



GEORGETOWN UNIVERSITY LAW CENTER

Rescheduled Class Notification

Revised 06MAY25

Today's Date

Professor(s)

Email

Telephone #

Fax #

Class

Date of Canceled Class\*

Time (To-From, AM or PM) of Canceled Class

Room of Canceled Class

Any A/V Arrangements to Cancel

Reason for Cancellation

\*\*\*\*\*

Date of Rescheduled Class

Time (To-From, AM or PM) of Rescheduled Class

Approximate Enrollment

Room Assigned (Student Affairs)

A/V Arrangements Requested

Information for the Office of the Registrar

- Audiotape Class
Other (Describe)

- Email Notification Requested
\* If your class is being canceled with less than 24 hours notice, please call Lou Fine in the Office of the Registrar at (202) 662-9224. Thank you.

Forward Confirmation to

Please Note: All rescheduled classes are listed on the "Today" sheet.

Submit this request to: The Office of Student Affairs, Room 171
Fax (202) 662-9261

- Registrar, fax 9235, L. Fine
Audio Visual, fax 4037, S. Eckhoff

Room Assigned by: Booking Code: