What is the Georgetown Pro Bono Project?

The Georgetown Pro Bono Project provides Georgetown Law students, including 1Ls, with opportunities to engage in hands-on, law-related volunteer work from their very first semester at Georgetown Law. Participating in the Pro Bono Project is a great way to serve the community, gain exposure to the world of lawyering opportunities, begin making connections in the community, and accumulate hours towards the Pro Bono Pledge, if you choose. OPICS has identified law-related volunteer opportunities that range from 5-10 hours/week to 5 hours over the course of the semester, and are appropriate for 1, 2 and 3L students. Students identify which opportunities they are interested in, and we do our best to match students with the projects that they want.

What kind of work will I do if I volunteer?

Pro Bono Project placements cover a wide range of substantive law and law-related activities. Students are needed to assist with tasks including: conducting intakes and interviewing clients, answering hotlines, investigating cases, performing outreach in the community, teaching legal concepts to high school students or community members, evaluating court proceedings, and undertaking legal or policy research. Some are one-time projects and some ask for a recurring commitment. Many projects can be completed remotely.

I’m interested! What do I do next?

Below is a complete list of organizations and a description of the projects. If you are interested in signing up to participate in a project, visit: http://apps.law.georgetown.edu/forms/?formid=1066. After taking a realistic look at your workload and other obligations, fill out the signup form by Monday, September 14th and rank the projects for which you want to volunteer in order of preference. We ask volunteers to rank their preferences so we can find the best match for you and for participating organizations. If you are equally interested in volunteering for more than one placement or project, please indicate that so we can try to match volunteers with their first choice projects.

How do I find out about my placement?

You will be notified of your placement by e-mail by Friday, September 18th. The email will contain the contact information to get you started. If for some reason you are not able to be matched with one of your ranked choices, please contact Sara Jackson as soon as possible at skj27@law.georgetown.edu to discuss alternate opportunities.

Anything Else?

You are welcome to stop by OPICS (McDonough Hall, Room 212) anytime to speak with Sara Jackson, Pro Bono Coordinator, about the Pro Bono Project, the Pro Bono Pledge or other pro bono opportunities. You can also email Sara at skj27@law.georgetown.edu or call her at (202) 661-6641.
The Pro Bono Projects are organized by area of substantive law (e.g. immigration, criminal justice). Please see below for a list of projects, followed by detailed project descriptions in the pages that follow.

Additionally, on pages 19-20 you will find an appendix that lists projects according to type of work, time commitment, ability to work remotely, etc. Please cross-reference this list if you are looking for a particular type of project or commitment.

COMMUNITY LEGAL SERVICES/POVERTY LAW (p. 4)
1. Bread for the City Legal Clinic:
   - Project 1: Client Walk-Ins and Legal Research – NW Center
   - Project 2: Client Walk-ins and Legal Research – SE Center
2. Catholic Charities Legal Network: Client Intakes and Case Matching
3. Christian Legal Aid for the District of Columbia: Volunteer at CLADC Legal Clinics

CRIMINAL JUSTICE (p. 5)
1. ABA Death Penalty Due Process Review Project:
   - Project 1: Assist with Serious Mental Illness Initiative
   - Project 2: Capital Clemency Initiative
2. Georgetown Law Prisoner Legal Resource Assistance: Respond to Prisoner Resource Requests

DISABILITY RIGHTS (p. 6)
1. University Legal Services:
   - Project 1: Help with ULS’s Litigation Agenda & Strategies
   - Project 2: Help with Clients in the Mental Health System

EDUCATION/YOUTH LAW/JUVENILE JUSTICE (pp. 6-8)
1. Advocates for Justice and Education
   - Project 1: Work at the AJE Office
   - Project 2: Assist at the DC Office of Administrative Hearings
2. American Friends Service Committee: Teach Human Rights in DC Public Schools
3. East of the River Law Club: Assist Juveniles involved with East of the River Law Club
4. Georgetown Juvenile Justice Clinic: Sealing Juvenile Records
5. The National TA Center for Children’s Mental Health: Pets and Foster Care

ELDER LAW & PROBATE (pp. 8-9)
1. AARP Legal Counsel for the Elderly: Property Tax Credit Project
2. DC Bar Pro Bono Program Probate Resource Center: Staff the Probate Resource Center

HEALTH/LGBT (p. 9)
1. Whitman Walker Health:
   - Project 1: Medicare Enrollment
   - Project 2: Social Security Clinic Administrative Volunteer
HOUSING & HOMELESSNESS (p. 10)
1. DC Bar Landlord & Tenant Resource Center: Staff the Landlord-Tenant Resource Center
2. Washington Legal Clinic for the Homeless: Conduct “Know Your Rights” Outreach

HUMAN RIGHTS/INTERNATIONAL LAW (p. 11)
1. Human Rights First: Asylum Work at Human Rights First’s Offices
3. Framework Convention on Global Health: Conduct Research and Develop Commentary

IMMIGRATION (pp. 12-14)
1. Capital Area Immigrants’ Rights (CAIR) Coalition
   - Project 1: Staff the Detention Hotline
   - Project 2: Conduct Detention Center Visits
   - Project 3: Credible Fear Interviews
2. Casa de Maryland: Staff a Deferred Action for Childhood Arrivals (DACA) Clinic
3. Catholic Charities Immigration Legal Services:
   - Project 1: Assist Asylum and Unaccompanied Minor Representation (Spanish or French strongly preferred)
   - Project 2: Work at CC ILS Office (Spanish required)
4. Hogar Immigrant Services:
   - Project 1: Citizenship Workshops
   - Project 2: Citizenship and Integration Program Volunteers
5. Kids in Need of Defense (KIND): Spanish Interpretation for Children’s Deportation Cases (Spanish required)

LABOR & EMPLOYMENT (pp. 14-15)
1. DC Employment Justice Center: Conduct Intakes at Workers’ Rights Clinics
2. Mothers’ Outreach Network: Civic Education Legal Research Associate
   - Project 1: Economic Security Legal Research Associate
   - Project 2: Civic Education Legal Research Associate

SEXUAL ASSAULT & DOMESTIC VIOLENCE (p. 15)
1. DC SAFE Court Watch: Watch and Assess Court Proceedings
2. Network for Victim Recovery of DC
   - Project 1: “Know Your Rights” Clinics at American University
   - Project 2: Crime Victims Pro Se Guide
   - Project 3: Community “Know Your Rights” Clinics

PROJECT CODING
Projects have also been coded according to the following identifiers:
- DS – direct services (includes client, potential client, or community member interaction)
- PR – policy & research (research and writing on policy, advocacy, education, or litigation projects)
- RW – remote work (some or all work can be completed remotely)
- 4+ – requires a commitment of 4 or more hours a week

**Please see pp. 16-17 for a list of projects falling into any given category.**
**COMMUNITY LEGAL SERVICES/POVERTY LAW**

**BREAD FOR THE CITY LEGAL CLINIC**
The mission of Bread for the City is to provide vulnerable residents of Washington, DC with comprehensive services, including food, clothing, medical care, and legal and social services, in an atmosphere of dignity and respect. Bread for the City has two locations in the neighborhoods of Shaw in NW and Anacostia in SE. The legal clinic assists clients with legal matters in the areas of housing law, family law, and public benefits.

- **Project 1: Client Walk-Ins and Short Legal Research Projects – NW Center (2 volunteers needed; Spanish speaking students preferred).** This project is based in our NW Center (7th & P Street NW) and requires Spanish fluency. Students will speak with clients who walk in for legal assistance and help screen their legal issues. Required time commitment is one 4-hour shift per week, any day on Monday through Thursday from 9-12pm, or 1-5pm. Students will also be assigned short research and writing assignments to complete during slow periods. **DS, 4+**

- **Project 2: Client Walk-Ins and Short Legal Research Projects – SE Center (2 volunteers needed).** This project is based in our SE Center (1640 Good Hope Road). Students will speak with clients who walk in for legal assistance and help screen their legal issues. Required time commitment is one 4-hour shift per week, any day on Monday through Thursday from 9-12pm, or 1-5pm. Students will also be assigned short research and writing assignments to complete during slow periods. **DS, 4+**

**CATHOLIC CHARITIES LEGAL NETWORK**
Catholic Charities provides access to first-rate legal services for low-income individuals in the District of Columbia and Maryland in the following areas: family law, employment rights, landlord/tenant and related housing matters, public entitlements, consumer/bankruptcy, wills & probate, guardianship and conservatorship matters. Catholic Charities is located at 924 G Street, in convenient walking distance from Georgetown Law and easily accessible from the Gallery Place and Metro Center subway stations.

- **Project: Client Intakes and Case Matching (1-2 volunteers needed).** Students will assist with client intake and processing cases to match clients with volunteer attorneys, as well as with general office support. Ideal time commitment is one 2-6 hour shift per week at Catholic Charities’ office, which is open Monday-Friday from 9am-5:30pm (please note, Wednesday mornings are unavailable due to space limitations). **DS**

**CHRISTIAN LEGAL AID FOR THE DISTRICT OF COLUMBIA (CLADC)**
Christian Legal Aid for the District of Columbia exists to provide free or reduced-cost legal services to low-income individuals, families and non-profit organizations from a faith-based perspective. Utilizing a network of volunteer attorneys, paralegals and law students, CLADC organizes monthly legal clinics at various locations around the District of Columbia.

- **Project: Volunteer at CLADC Legal Clinics (unlimited volunteers needed).** CLADC hosts legal clinics at three sites each month (2 in Northwest DC and one in Anacostia). The clinics offer an opportunity for legal professionals and law students to help the District's poor and homeless community. Volunteers meet with clients and help attorneys provide free legal advice. Legal issues that may be addressed include: debt/bankruptcy/foreclosure; family law; domestic violence; landlord/tenant law; expungement of criminal records; social security insurance; and identification issues. **DS**
ABA DEATH PENALTY DUE PROCESS REVIEW PROJECT
The ABA Death Penalty Due Process Review Project (“The Project”) conducts research and educates the public and decision-makers on the operation of capital jurisdictions’ death penalty laws and processes in order to promote fairness and accuracy in the death penalty system. The Project encourages adoption of the ABA’s Protocols on the Fair Administration of the Death Penalty; assists state, federal, international, and foreign stakeholders on death penalty issues; and collaborates with other individuals and organizations to develop new initiatives to support reform of death penalty processes. More information about the Project generally can be found at: http://www.americanbar.org/dueprocess.

- **Project 1: Assist with Serious Mental Illness Initiative (2-3 volunteers needed).** The Project has recently established a new Serious Mental Illness Initiative. This initiative will garner legal and social science research on mental illness and state death penalty systems to support the creation of model legislation and education materials on the exclusion of individuals with serious mental illness from capital punishment. Student volunteers will complete discrete research assignments on mental illness and the death penalty, as well as research on specific states’ histories regarding the topic (previous legislation, news reports, cases, coalitions, etc.) and the current viability of legislative reform (assessment of local political engagement, history regarding the execution of mentally ill defendants, assessment of existing coalitions and supporters, etc.). Hours are flexible and work can be completed remotely and on the volunteer’s own schedule following an initial meeting with Project staff. **PR, RW**

- **Project 2: Capital Clemency Initiative (2-3 volunteers needed).** The Project also is launching a Capital Clemency Initiative that will create training materials both for lawyers representing capital prisoners and for decision makers (like governors or parole boards) who review petitions for clemency to ensure that this key, final phase of a death penalty case is meaningful and fair. Student volunteers will assist with pulling together case narratives and materials from prior clemency petitions and decisions, and conducting research on state-specific clemency procedures. This research can be done remotely and on the volunteer’s own schedule following an initial meeting with Project staff. **PR, RW**

GEORGETOWN LAW PRISONER LEGAL RESOURCE ASSISTANCE
As part of Georgetown Law’s institutional commitment to help provide justice to all, regardless of their means, the Law Center Library provides copies of primary and select secondary sources to prisoners across the country free of charge. Volunteers will also be seeking out and creating legal research guides on topics of criminal law and procedure most commonly inquired about by prisoners, as well as helping to build a vetted list of organizations and clinics who may be able to provide legal advice and assistance.

- **Project: Respond to Prisoner Resource Requests (4 volunteers needed).** Student volunteers are needed to help review and respond to more than 50 requests per month, utilizing a combination of print and online materials. Hours are flexible and work can be conducted on-campus from the Law Library. Training will be provided. **DS**
UNIVERSITY LEGAL SERVICES
University Legal Services is a private, non-profit organization that serves as the District of Columbia’s federally mandated protection and advocacy system for the human, legal and service rights of people with disabilities. Services provided by ULS include information and referral; education and training; investigation of reported or suspected instances of abuse or neglect; legal counsel; litigation services; and technical assistance regarding legislative and policy concerns. All services are offered free of charge to eligible individuals in accordance with ULS’ available resources and policies.

- **Project 1: Help with ULS’s Litigation Agenda & Strategies (1 volunteer needed).** ULS is working on a project to improve secondary transition for students with special needs in DC Public Schools, including an emphasis on inclusive, community practices. The student’s work will include working on systemic efforts to address problems with DCPS’ educational response. The student may also assist with due process proceedings and other office projects serving individuals with disabilities where needed. 2L or 3L students preferred. **PR, RW**

- **Project 2: Help with Clients in the Mental Health System (1 volunteer needed).** ULS has been working on a project related to psychiatric advanced directives, assisting clients in institutional settings and in the community to draft psychiatric advanced directives. The student will assist in this project by developing a power point for training and working with clients in drafting advanced directives. The student may also be asked to assist with issues of abuse and neglect for clients confined at St. Elizabeth’s Hospital. **DS, RW**

EDUCATION/YOUTH LAW/JUVENILE JUSTICE

ADVOCATES FOR JUSTICE AND EDUCATION
Advocates for Justice and Education provides representation, advocacy and support to the parents of public school children with special needs. The mission of Advocates for Justice and Education is to educate parents, youth, and the community about the laws governing public education, specifically for children with special needs. They seek to empower youth and parents to be effective advocates on behalf of their children to ensure that they receive an appropriate education.

- **Project 1: Work at the Advocates for Justice and Education Office (2 volunteers needed).** Volunteers come in on a day where they can work at least 4-5 hours to assist the attorneys in the office with intake, drafting letters, and short quick research assignments. AJE’s office is located within walking distance from Georgetown Law at 25 E Street NW. **DS, 4+**

- **Project 2: Assist at the D.C. Office of Administrative Hearings (unlimited volunteers needed).** One volunteer is needed for each shift (M-W-F) from 9am-12pm. Volunteers assist at an advice and counsel clinic within the D.C. Office of Administrative Hearings (OAH) Resource Center. Lawyers provide on the spot legal advice to unrepresented parents and students who appear before administrative law judges for school disciplinary hearings. Students assist with conducting the intake and providing basic general information to parents and students while they wait to speak with the attorney. OAH is located at 441 4th Street NW, within walking distance from Georgetown Law. **Note: If you select this project you must indicate which morning(s) you are available to participate. DS**
American Friends Service Committee (AFSC) employs volunteers to expand and develop human rights learning in DC public and private schools. In pairs of two, they conduct weekly classes using AFSC’s Human Rights Learning Curriculum, which is based on the principles of the Universal Declaration of Human Rights.

- **Project: Teach Human Rights in D.C. Public Schools (up to 10 volunteers needed; APPLICATION FORM REQUIRED).** Volunteers are expected to teach at least one class a week. The 2015-2016 Human Rights Learning Internship Program will start in September 2015 and conclude in June 2016. It will include a day and a half of training, one day class observation (if possible), and additional weekly training sessions throughout the semester. Potential participants should have an interest in human rights as foundation for peace and social justice, and a strong desire to work with diverse populations of middle and high school students. Teaching experience is a plus! **Volunteers for this project will need to undergo a short training on working with juveniles and a background check.** IMPORTANT: if you select this project, you will be required to submit an application through AFSC. An application will be emailed to you within a day of your submitting your project preferences. DS

**EAST OF THE RIVER LAW CLUB**

East of the River Law Club is a diversion program that uses restorative justice to give high school students who have committed their first minor offense a second chance with a clean record. The youth served by this program are referred by the Metropolitan Police Department (MPD), and volunteers from Ideal Public Charter High School and Friendship Collegiate Academy. **Volunteers for this project will need to undergo a short training on working with juveniles and a background check.**

- **Project: Assisting Juveniles Involved with East of the River Law Club (4-6 dedicated 1L or 2L volunteers needed; 1-PAGE STATEMENT OF INTEREST REQUIRED).** The Law Club takes place every other Wednesday from approximately 3:45 – 5:45 PM at Friendship Collegiate Academy (across from the Minnesota Avenue Metro stop on the orange line). Volunteers help high school students develop an understanding of trial practices and the criminal justice system. More specifically, volunteers will help students conduct mock trials involving actual school conduct violations, with the volunteers shadowing students as they play the roles of prosecutor, defense counsel, judge, and juror. The Law Club is put on by the Washington, DC U.S. Attorney’s Office, and involvement is especially encouraged for those who have interests in trial advocacy and criminal prosecution or defense. There will be a one-time training required. **Note: If you apply for this project, you will be required to submit a one-page statement of interest detailing why you think you would be a good fit for the program. Please email this statement to: skj27@law.georgetown.edu no later than Monday, September 14th.** DS

**GEORGETOWN JUVENILE JUSTICE CLINIC**

The Georgetown Law Juvenile Justice Clinic is one of the premier law school clinics in the country. The Clinic represents youth charged with delinquency in DC, provides an experiential and classroom learning opportunity for law students, and provides resources and support for practicing juvenile defenders locally and nationally.

- **Project: Sealing Juvenile Records (6 volunteers needed).** Volunteers will help locate and contact previous Juvenile Justice Clinic clients who may be eligible to have their record sealed. Volunteers will conduct file review, investigation, client interviews, and help draft motions. Opportunities exist for more extensive investigation when a client is eligible to move to seal their record on the grounds of actual innocence. The volunteer team will meet once every 2 weeks. 5-10 hours/week. Car preferred. DS, RW, 4+
THE NATIONAL TECHNICAL ASSISTANCE CENTER FOR CHILDREN’S MENTAL HEALTH (TA CENTER)
The TA Center, which is part of the Georgetown Medical Center Biomedical Graduate Research Organization, is dedicated to working in partnership with families and leaders across the country to transform systems and services for children, adolescents, and young adults who are at risk or have mental health problems and their families. Since 1994, the TA Center, through its child welfare initiative, has improved system integration and collaboration between mental health and child welfare systems at local, state and national policy levels.

Project: Pets and Foster Care (up to 5 volunteers needed). A child entering foster care is not only separated from the biological parents or caregivers but is frequently separated from friends, including pets, which can result in added trauma for the foster child. Additionally, often times social workers and the courts are concerned about placing a child, who has been abused, into foster homes that have animals, with or without a history of the child being aggressive. Although studies show that animals can enhance emotional well-being for their steady companion, little information is available in the child welfare system as to the role animals can play in the life of a foster child. A group of child welfare stakeholders, including those involved with child welfare at the TA Center, is interested in further exploring the potential relationship between foster children and animals and ways to reduce the trauma associated with foster care. The team will identify major areas where this issue is affected by current child welfare practice; develop policy recommendations to address; and suggest ways to assist child welfare professionals, including attorneys, social workers, and judges when making decisions regarding assessment, placement and services. Hours are flexible and much of the work can be completed remotely after an initial meeting with project supervisors. PR, RW

ELDER LAW & PROBATE

AARP-LEGAL COUNSEL FOR THE ELDERLY
For over 35 years, AARP LCE has championed the dignity and rights of Washington DC’s elderly by providing free legal and social work services to those in need — empowering, defending and protecting vulnerable seniors. LCE’s staff and volunteers assist more than 5,000 elders each year, with monetary benefits totaling over $5 million. More than ninety percent of older neighbors receiving help from LCE are persons of color, and three quarters are low-income women.

Project: Property Tax Credit Project (up to 3 students needed). Students will help low-income seniors who have high housing costs to obtain a DC property tax credit. Students screen clients for eligibility, guide clients to assemble documentation, and meet with clients completing the DC tax form. Students also follow up with clients to determine whether the credit was received and advocate with the Office of Tax Revenue when the credit has been wrongfully denied. Minimum time commitment is 6 hours/week. Training provided (no prior experience with tax law required). DS, 4+

DC BAR PRO BONO PROGRAM: PROBATE RESOURCE CENTER
The Probate Resource Center provides legal information and assistance to unrepresented parties who need assistance with issues in large estate administration in the District of Columbia. The services provided at the Resource Center include counseling customers about the probate process; working with customers to prepare the Petition for Probate and related documents; helping customers understand how property should be distributed to beneficiaries; or helping customers with the transfer of property to beneficiaries. The Resource Center is located in Building A of the DC Superior Court, Room 319.

Project: Staff the Probate Resource Center (1 volunteer needed on Tuesday afternoons). The student volunteer will commit to staff the Resource Center weekly. The student will pre-screen resource center
customers before they meet with a volunteer attorney; this includes meeting with customers and providing information to volunteer attorneys to help them determine the appropriate services and/or referrals to provide to each customer. A training manual is available and the student will undergo training in probate law and procedures. The Center is open for business every Tuesday from 12:30-4:30PM. The student volunteer should arrive by 12:00 PM and stay until all customers are served (usually by about 3:00 PM). DS

HEALTH/LGBT

WHITMAN WALKER HEALTH
For nearly four decades, Whitman-Walker Health has provided health care services for the LGBT community. In the 1980s, Whitman Walker became a leader in the fight against HIV/AIDS. Today, Whitman Walker has evolved into a full-service community health center, providing medical, mental, legal and community health services for lesbian, gay, bisexual and transgender people living in the DC metropolitan area.

➔ Project 1: Medicare Enrollment (2-4 volunteers needed). Whitman-Walker Health seeks student volunteers to assist throughout the fall semester with a focus on Medicare enrollment. Volunteers will conduct client outreach, work directly with clients and attorneys on enrollment issues, and take on other assignments relating to healthcare and public benefits access (particularly for LGBT individuals and people living with HIV). Please note: Volunteers are also asked to attend at least three Medicare enrollment clinics over the course of the semester, which are currently scheduled for: 10/27 from 9 am- 12pm, 11/2 from 1pm- 4 pm, 11/12 from 10 am-2 pm (MRC location), 11/18 from 5pm-8 pm, and 12/1 from 9 am-12 pm. DS, PR

➔ Project 2: Social Security Clinic Administrative Volunteer (1 volunteer needed). Whitman-Walker Health Legal Services holds a monthly Social Security (SSI/SSDI) Initial Applications Clinic, during which specially trained volunteers and staff attorneys work with clients to complete the application process for obtaining Social Security disability benefits. The volunteer will greet clients, introduce them to their volunteers, and assist with copying the voluminous application materials required to apply for disability benefits. The administrative volunteer will also assist with clerical assignments on an as-needed basis during evening clinic hours. The volunteer may also be asked to review client files to identify medical providers, request copies of client’s medical records, and submit records that have been received to the Social Security Administration. The monthly commitment required is typically limited to clinic hours, but there may be the opportunity for the volunteer to take on additional responsibility if desired. Clinic dates for the remainder of the year are as follows: 9/29, 10/27, 11/17, 12/15 between the hours of 6pm to 9:30pm and the volunteer should be willing to commit to these dates for the remainder of the year. Please note we do have some flexibility regarding the last clinic date as we know it is likely to fall during finals for many students. Volunteers are encouraged to continue volunteering for our spring semester clinics as well. DS
DC BAR LANDLORD-TENANT RESOURCE CENTER
The Resource Center informs pro se litigants on how to obtain continuances and retain counsel; makes referrals to legal service providers in appropriate cases; informs pro se litigants on how to present their cases in court; assists litigants with preparing pro se pleadings; helps pro se litigants understand Landlord-Tenant Court proceedings; and informs low-income litigants regarding the financial and other social-service resources that might be available to them and refer such litigants to the appropriate resources. The Resource Center is located in Room 115 of Building B of the DC Superior Court, just outside the Landlord and Tenant Courtroom.

➤ Project: Staff the Landlord-Tenant Resource Center (5 volunteers needed; one for each day of the week). Student volunteers will commit to staff the Resource Center weekly. Students will pre-screen resource center customers before they meet with a volunteer attorney; this includes meeting with customers and providing information to volunteer attorneys to help them determine the appropriate services and/or referrals to provide to each customer. A training manual is available and each student will undergo training in D.C. landlord tenant law and procedures. The Center is open for business from 9:15 AM to 2:00 PM. Students should arrive by 9:00AM and stay until all customers are screened (usually by about 12:30PM). IMPORTANT: If you select this project, please indicate which morning(s) you are available to staff the center so we can ensure full coverage and avoid scheduling conflicts. DS

WASHINGTON LEGAL CLINIC FOR THE HOMELESS
The Washington Legal Clinic for the Homeless’ mission is to use the law to make justice a reality for our neighbors who struggle with homelessness and poverty. Combining community lawyering and advocacy to achieve our clients’ goals, our expert staff and network of volunteer attorneys provide low barrier, comprehensive legal services at intake sites throughout the District of Columbia, helping our clients to access housing, shelter, and life-saving services.

➤ Project: Conduct “Know Your Rights” Outreach to Homeless Families (unlimited volunteers needed). The Washington Legal Clinic for the Homeless (WLCH) provides outreach at the Virginia Williams Family Resource Center (FRC) to homeless families year-round, with particular emphasis during hypothermia season (November – March). Volunteers inform families of their legal right to shelter and to appeal the denial of shelter. Volunteers will be provided the necessary information to assist consumers, including information about how to contact the WLCH Attorney of the Day if shelter has been denied and contact information for local elected officials so that families’ concerns may be voiced at a systems level. Outreach at the FRC is conducted from 8-9:30AM or 3-4:30PM, Monday through Thursday. Volunteers are asked to sign up for a shift once every 2 weeks, although an alternate arrangement may be made if you want to volunteer but can only do so less frequently. Location: The Virginia Williams Family Resource Center, 920 Rhode Island Avenue, NE. Closest metro is the Rhode Island metro station (red line). A volunteer training will be provided at GULC. DS
HUMAN RIGHTS/INTERNATIONAL LAW

HUMAN RIGHTS FIRST
Human Rights First’s Refugee Representation team is committed to advancing the rights of refugees, including the right to seek asylum. They advocate for access to asylum, for fair asylum procedures, and for U.S. compliance with international refugee and human rights law. They also help hundreds of individual refugees in the United States each year to win asylum through our pro bono representation program.

- **Project: Asylum Work at Human Rights First’s Offices (2-3 Spanish-speaking volunteers needed).**
  Volunteers will come in for two to three hour shifts per week (preferably Tuesday or Thursday afternoons) to answer requests for assistance in Spanish. This would include doing a brief analysis of the procedural posture of asylum cases, making a referral to the appropriate resource if not an asylum claim (but still in need of legal assistance), and doing a fear-based legal screening if it is an asylum claim. Training will be provided. DS

O’NEILL INSTITUTE FOR NATIONAL AND GLOBAL HEALTH LAW
Housed at Georgetown Law, the O’Neill Institute was established in 2007 to respond to the need for innovative solutions to the most pressing national and international health concerns. The essential vision for the O’Neill Institute rests upon the proposition that the law has been, and will remain, a fundamental tool for solving critical health problems in our local, national, and global communities. By contributing to a more powerful and deeper understanding of the multiple ways in which law can be used to improve health, the O’Neill Institute hopes to encourage key decision-makers in the public, private, and civil society sectors to employ the law as a positive tool to enable individuals and populations in the United States and throughout the world to lead healthier lives.

- **Project: Global Health and Human Rights Database (4-5 volunteers needed).** This free online database offers an interactive, searchable, and fully indexed website of case law and national constitutions from around the world as well as international and regional legal instruments relating to health and human rights. We are looking for volunteers who will help populate and maintain the database. Primary responsibilities include summarizing and coding of cases, national constitutions, and instruments based on human rights and health topics. If interested, volunteers may contribute to the database's blog. Hours are flexible and most work can be completed remotely. PR, RW

FRAMEWORK CONVENTION ON GLOBAL HEALTH
A global coalition of civil society and academic organizations are supporting a Framework Convention on Global Health (FCGH), a proposed new treaty based on the right to health and aimed at national and global health equity (www.globalhealthtreaty.org). In June 2015, the coalition initiated the process of developing an initial draft of the treaty, with the aim of completing a full draft by mid-2016, at which point it will be subjected to extensive consultation. The coalition is also seeking more targeted external feedback throughout the process. Georgetown’s O’Neill Institute for National and Global Health Law is leading the drafting process.

- **Project: Conduct Research and Develop Commentary (2-3 volunteers needed).** The FCGH draft will include both proposed treaty text and commentary explaining it. We are seeking volunteers to conduct research to help develop the commentary so that it is comprehensive and makes a strong case for the draft provisions. The research may also affect the proposed text itself. Some of the research might be preparatory, informing certain articles whose parameters are still to be worked out. Some research may involve contacting relevant organizations. The volunteer might also help incorporate feedback from external organizations. Hours are flexible and work can be completed remotely. PR, RW
IMMIGRATION

CAPITAL AREA IMMIGRANTS’ RIGHTS (CAIR) COALITION
Provides advocacy, education, representation and outreach to the immigrant community of the Washington metropolitan area. **Students volunteering with CAIR Coalition will be required to attend a training at GULC on Friday, October 2nd from 2-4pm prior to beginning their pro bono work.**

- **Project 1: Staff a Detention Hotline (Any language abilities are welcomed but not necessary; up to 12 volunteers needed).** Volunteers will staff the Detention Hotline. Detainees wishing to contact the CAIR Coalition may call the detention hotline for free Mon-Fri from 9am-5pm. Volunteers will staff this hotline on a 2-hour slot basis. The volunteers will be in charge of answering phones and helping detainees connect with their attorney free of charge using our conference system, conduct phone intakes, or provide information about our upcoming jail visits, procedures, and follow up messages. **DS**

- **Project 2: Conduct Detention Center Visits (unlimited volunteers needed).** Volunteers, under the supervision of attorneys from CAIR Coalition in Washington, DC, will visit the federal immigration detention facilities in Virginia and Maryland (Farmville, Snow Hill) and meet with a few hundred immigrant detainees and assist with conducting Legal Orientation “Know Your Rights” Presentations and individual intakes. As volunteers of the program, students will be able to speak to individual detainees and assist the organization with conducting legal intakes. This one-day only volunteer opportunity provides students the opportunity to observe the conditions and understand the reality and limited options for incarcerated immigrants. The visits are not scheduled yet but will be communicated to volunteers after they have been trained. **DS**

- **Project 3: Credible Fear Interviews. (Any language abilities are welcomed but not necessary; unlimited volunteers needed once or on a recurring basis).** Law student volunteers, trained by CAIR Coalition, will attend Credible Fear Interviews conducted by the Asylum Office at the USCIS Fairfax office near the Dunn Loring Metro Station. Credible fear interviews are conducted for recently arriving people detained in ICE custody who express fear of persecution or torture. Students will appear for the detainee as a volunteer representative during the interview process. Students will be required to observe and take notes as the Asylum Officer interviews the detainee. This volunteer opportunity usually lasts about half a day in the morning. The visits are not scheduled yet but will be communicated to volunteers after they have been trained. **DS**

CASA DE MARYLAND
The work of CASA de Maryland's legal program fills an essential gap in the landscape of legal services offered in the state of Maryland. CASA’s constituents face serious linguistic, economic and cultural barriers to seeking legal representation and education. CASA works with a fluid network of screened legal service providers who share an interest in offering legal help to these otherwise marginalized populations. CASA’s legal department provides direct legal representation in the areas of immigration, housing and employment, assists people with filing pro se applications for immigration benefits, and recovers some $200,000 in wage theft cases each year.

- **Project: Staff a Deferred Action for Childhood Arrival (DACA) Clinic (unlimited volunteers needed).** Over the past two years CASA has held over 70 DACA Clinics and helped over 2,500 young undocumented students gain access to deferred deportation (pursuant to President Obama’s executive order). CASA relies on the support of volunteers to help complete the initial filling out of the application with the students who attend the clinics. In the days following the clinic, CASA’s legal staff conduct a detailed revision of each application and perform any necessary follow-up. DACA Clinics are held monthly and include a training session provided by an immigration attorney immediately preceding the Clinic. **DS**
CATHOLIC CHARITIES IMMIGRATION LEGAL SERVICES

Immigration Legal Services (ILS) focuses on the provision of direct legal immigration services to foreign-born individuals and their families. Last year, ILS worked on more than 4,400 cases, ranging from consultations to full representation. ILS has represented individuals from more than 135 countries around the world needing legal assistance with an immigration matter. ILS provides legal services to clients without regard to gender, race, sexual or gender orientation, and religious affiliation. ILS represents a significant number of asylum claims and unaccompanied minors, as well as victims of domestic violence applying for U visas and VAWA relief. ILS also focuses on training lawyers to provide pro bono services and educating community groups on the latest immigration issues.

➔ **Project 1: Assist Asylum and Unaccompanied Minor Representation (2 French or Spanish speaking volunteers needed).** Volunteers are needed to work with pro bono attorneys representing immigrant clients. Volunteers will help interview clients, interpret for volunteer attorneys, and translate documents. Volunteers may help with legal research and work with clients completing applications. Volunteers can also shadow and assist volunteer attorneys representing clients in immigration court. No specific length of time is required for this volunteer opportunity. Work will be completed at Catholic Charities’ downtown office, 924 G Street, NW, Washington, DC (walking distance from GULC). **DS**

➔ **Project 2: Work at Catholic Charities’ Immigration Legal Services Office (2 Spanish-speaking volunteers needed).** Silver Spring, MD, metro-accessible. Volunteers are needed to work at least 5 hours on Thursdays (MUST be available on Thursday morning from 9am-12pm). Primary responsibility is screening clients for immigration relief, but volunteer will also draft client declarations, and research immigration legal issues. ILS is currently working with a large number of unaccompanied children who have recently entered the United States, and volunteers will have an opportunity to work with this population. 2L or 3L students preferred. **DS**

HOGAR IMMIGRANT SERVICES

As a program of Catholic Charities, Hogar Immigrant Services' goal is to help immigrants become self-sufficient and productive members of American society through bilingual outreach programs, including a continuum of networking, immigration legal services, citizenship classes, and English as a Second Language classes.

➔ **Project 1: Citizenship Workshops (unlimited volunteers needed).** Volunteers are trained to assist applicants for U.S. citizenship with filling out the requisite documents and preparing to submit their applications. Workshops are once a month on Saturdays, and training will be conducted at 9:00am on the day of the citizenship workshops. **DS**

➔ **Project 2: Citizenship and Integration Program Volunteers (2 volunteers needed; Spanish Speaking volunteers preferred).** Volunteers will assist with follow up on naturalization cases and will walk applicants through the process of naturalization. Manage case files and assist attorneys with drafting addendums, letters, and other documents to accompany complicated naturalization cases. **DS**

KIDS IN NEED OF DEFENSE

KIND was founded by Angelina Jolie and the Microsoft Corporation to create a pro bono movement of law firms, corporations, nongovernmental organizations, universities and volunteers to provide quality and compassionate legal counsel to unaccompanied refugee and immigrant children in the United States. KIND serves as the leading organization for the protection of unaccompanied children who enter the US immigration system alone and strives to ensure that no such child appears in immigration court without representation.

➔ **Project: Spanish Interpretation for Children’s Deportation Defense Cases (3-5 Spanish speaking volunteers needed).** KIND seeks Spanish-speaking students who can serve as interpreters on cases
working with pro bono attorneys. KIND works primarily with Central American youth facing deportation, who are typically pursuing asylum or Special Immigrant Juvenile Status. Sometimes they need an interpreter for a single meeting or interview at the Department of Homeland Security, a 2-3 hour commitment; other times interpretation is needed for a series of meetings with the child. No specific length of time commitment is required for the volunteer interpreter opportunity. DS

**LABOR & EMPLOYMENT**

**DC EMPLOYMENT JUSTICE CENTER**  
Founded on Labor Day 2000, the mission of the Employment Justice Center is to secure, protect and promote workplace justice in the DC metropolitan area. Since its founding, the EJC has successfully used a combination of strategies to protect the rights of low-income workers, including legal services, policy advocacy, community organizing, and education. In the past eleven years, the EJC has returned more than $7,000,000 to the pockets of low-wage workers, achieved many legislative victories that have touched the lives of countless workers, educated thousands of workers about their rights and responsibilities on the job, and launched several vibrant community organizing groups.

→ **Project: Conduct Intakes at Workers’ Rights Clinics (unlimited volunteers needed).** Volunteers assist lawyers with intake at three locations described below. Volunteers can attend clinics weekly or as available. Training will be provided. DS  
  - **Good Hope Rd. SE Location:** The last Saturday of every month at 10am. This location is not Metro-accessible, but can be reached by Buses D6 + 92 towards Congress Heights, and is a short drive from GULC. Many of our past volunteers have carpoolled.  
  - **Pennsylvania Ave. SE Location:** The first and third Friday of every month. 12pm - 3pm. Also a short drive from GULC:  
  - **Bread for the City NW Location:** Wednesdays from 6:00 p.m. to 9:00 p.m. Shaw/Howard University Metro (Green line). We have a particular need for Spanish-speaking volunteers at this location.

**MOTHERS’ OUTREACH NETWORK**  
Mothers’ Outreach Network is a non-profit, tax-exempt organization that helps low-wage and chronically unemployed DC residents address barriers to full employment through education and outreach, training, legal screening and referrals, and advocacy. Mothers’ Outreach Network focuses upon low-skilled women and men who are transitioning into the workforce after periods of unemployment due to child care responsibilities or incarceration.

→ **Project 1: Economic Security Legal Research Associate (up to 2 volunteers needed).** In 2015-2016, Mothers Outreach Network (MON) is continuing its workshop series to train low income families on key legal rights and issues that impact their economic security (e.g. TANF term limits, consumer debt relief, statutory family-leave, and employment discrimination based on pregnancy and criminal records). MON conducts basic informational workshops on these topics and needs assistance adapting existing material and creating new literature, which requires concise and accurate translation of legal information for an audience who reads at a 4th to 6th grade level. Volunteers will assist with writing fact sheets, presentations, and step-by-step pro se brochures for MON’s target audience. Approximate time-commitment is 10-15 hours/month, and the goal is for training materials to be completed before Thanksgiving break (or by mid-December at the latest). Work can be performed remotely with remote supervision and in-person meetings as needed. PR, RW
Project 2: Civic Education Legal Research Associate (1 volunteer needed). The student volunteer will develop a civic education curriculum for use in conjunction with an ongoing legislative research project. This will include editing current program materials, as well as original research and drafting, drawing on our current employment and family law curriculum. Flexible hours; time commitment is 6 to 8 hours per month for one semester. Supervision will be provided remotely with monthly check-ins. PR, RW

SEXUAL ASSAULT & DOMESTIC VIOLENCE

DC SAFE COURT WATCH
Court Watch is a volunteer-staffed project in which trained observers record information about Civil Protection Order court hearings. The Court Watch Project provides advocates with information about how the court deals with domestic violence and provides feedback to the Court regarding its treatment of domestic violence survivors. The goals of this project are to improve the court experience for those seeking relief, and to give survivors a larger voice in the court system. Students volunteering with DC SAFE will be required to attend a training at GULC on Friday, September 25th from 1-2pm prior to beginning their pro bono work.

Project: Watch and Assess Court Proceedings (unlimited volunteers needed). Volunteers are trained to sit in Domestic Violence Civil Protection Order court and review how the Judges are judging by filling out questionnaires for each case. Shifts are usually 3 hours long, in the morning or afternoon. Students should ideally be able to commit to at least 2-3 shifts per month for a couple of months. DS

NETWORK FOR VICTIM RECOVERY OF DC (NVRDC)
NVRDC aims to change the impact of victimization by providing holistic, comprehensive services to all crime victims in DC. NVRDC provides civil and criminal legal services, advocacy, and case management. NVRDC also runs the Sexual Assault Crisis Response Project, offering advocacy and case management to all sexual assault survivors in the District.

Project 1: “Know Your Rights” Clinics at American University (1 volunteer needed). NVRDC holds monthly "Know Your Rights" legal clinics at American University. These presentations discuss the rights for victims of crime within the criminal, civil, and campus administrative processes. Volunteers will receive training from NVRDC’s legal staff on the three areas of law and participate as co-presenters. Additionally, clinic attendees are able to sign-up for confidential advice from NVRDC attorneys. Volunteers can assist NVRDC attorneys in offering brief advice or referrals for the attendees seeking assistance. DS

Project 2: Crime Victims Pro Se Guide (1 volunteer needed). NVRDC is looking for a student who is interested in developing a crime victims’ rights pro se guide for victims of crime who are navigating the criminal justice system in DC Superior Court. NVRDC staff attorneys will advise the project and provide shadowing opportunities that offer a real-world perspective on crime victims’ rights legal representation. Flexible hours and work can be completed remotely. PR, RW

Project 3: Community “Know Your Rights” Clinics (up to 3 volunteers needed). NVRDC regularly conducts “Know Your Rights” community presentations at area community centers, libraries, schools, and partner organizations. Presentations cover information on legal resources and crime victims’ rights, as well as service providers in the DC area. Student volunteers will be trained to give presentations and to answer questions about crime victims’ rights. 2-hour training required; volunteers are asked to commit to giving at least 2 presentations over the course of the semester (presentations will be coordinated & scheduled through NVRDC’s Know Your Rights Volunteer Coordinator). Students may also have the opportunity to develop materials for the presentations. DS
APPENDIX 1:
Project Listings by Type of Work/Logistical Considerations

- DS – direct services (includes client, potential client, or community member interaction)
- PR – policy & research (research and writing on policy, advocacy, education, or litigation projects)
- RW – remote work (some or all work can be completed remotely)
- 4+ – requires a commitment of 4 or more hours a week

**DS – DIRECT SERVICES**

- Bread for the City Legal Clinic, Projects 1 & 2: Client Walk-ins and Short Legal Research Projects (p.4)
- Catholic Charities Legal Network: Client Intakes and Case Matching (p.4)
- Christian Legal Aid for the District of Columbia: Volunteer at CLADC legal clinics (p.4)
- Georgetown Law Prisoner Legal Resource Assistance: Respond to Prisoner Resource Requests (p.5)
- University Legal Services, Project 2: Help with Clients in the Mental Health System (p.6)
- Advocates for Justice and Education, Project 1: Work at the AJE Office (p.6)
- Advocates for Justice and Education, Project 2: Assist at the DC Office of Admin. Hearings (p.6)
- American Friends Service Committee: Teach Human Rights in D.C. Public Schools (p.7)
- East of the River Law Club: Assisting Juveniles Involved with East of the River Law Club (p.7)
- Georgetown Juvenile Justice Clinic: Sealing Juvenile Records (p.7)
- AARP-Legal Counsel for the Elderly: Property Tax Credit Project (p.8)
- D.C. Bar Pro Bono Program: Probate Resource Center: Staff the Probate Resource Center (p.8)
- Whitman Walker Health, Project 1: Medicare Enrollment (p.9)
- Whitman Walker Health, Project 2: Social Security Clinic Administrative Volunteer (p.9)
- D.C. Bar Landlord-Tenant Resource Center: Staff the Landlord-Tenant Resource Center (p.10)
- Washington Legal Clinic for the Homeless: Conduct “Know Your Rights” Outreach (p.10)
- Human Rights First: Asylum Work at HRF Offices (p.11)
- Capital Area Immigrants’ Rights Coalition, Project 1: Staff a Detention Hotline (p.12)
- Capital Area Immigrants’ Rights Coalition, Project 2: Conduct Detention Center Visits (p.12)
- Capital Area Immigrants’ Rights Coalition, Project 3: Credible Fear Interviews (p.12)
- CASA de Maryland: Staff a Deferred Action for Childhood Arrival (DACA) Clinic (p.12)
- Catholic Charities ILS, Project 1: Assist Asylum and Unaccompanied Minor Representation (p.13)
- Catholic Charities ILS, Project 2: Work at Catholic Charities’ ILS Office (p.13)
- Hogar Immigrant Services: Citizenship Workshops (p.13)
- Kids in Need of Defense: Spanish Interpretation for Children’s Deportation Defense Cases (p.13)
- D.C. Employment Justice Center: Conduct Intakes at Workers’ Rights Clinics (p.14)
- D.C. Safe Court Watch: Watch and Assess Court Proceedings (p.15)
- Network for Victim Recovery of DC, Project 1: “Know Your Rights” Clinics at AU (p.15)
- Network for Victim Recovery of DC, Project 3: Community “Know Your Rights” Clinics (p.15)

**PR – POLICY & RESEARCH**

- ABA Death Penalty Due Process Review Project, Project 1: Assist with Serious Mental Illness Initiative (p.5)
- ABA Death Penalty Due Process Review Project, Project 2: Capital Clemency Initiative (p.5)
- University Legal Services, Project 1: Help with ULS’s Litigation Agenda & Strategies (p.6)
- National TA Center for Children’s Mental Health: Pets and Foster Care (p.8)
- Whitman-Walker Health, Project 1: Medicare Enrollment (p.9)
- Framework Convention on Global Health: Conduct Research and Develop Commentary (p.11)
- Mothers’ Outreach Network, Project 1: Economic Security Legal Research Associate (p.14)
- Mothers’ Outreach Network, Project 2: Civic Education Legal Research Associate (p.15)
- Network for Victim Recovery of DC, Project 2: Crime Victims Pro Se Guide (p.15)

**RW – REMOTE WORK**
- ABA Death Penalty Due Process Review Project, Project 1: Assist with Serious Mental Illness Initiative (p.5)
- ABA Death Penalty Due Process Review Project, Project 2: Capital Clemency Initiative (p.5)
- University Legal Services, Project 1: Help with ULS’s Litigation Agenda & Strategies (p.6)
- University Legal Services, Project 2: Help with Clients in the Mental Health System (p.6)
- Georgetown Juvenile Justice Clinic: Sealing Juvenile Records (p.7)
- National TA Center for Children’s Mental Health: Pets and Foster Care (p.8)
- Framework Convention on Global Health: Conduct Research and Develop Commentary (p.11)
- Mothers’ Outreach Network, Project 1: Economic Security Legal Research Associate (p.14)
- Mothers’ Outreach Network, Project 2: Civic Education Legal Research Associate (p.15)
- Network for Victim Recovery of DC, Project 2: Crime Victims Pro Se Guide (p.15)

**4+ HOURS**
- Bread for the City Legal Clinic, Projects 1 & 2: Client Walk-Ins and Short Legal Research Projects (p.5)
- Advocates for Justice and Education, Project 1: Work at the AJE Office (p.6)
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