

EJF Fellowship Program
c/o Office of Public Interest and Community Service
Georgetown University Law Center
Room 212
600 New Jersey Ave., NW
Washington, D.C. 20001

[Date]

Dear EJF Fellowship Program:

Please be advised that (name of organization) _____ has offered
(name of applicant) _____ a position for the
summer of 2008. The employment will last for _____ weeks for a total of
approximately _____ hours. The applicant will receive
\$ _____ for his/her work.

Sincerely,

(Supervisor's signature) _____
(Print) _____
(Title) _____