



Georgetown University Law Center Criminal Justice Clinic

Investigative Internship Program Application

Instructions: Please type or print. You may attach additional sheets of paper when necessary.

Name: _____
(Last) (First) (Middle)

Present Address: _____
(Street) (City) (State/Zip)

Present Phone Number: () _____ Effective until: ___/___/___

School E-mail address: _____

Permanent Address: _____
(Street) (City) (State/Zip)

Permanent Phone Number: () _____

Personal E-mail address: _____

Application for (check all that apply): Fall Spring Summer of _____ (year)

Proposed internship dates: _____ to _____

The proposed starting date **MUST** correspond with a **SCHEDULED STARTING DATE** for the program. Ending dates must either correspond with the minimum ending date or a later proposed ending date. Please see *Program Dates* in the *Internship Information* for more detail.

Will you have access to a car? yes no

If you have access to a car for the semester, the Clinic will reimburse you for mileage and pay for your parking at the Law Center. The Clinic needs 5 students each semester with access to a car.

If yes, do you prefer to drive each day, or can you share a parking space with another intern?

Drive Share No preference

ACADEMIC INFORMATION

Are you currently a full-time student? Yes No

College or University: _____ State: _____

Dates attended: ___/___/___ to ___/___/___ Anticipated degree date: ___/___/___

Major: _____ Overall G.P.A.: _____

What will your status be during the semester that you would like to participate in the program?

Freshman Sophomore Junior Senior Graduated Grad/Law Other

Will This Internship Be For Academic Credit At Your Home Institution? Yes No

of Credits: _____ Standard # of Credits taken per Term: _____

Department awarding credit: _____ Course title: _____

Faculty Advisor: _____

Mailing Address: _____
(Building) (Street) (City) (State/Zip)

Phone Number: () _____ Fax Number: () _____

E-mail address: _____

Are you fluent in any language other than English? Which one? _____

BACKGROUND

All information contained in this application packet is subject to verification.

Have you ever been convicted of a crime? No Yes (please explain below)

Have you ever received a citation for any serious traffic offenses including reckless driving or speeding?

No Yes (please explain below)

WORK HISTORY

PLEASE ATTACH A CURRENT RESUME

REFERENCES

Please see the recommendation form at the back of this application packet. Although letters of recommendation are optional, it is strongly suggested that you have at least one of your recommenders complete the attached chart. If you choose to do this, please fill out the top portion of the form including the waiver and then supply it to your recommenders. If you opt to waive access to the recommendation, please be sure to have the recommender sign across the back of the envelope before returning it.

Name: _____ Daytime Phone: () _____

In what capacity have you known this reference?

Name: _____ Daytime Phone: () _____

In what capacity have you known this reference? _____

CERTIFICATION

I certify that I have read the Investigative Internship Program Description in its entirety. I further certify that the work I have submitted with this application is solely mine and that I have not received any direct assistance on its production. To the best of my knowledge, the information that I have provided within this application is true, correct and complete.

(Signature)

(Date)

APPLICATION DATES

Term	Application Deadline	Notification Date
Fall	Early Decision: March 15 Regular Application: July 15	Early Application Notification: April 1 Regular Application Notification: July 31
Spring	December 1	December 15
Summer	April 1	April 15

*If you miss an application deadline, please contact the Investigations Supervisor to determine if it is still possible to submit your application. Email the Investigations Supervisor at LED35@law.georgetown.edu.

For each term of the internship, applications are received and reviewed on a rolling basis. To maximize competitiveness, applicants are encouraged to apply as early as possible. The two rounds of fall selection are designed to allow applicants who apply during their spring semester to know the results before the end of the term, as well as to allow candidates who learn about the program over the summer a change to apply. Although there will always be some slots available for the regular application round candidates, the number will vary depending upon the strength of the early decision round. Therefore, students are encouraged to apply by the early decision deadline. There is no early decision round for the spring and summer terms. Once your application is submitted, please do not call or email for updates on the application process. You will be contacted when updates are available.

MAILING ADDRESS and PHONE NUMBERS

Lindsay Dressler, Investigations Supervisor
Criminal Justice Clinic
Georgetown University Law Center
111 F Street, N.W.
Washington, D.C. 20001
Clinic Phone: (202) 662-9589
Clinic Fax: (202) 662-9681
led35@law.georgetown.edu
www.law.georgetown.edu/clinics/cjc/iip.html

Notice to Applicants: Georgetown University does not discriminate on the basis of age, sex, race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

*** OPTIONAL ESSAYS ***

Directions: You MAY answer the two Short Essays, the Hypothetical or the Policy question. These are not required to be submitted as part of your application form.

QUESTION INSTRUCTIONS AND TIPS

The work of a defense investigator demands a variety of personal and academic skills. Investigators need to be persuasive while on their feet, careful listeners, tenacious followers of leads, and capable of highly creative and independent work. The clinic attorneys expect investigators to write with a level of detail and precision that surpasses the usual level necessary for undergraduate course work. Criminal defense work also demands a special willingness to fight on behalf of people who are charged with crimes - a rather unpopular side of the law.

This application gives you a chance to demonstrate that you have these skills. The essays are evaluated on both the persuasiveness of the content and the quality of the writing. There is no need to research the answers to any of the questions; we assume that no intern candidate has been trained in these matters. Your goal should be to produce thoughtful - not necessarily "correct" - essays that tell what you think and then persuasively explain why.

SHORT ESSAYS *

- 1) Convince me that you will be able to communicate and work with people who are different from you.**
- 2) Tell me about the two most independent and creative activities that you have completed.**

HYPOTHETICAL QUESTION *

Fact Pattern:

Your client, Steve, was arrested at 1:30 AM on 4/1 as he was coming out of the American Café in Georgetown. The police allege that Steve hit the complaining witness, Marshall, over the head with a brick while the two of them were at Champions, a bar right around the corner, about an hour earlier. Steve is charged with Assault with a Dangerous Weapon - brick. Marshall sustained severe bruises about the neck and back of the head, a concussion, and a cut on the back of his head which required 12 stitches to close. The police made the arrest based upon a witness who gave the police a description of the man who hit Marshall and the fact that the man walked up Wisconsin Ave. N.W. and toward the front doors of the American Café.

Questions:

- A) **Steve says he doesn't know Marshall, and that he was in the American Café since about 10 PM that night. Your attorney tells you to go interview Marshall. What are some of things that you would want to ask Marshall? Why?**
- B) **Does it make any difference in your plans for questioning Marshall if Steve tells you that he hit Marshall with that brick? Why (and how) or why not?**
- C) **Would it change your investigative plans if Marshall had died from the blow(s) and Steve was now charged with first degree murder? Why (and how) or why not?**

POLICY QUESTION *

The government bears a high burden of proof at a criminal trial. Prosecutors must convince a jury beyond a reasonable doubt that a particular person committed a specific act (usually with a specific level of intent) which constitutes a crime within that jurisdiction. This level of proof does not mean that the prosecution's case must be airtight; the evidence does not need to prove guilt beyond a shadow of a doubt. The burden does mean, however, that there can be a substantial amount of evidence against the accused but still result in a not guilty verdict if a significant doubt (a "reasonable" doubt) is left at the end of the government's case.

Is this tough burden a good idea? Do we want to let people go free when we have some clear and convincing evidence against them? Why or why not? How would you change the burden?

Theoretically, at least, the defendant does not have to say or explain anything during the criminal justice process. Is it also a good idea for only the prosecution to have a burden of proof? What would some of the common sense implications be if we compelled a defendant to testify or give statements?

**Reminder, these essays are optional*

**Georgetown University Law Center
Criminal Justice Clinic
Investigative Internship Program
Recommendation Form**

APPLICANT SECTION:

Applicant _____ College/University _____

Do you wish to waive access to this recommendation? Yes No Signature _____

If yes, please return in a sealed envelope with the recommender's signature across the back.

RECOMMENDER SECTION:

How long have you known the applicant? _____ In what capacity? _____

Would you hire this individual to assume a position in which they will be entrusted with a great deal of responsibility and seriously impact the lives of clients?

yes, without pause almost definitely probably possibly probably not definitely not

Comments: _____

Please rate the applicant in the following areas:

Maturity/Professionalism	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%
Motivation	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%
Interpersonal skills	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%
Problem solving skills	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%
Ability to grasp concepts quickly	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%
Ability to follow instructions	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%
Seriousness of purpose	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%
Confidence	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%
Exhibits initiative	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%
Pays attention to detail	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%
Organizational skills	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%
Intellectual curiosity	<input type="checkbox"/> Poor	<input type="checkbox"/> Below Average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent	<input type="checkbox"/> Top 1%

FEEL FREE TO ATTACH ADDITIONAL INFORMATION THAT YOU FEEL WILL BE HELPFUL IN OUR ASSESSMENT OF THE APPLICANT.

Name/Title: _____

Mailing address: _____

Phone: _____ E-mail address: _____

Signature: _____ Date: _____

Please return to: Lindsay Dressler, Investigations Supervisor, Criminal Justice Clinic, 111 F Street N.W. Washington D.C. 20001

**Georgetown University Law Center
Criminal Justice Clinic
Investigative Internship Program
Recommendation Form**

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Do you wish to waive access to this recommendation? Yes No **Signature** _____

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RECOMMENDER SECTION:

How long have you known the applicant? _____ **In what capacity?** _____

Would you hire this individual to assume a position in which they will be entrusted with a great deal of responsibility and seriously impact the lives of clients?

yes, without pause almost definitely probably possibly probably not definitely not

Comments: _____

Please rate the applicant in the following areas:

Maturity/Professionalism Poor Below Average Average Good Very Good Excellent Top 1%

Motivation Poor Below Average Average Good Very Good Excellent Top 1%

Interpersonal skills Poor Below Average Average Good Very Good Excellent Top 1%

Problem solving skills Poor Below Average Average Good Very Good Excellent Top 1%

Ability to grasp concepts quickly Poor Below Average Average Good Very Good Excellent Top 1%

Ability to follow instructions Poor Below Average Average Good Very Good Excellent Top 1%

Seriousness of purpose Poor Below Average Average Good Very Good Excellent Top 1%

Confidence Poor Below Average Average Good Very Good Excellent Top 1%

Exhibits initiative Poor Below Average Average Good Very Good Excellent Top 1%

Pays attention to detail Poor Below Average Average Good Very Good Excellent Top 1%

Organizational skills Poor Below Average Average Good Very Good Excellent Top 1%

Intellectual curiosity Poor Below Average Average Good Very Good Excellent Top 1%

FEEL FREE TO ATTACH ADDITIONAL INFORMATION THAT YOU FEEL WILL BE HELPFUL IN OUR ASSESSMENT OF THE APPLICANT.

Name/Title: _____

Mailing address: _____

Phone: _____

E-mail address: _____

Signature: _____ **Date:** _____

Please return to: Lindsay Dressler, Investigations Supervisor, Criminal Justice Clinic, 111 F Street N.W. Washington D.C. 20001