

## **OFFICE OF CAREER SERVICES**

### **The Basics**

OCS is open Monday through Friday as follows and hosts daily walk-in hours for your quick questions. Walk-ins are taken on a first-come-first-served basis and are conducted in 10 minute increments.

#### **OCS Office Hours:**

Monday 9 am to 6 pm

Tuesday 9 am to 8 pm

Wednesday 9 am to 6 pm

Thursday 9 am to 6 pm

Friday 9 am to 5 pm

#### **OCS Walk-in Hours**

Monday 3:30-5 pm

Tuesday 2:30 – 3:30 pm, 5-6 pm

Wednesday 11-12 pm, 3:30-4:30 pm

Thursday 2:30 -3:30 pm

Friday 1:30 -3:30 pm

### **Make an Appointment with Your Counselor**

The front desk handles scheduling for the counselors and can be reached at 202-662-9300. Of course, you can always schedule an appointment in person in Room 328. Wondering who your counselor is? We are:

Anna W. Nicol, Section 1

Janice Manganello, Section 2

Amy Jones Mattock, Section 3

Tara Sarathy, Section 4

Katy Montgomery, Section 7

Gihan Fernando, Assistant Dean