



IMPORTANT DATES

APRIL 24

Registration deadline for EIW, SIP & OIP

MAY 22

Interviewing fees for EIW, SIP & OIP due

JUNE 15

Registration deadline for GRIPs

AUGUST 4

Registration deadline for RFR

AUGUST 24 – 28

EIW

SEPTEMBER 10

RFR packets sent to employers

SEPTEMBER 11

Bay Area GRIP*

SEPTEMBER 14

Los Angeles GRIP*

SEPTEMBER 25

Chicago & Dallas GRIPs*

SEPTEMBER 21-22

SIP

OIP

Please contact us if you would like to participate in our October Interview Program

* Consortium Interviews with Cornell Law School

GEORGETOWN LAW RECRUITMENT FALL 2009

GEORGETOWN LAW OFFICE OF CAREER SERVICES 2008-2009

You are cordially invited to participate in our Fall 2009 Recruitment Season

Georgetown University Law Center is located in the heart of the nation's capital. As an institution, our religious heritage leads us to an emphasis on jurisprudence, history, and ethics which extends beyond the traditional study of law. With this history and in this setting, we strive to develop outstanding student lawyers who will contribute to their communities while practicing law at the highest level. Our student body, one of the most talented and diverse in the nation, attracts a wide range of employers from both the public and private sectors. We strive to be of assistance to students and employers so that both groups are able to fulfill their aims in the recruitment process. Fall interview programs at Georgetown University Law Center begin in August and continue through October. These programs include Early Interview Week (EIW), the September Interview Program (SIP), the October Interview Program (OIP) and the Georgetown Regional Interview Programs (GRIPs). Our GRIPs take place in both Los Angeles and the Bay Area in California; Chicago, Illinois and Dallas, Texas. The enclosed information describes the procedures for scheduling interviews with Georgetown students through our various fall recruitment programs. If you would like more information about Georgetown University Law Center programs and students or have suggestions about the services we offer to employers, please feel free to contact any member of the professional staff in our Office of Career Services. We look forward to seeing you this fall.

Sincerely,



T. Alexander Aleinikoff
Dean

RECRUITMENT PROGRAMS

EARLY INTERVIEW WEEK (EIW), August 24-28, is an on-campus interview program, during which the majority of our interviews occur.

For your convenience, our **SEPTEMBER INTERVIEW PROGRAM (SIP)** and **OCTOBER INTERVIEW PROGRAM (OIP)** provide additional opportunities for employers to recruit on-campus.

The **GEORGETOWN REGIONAL INTERVIEW PROGRAMS (GRIPs)** are conducted in consortium with Cornell Law School in Los Angeles, the Bay Area, Chicago and Dallas. Student commitment to these areas is demonstrated by the fact that they travel to these programs at their own expense.

The **REQUEST FOR RESUMES (RFR)** program offers employers an additional opportunity to review resumes from Georgetown Law students. Resumes are collected from students on behalf of employers. Employers then arrange interviews directly.

INTERVIEW SCHEDULES

- Employers will be notified of assigned on-campus interview dates in February 2009.
- Fall interviews, including GRIPs, are assigned by lottery.
- Tentative schedules and student resume packets will be available at least one week prior to your interview date.

- Final schedules will be provided the morning of the interviews and may differ from the tentative schedules due to last minute additions made through our waitlist process. So that we may best meet your needs, please make travel plans so that your interviewer is available to interview the entire day even if your tentative schedule is not full.

HOTEL ARRANGEMENTS FOR EIW, SIP & OIP

All on-campus interviews will be held at The Washington Court Hotel, 525 New Jersey Ave, NW. The hotel's phone number is (202) 628-2100. Employers may not interview in their D.C. offices because student schedules will not permit travel time to D.C. offices.

- Employers are responsible for making hotel reservations and for all expenses at the Washington Court Hotel.
- Please make your room reservation(s) immediately upon receipt of confirmation of your interview date.
- Interviews will take place in the interviewer's hotel room. Reserve one room for each interview schedule you plan to conduct.
- Please make reservations in the firm's name and city—not in the recruitment coordinator's name.
- Please supply us with your hotel reservation confirmation number within 15 days of receipt of your interview date.

RECRUITMENT FALL 2009

EASY WAYS TO REGISTER

- Register online through Symplicity at:
<http://law-georgetown-csm.symplicity.com/employers/>

OR

- Download the registration form at:
www.RecruitAtGeorgetownLaw.com

E-mail, fax or mail completed form to:

Ruby Sheikh
ris6@law.georgetown.edu
Fax (202) 662 – 9313
Georgetown University Law Center
Office of Career Services
600 New Jersey Ave, NW, Room 328
Washington, DC 20001
Phone (202) 662-9300

By participating in Georgetown Law recruiting programs your organization agrees to abide by our non-discrimination policy and NALP principles and standards.

GEORGETOWN UNIVERSITY LAW CENTER NON-DISCRIMINATION POLICY

The policy of Georgetown University Law Center is to provide equal opportunity in its programs, activities, and employment practices; to prohibit discrimination and harassment in education and employment because of age, color, disability, family responsibilities, gender identity or expression, genetic information, marital status, national origin, personal appearance, political affiliation, race, religion, sex, sexual orientation, veteran's status or any other factor prohibited by law. Inquiries regarding the University's Affirmative Action Plan may be directed to the Special Assistant to the President for Affirmative Action, Georgetown University, Washington, D.C. 20057.