

Georgetown University Law Center - Office of Student Accounts

REQUEST FOR EARLY REFUND (EFT LOANS ONLY)

LONDON PROGRAM – SUMMER 2006

Student Eligibility

Students with a credit balance on their student account following the posting of their GULC aid (if any) and their eligible loans sent via Electronic Funds Transfer (EFT) to the University.

Eligible Loans

- Federal Subsidized and Unsubsidized Stafford Loans (eligible lenders below)
 - Access Group
 - Total Higher Education
 - Law Loans
- Law Access & Total Higher Education Commercial Loan Programs (all others disbursed by check)

Procedure

- File this form (fax is acceptable, 202-662-4069) at the Law Center Office of Student Accounts by 3PM on **June 1st**
- Refund will be directly deposited to your bank account. You must complete the Direct Deposit Authorization Form (DDAF) and submit it no later than **June 1st**. You don't need to complete the DDAF if you have already completed it unless you have changed your bank or have a new bank account number.

Summary

- My Federal Stafford Loan(s) and Law Access Loan or Total Higher Education Loan (if applicable) funds must be received by the University via EFT and applied to my student account in accordance with all federal and institutional regulations (including completion of the Financial Aid Entrance Interview if I am a first-time borrower at GULC). If there is a surplus on my account, a refund will be disbursed to me.
- Selecting "YES" on the **Authorization for Refund Processing** (see below), will permit any loan funds remaining after my tuition, and London housing, have been paid, to be applied toward allowable institutional charges. These charges include: health insurance, library fines, course material, ID fees, emergency student loans, unpaid previous balance of less than \$100, etc.
- Selecting "NO" on the **Authorization for Refund Processing**, will permit my loan funds to apply only to tuition, and London housing. **I must pay the outstanding balance on my student account by May 17, 2006, the tuition due date. Otherwise a \$60 late payment fee and a 1.75% monthly service charge will be assessed on my student account.**
- **My refund is expected to be made available on Monday, June 23, 2006.**

AUTHORIZATION FOR REFUND PROCESSING: YES _____ NO _____
(Please check one)

DISTRIBUTION TYPE: DIRECT DEPOSIT (You must complete the Direct Deposit Authorization Form (DDAF) and submit it no later than **June 1st**. You don't need to complete the DDAF if you have already completed it unless you have changed your bank or have a new bank account number.)

Name: _____ **SSN:** _____
(PRINT LAST/FIRST)

Address: _____

Student's Signature

Date

TO BE COMPLETED BY STUDENT ACCOUNTS OFFICE ONLY

REFUND AMOUNT: _____ AUTHORIZED BY: _____ DATE: _____

THIS FORM MUST BE RECEIVED BY 3:00 p.m., JUNE 1, 2006 AT:

GEORGETOWN UNIVERSITY LAW CENTER
OFFICE OF STUDENT ACCOUNTS, ROOM 581
600 New Jersey Avenue, N.W.
Washington, D.C. 20001
FAX: (202) 662-4069

For questions regarding Student Account (202) 662-9057; Financial Aid (202) 662-9210