

Academy of WTO Law & Policy

2007 Cancellation and Refund Policy



Cancellation by Georgetown Law:

Georgetown Law reserves the right to alter or cancel this program. Cancellation would occur in the event of: 1) program under-enrollment by close of business at 5:00 PM Eastern Standard Time (EST) on Friday, September 28, 2007; 2) unforeseen international events that could substantially inhibit program operations or seriously compromise attendee safety; or 3) for any reason as determined by the Academy's Administration. If we cancel the program, Georgetown Law immediately will alert all enrolled participants, and expeditiously return all tuition payments already received.

Cancellation by registrant:

Registrants who are unable to participate in the Academy must provide written notice of their intent to cancel to the Academy Program Officer, Christine Washington, at iielacademy@law.georgetown.edu. Cancellation notices must be received by September 15, 2007 in order to receive full tuition reimbursement, less a \$150 administrative fee.

Registrants who cancel before September 22, 2007 may receive half tuition reimbursement, less a \$150 administrative fee.

Registrants who must withdraw from the program because of an emergency or inability to receive a visa may request a partial refund of tuition (up to \$500 of total tuition) if they provide written notice of the necessity to withdraw to the Academy Program Officer by October 1, 2007. Any refund requests relating to circumstances that arise after this date will be handled on a case-by-case basis.

Individuals who register for the program, space allowing, after September 15, 2007, and who find themselves unable to attend, or who register on or after October 1, 2007, space allowing, and find themselves unable to attend for a reason other than emergency or visa constraints, should immediately contact the Program Officer. Any refund requests relating to circumstances that arise after these dates will be handled on a case-by-case basis.

Please note that substitutions of attendees affiliated with the same institution are accepted at any time prior to commencement of the program on October 29, 2007.