



GEORGETOWN UNIVERSITY LAW CENTER

Rescheduled Class Notification

Today's Date

Professor(s)

Telephone #

Fax #

Class

Date of Canceled Class*

Time (To-From, AM or PM) of Canceled Class

Room of Canceled Class

Any A/V Arrangements to Cancel

Reason for Cancellation

Date of Rescheduled Class

Time (To-From, AM or PM) of Rescheduled Class

Approximate Enrollment

Room Assigned (Student Affairs)

A/V Arrangements Requested

Information for the Office of the Registrar

9 Audiotape Class

9 Email Notification Requested

9 Videotape Class

* To insure timely notification, please call the Office of the Registrar directly, at (202) 662-9224, if a class is being canceled with less than 24 hours notice. Thank you.

9 Other

Forward Confirmation to

Please Note: All rescheduled classes are listed on the "Today" sheet.

Submit this request to: The Office of Student Affairs, Room 170
Fax (202) 662-9261

9 Registrar, x 9235, L. Fine

9 Audio Visual, x 9400, S. Eckhoff

Revised 01SEP20 Room Assigned by:

Date: