

Georgetown University Law Center / 2010

GRADUATE

Send to:

Graduate Admissions

600 New Jersey Avenue, NW, Room 589

Washington, DC 20001-2075

To be completed by Applicant:

Memorandum to Personal References:

Mr./Ms.

is an applicant for admission to the Georgetown University Law Center Graduate School as a candidate for the degree of

(Candidate, please specify program)

and has given your name as a reference. The Law Center appreciates your candid evaluation of the applicant.

WAIVER OF ACCESS

I have requested that this appraisal form be filed by

For use in the admissions process and in counseling by officials of Georgetown University Law Center. The Family Educational Rights and Privacy Act of 1974 (FERPA), gives an enrolled student the right to future access to any recommendations provided. If you waive this right, we will preserve the strict confidentiality of this document. In accordance with FERPA (please check one):

Name of Personal Reference

I waive access to this report. *Shall be considered confidential.*

Title

I do not waive access to this report. *Non-confidential.*

Applicant Signature

Date

To be completed by Recommender:

1. How long and under what circumstances have you known the applicant?

2. How would you rate the applicant's ability in comparison with others whom you have known at comparable stages of their careers?

unable to estimate

below average

average

good (among best 25%)

unusual (among best 10%)

outstanding (among best 5%)

3. What would your attitude be toward having the applicant as an associate or employee?

unable to estimate

below average

average

good (among best 25%)

unusual (among best 10%)

outstanding (among best 5%)

4. Please attach your letter of recommendation to this form. Items you may wish to address in your letter include your assessment of the applicant's intellectual ability, writing skills, work ethic, and/or character and personality.

Recommender Name

Position/Title

School or Business Name and Address

Telephone

E-mail Address

Signature

Date