

# GEORGETOWN LAW

- Georgetown University Law Center •
- Equal Justice Foundation •
- 600 New Jersey Avenue NW • Washington, DC 20001 •

## EJF Summer Program Participation Agreement for \_\_\_\_\_ (Name of Student)

This agreement is entered into between Georgetown University Law Center, hereinafter known as the "University" and \_\_\_\_\_ (insert Employer name), hereinafter known as the "Organization," for the purpose of providing work to students eligible to participate in the EJF Summer Program.

For purposes of this agreement and EJF funding, the student's employment with the Organization is for a six-week period from \_\_\_\_ (student's start date) to \_\_\_\_ (last day of six-week period). The student will be paid by the University based on the established payroll arrangement.

### I. ORGANIZATION CLASSIFICATION

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Street Address, City, State, Zip Code

\_\_\_\_\_  
Contact or Organization E-mail Address

\_\_\_\_\_  
Website Address

(\_\_\_\_\_)\_\_\_\_\_  
Telephone Number (including area code)

(\_\_\_\_\_)\_\_\_\_\_  
Fax Number (including area code)

Date of Incorporation: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Mission Statement/Statement of Purpose** (Brief description of the structure and role of the Organization) *You may post a URL link in this space or attach a separate document, if you wish.*

\_\_\_\_\_

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**II. SUPERVISORY INFORMATION**

The Organization agrees to identify the following full-time staff member, who will be responsible for supervising the University's students and will serve as a point of contact for the EJF Summer Program.

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**Primary Contact** (Responsible for supervising GU students and signing timesheets)

- Please Print Name: \_\_\_\_\_
- Job Title: \_\_\_\_\_
- Telephone Number: \_\_\_\_\_
- E-mail Address: \_\_\_\_\_

**IIA. POSITION DESCRIPTION**

Description of work to be performed by student participants:

**IIB. EMPLOYER SIGNATURE**

\_\_\_\_\_  
Signature of Employer

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Title

**III. SIGNATURE OF AUTHORIZED AGENT—UNIVERSITY**

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Signature of Authorized Agent - University

**Linda Davidson**

Associate VP and Chief Financial Officer

Georgetown University Law Center

600 New Jersey Avenue NW

Washington, DC 20001

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Date