regulations. Legal interns typically receive exposure to the federal administrative process, with access to federal policymakers and their staff. Student assist attorneys in several issue areas, including securities, environmental law, occupation safety and health, telecommunication, tax, labor, agriculture, procurement, energy, and economic regulation. In recent years, the majority of the assignments have been in the areas of environmental and procurement law. The position is unpaid.

Interns have variety of assignments that may range from attending Congressional hearings to performing legal research and drafting documents. In addition to the smaller projects, each intern is assigned a larger research project involving a policy issue that is significant to the office. For example, in the past, an intern drafted model legislation which is currently being introduced in several State legislatures.

Interested students should send a resume, cover letter, and writing sample, via email, to the address below. Please write “Fall Internship” in the subject line.

Jennifer Smith, Esq.
Assistant Chief Counsel for Economic Regulation & Banking
Office of Advocacy – SBA
409 3rd Street, SW
Washington, DC  20416
Phone:  (202) 205-6943
Jennifer.Smith@sba.gov

Website:  www.SBA.gov/advocacy

SUTHERLAND, ASBILL & BRENNAN

Sutherland Asbill & Brennan is seeking candidates for Fall 2013 extern positions with the Corporate Securities group and State & Local Tax group. Candidates should have impressive academic records, strong writing and communication skills and enjoy working as part of a team. Prior law journal, leadership or working experience are particularly valuable. Must be able to receive class credit.

Resumes, transcripts and cover letters are due to the Office of Graduate Programs by August 23, 2013.

The cover letter should be addressed to: Stephanie Kaczynski, Attorney Recruiting Manager
Sutherland Asbill & Brennan LLP
700 Sixth Street, NW, Suite 700
Washington, DC 20001-3980
Website:  www.sutherland.com

TAX EXECUTIVES INSTITUTE (TEI)  (State and Local Taxation)

At TEI, an extern would assist with drafting technical submissions to state departments of revenue, developing policy statements on issues of state tax administration (e.g., taking a position against the use of strict liability penalties), helping with amicus briefs when TEI engages in cases, and monitoring the tax press for issues that merit TEI comment. TEI is also likely to have a liaison meeting with the Federation of Tax Administrators, and the extern working at TEI would assist with the agenda for that meeting and be
invited to attend (the meeting will likely occur in late November). Through all of this, the extern would work with members of TEI's State and Local Tax Committee who work in-house at corporations throughout the U.S. Every month, the committee meets by teleconference, and the extern would be invited to attend those calls to meet committee members by phone.

There could be some exposure to VAT as well.

**Application Deadline:** August 23, 2013.

Extern candidates interested in working at TEI should forward their applications and questions to:

Dan De Jong  
Tax Counsel  
Tax Executives Institute, Inc.  
1200 G Street, N.W. Suite 300  
Washington, D.C. 20005-3814  
ddejong@tei.org

**TAX FOUNDATION** (State & Local Taxation)

Students should send, via email, a cover letter, resume and list of expected Fall & Spring classes to:

Mr. Joseph Henchman  
Vice President of Legal Projects  
Tax Foundation  
National Press Building  
529 14th Street, NW, Suite 420  
Washington, DC 20045-1000  
henchman@taxfoundation.org

**UNITED STATES TAX COURT**  
Chambers of Judge Albert Lauber

A position for one Fall Semester extern is available in the chambers of Judge Albert Lauber ([www.ustaxcourt.gov/judges/lauber/htm](http://www.ustaxcourt.gov/judges/lauber/htm)). This is an uncompensated position for which the student must receive academic credit. Applicants may include Tax LL.M. students and J.D. students who have completed at least two tax courses. The responsibilities of this position will include assisting the Judge and his law clerks with matters pending before the Court, including review of case documents, preparation of research memos, and work on the drafting of opinions and orders. It is expected that the externship will run from September through December, although the work schedule can be flexible.

Interested students should submit a cover letter, resume, J.D. transcript, and LL.M. transcript or similar document (showing any grades received and expected LL.M. course schedule), via email to Diane Parzow, dparzow@ustaxcourt.gov

Judge Lauber will be accepting applications through **August 23, 2013**. He will conduct interviews in person or by telephone (for out-of-town applicants) between August 26, 2013 and September 6, 2013.
Please address your cover letter to:

The Honorable Albert Lauber
Judge, U.S. Tax Court
400 Second Street, N.W.
Washington, DC 20217

WEIL, GOTSHAL & MANGES

The international arbitration group at Weil, Gotshal & Manges’ Washington, D.C. office is seeking externs from the LLM program for Fall 2013. Externs will spend approximately 10 hours per week doing research and assisting with writing projects for partners and associates in the international arbitration group and will receive course credit upon successful completion of the externship. Interested candidates should send a copy of their resume and a letter of interest, via email, to Abby Royal at Weil, Gotshal & Manges LLP.

Abby Royal
Legal Recruiting Coordinator
Weil, Gotshal & Manges LLP
1300 Eye Street NW, Suite 900
Washington, DC 20005-3314
abby.royal@weil.com

Application Deadline: August 27, 2013

WILLIAMS MULLEN (State & Local Taxation)

Stephanie Anne Lipinski Galland
Williams Mullen
1666 K Street, N.W. Suite 1200
Washington, DC 20006
slipinskigalland@williamsmullen.com

WORLD BANK GROUP

Integrity Compliance Office

The office is particularly interested in students with a demonstrated interest or background in anti-corruption, corporate compliance, or corporate ethics. International experience (preferably in developing countries) is also desired, as is proficiency in a foreign language (e.g., Arabic, Chinese, Spanish, French, Russian, Portuguese, etc.).

As part of the World Bank Group’s (WBG) anticorruption efforts, the WBG sanctions parties who have been found to engaged in fraud or corruption in WBG funded projects. Since 2010, the baseline sanction imposed is debarment (from future WBG projects) with conditional release. Generally, the establishment (or improvement) and implementation of an integrity compliance program satisfactory to the WBG is a principal condition imposed for release from debarment, or early termination of the
debarment. Additional conditions such as restitution or cooperation with WBG investigators may also be imposed. Within the WBG Integrity Vice Presidency, the Integrity Compliance Office (ICO) monitors integrity compliance by sanctioned entities and determines whether the conditions for release from debarment have been satisfied.

WBG experience and international best practice demonstrate that the establishment and implementation of an effective integrity compliance program is an important measure to help firms and individuals prevent and mitigate corruption, fraud, collusion and other misconduct. Over recent years in particular, a global consensus has evolved as to the principles and components that should be incorporated in an effective integrity compliance program. These principles and components are reflected in the World Bank Group Integrity Compliance Guidelines which is available on the webpage. These Guidelines incorporate standards, principles and components commonly recognized by many institutions and entities as good governance and anti-fraud/anti-corruption practices. These Guidelines provide guidance to debarred parties for adopting and implementing integrity compliance programs and form the basis for a decision by the ICO whether an entity has implemented an effective integrity compliance program.

In addition to monitoring the progress of implementation of integrity compliance programs by debarred parties, the ICO is working with Bank Group and civil society counterparts to improve the application of the Guidelines in the context of Small-Medium Enterprise (SME) operations, as such entities comprise the majority of sanctioned parties. As the ICO reviews the integrity compliance programs, best practices are being identified and disseminated among sanctioned parties, as well as in other fora focused on improving integrity compliance. More information about the Integrity Compliance Office and the Integrity Vice Presidency may be found at: http://go.worldbank.org/G9UW6Y0DC0 and http://go.worldbank.org/1ZEK9VGAR0.

Interested students should send their cover letter and resume, via email, to Lisa Miller lmiller1@worldbank.org, with a copy to Jon Shapiro, jshapiro1@worldbank.org.

Application Deadline: August 23, 2013

Name and address for cover letter: Lisa Miller
Senior Investigator, Integrity Vice Presidency
The World Bank Group
1818 H Street, NW
Washington, DC 20433

THE WORLD BANK / INTERNATIONAL FINANCE CORPORATION
Women, Business and the Law

The World Bank Group’s Financial and Private Sector Development (FPD) Vice-Presidency houses the Global Indicators and Analysis Department (GIA). GIA is responsible for producing five major indicator and data sets examining the business and regulatory environment. The indicators that GIA produces are: Doing Business, Enterprise Surveys, Investing Across Borders, Subnational Doing Business, and Women, Business and the Law.

Women, Business and the Law (WBL) measures differences in the law based on gender in 142 economies around the world. It examines the laws, regulations and institutions that differentiate between women and men in ways that affect women’s incentives or capacity to work or to set up and run a business. The
six topics covered are: accessing institutions, using property, getting a job, dealing with taxes, building credit, and going to court. The report is the first to measure the gender gap in policy variables using quantitative and objective data. The full dataset and report are located on our website at wbl.worldbank.org.

Women, Business and the Law is intended to further country level or cross-country research efforts on linkages between legal differentiations and outcomes for women. Using these data, policymakers can identify gender differentiated laws in their countries and particular areas where gender inequality may be especially pronounced. By focusing on the law, which is tangible and concrete, the report aims to provide policymakers with a starting point for dialogue and action. In fact, several countries are already changing their legislation in this area. Women, Business and the Law will monitor these efforts in future editions of the report. The project also maintains the Gender Law Library, which is an online catalogue of laws and regulations that impact women’s ability to participate in business.

The WBL team is undertaking a new project compiling legal research and data on legislative reforms that have taken place affecting women’s property rights, legal capacity, and labor rights over the past 50 years in 100 countries around the world. The purpose of conducting legal research on the evolution of legislation affecting women’s rights is to inform research and policy on the determinants of legal reform impacting women’s ability to interact with the private sector. Data for the countries already completed under this initiative can be found on our website.

**DELIVERABLES AND RESPONSIBILITIES**

The project is looking for highly motivated externs with strong research and writing skills and an interest in comparative law and institutions. Principal duties will include:

- Country specific research on legislation impacting women’s rights for WBL indicators.
- Delivering updated information for the Women, Business and the Law indicators: including populating, coding, and maintaining indicators as needed.
- Assisting in project analysis and contributor research.
- Updating and populating Gender Law Library.
- Externs will be expected to work approximately 15 hours per week, depending on the term.

**SELECTION CRITERIA**

- J.D. or LLM candidate
- Familiarity or understanding of substantive issues in comparative institutional and legal analysis; experience with comparative legal research preferred.
- Demonstrated research skills and experience pertaining to gender issues; understanding of comparative family law and/or labor and employment law.
- Excellent research, writing and analytical skills. The ability to complete legal research in at least one additional language such as: Arabic, French, Russian or Spanish is preferred.
- The ability to deal sensitively in a multicultural environment and operate effectively as a team member.

Please submit a cover letter and resume to Sarah Iqbal at siqbal4@worldbank.org or Paula Tavares at ptavares@worldbank.org.