

# Summer Research Assistant Application

*Georgetown Law Journal's 54<sup>th</sup> Annual Review of Criminal Procedure*

**Instructions:** Please provide the information requested below. Be sure to include all the supplemental materials requested in **Part 7**. Please email your completed application, with all files saved as separate PDFs, to [glj.arcp@gmail.com](mailto:glj.arcp@gmail.com).

## Part 1: Contact Information

- Name: \_\_\_\_\_
- Email: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Law School Year: \_\_\_\_\_
- Current Address: \_\_\_\_\_
- Summer Address (if known): \_\_\_\_\_

## Part 2: Hourly Commitment

- Preferred Weekly Hours (ideally, RA position is a 10-hour commitment): \_\_\_\_\_
  - Do you intend to have another summer job? \_\_\_\_\_
  - If yes, how many hours/week do you anticipate devoting to the other position? \_\_\_\_\_

## Part 3: Summer Courses

- Will you be taking classes over the summer? \_\_\_\_\_
  - If so, how many credits? \_\_\_\_\_
  - What are the dates of your summer classes? \_\_\_\_\_

**Part 4: Expectations**

- I understand that this position is a part-time job in which I **will be expected to commit to the entire ten-week summer program, ideally working ten hours a week**, and committing to fulfill my role to the best of my ability **while remaining in communication with my Georgetown Law Journal supervisors.**

**Part 5: Citizenship**

- Are you a citizen of the United States? \_\_\_\_\_
  - If not, are you a permanent resident of the United States? \_\_\_\_\_
  - If you are not a permanent resident, please indicate the following:
    - Type of visa: \_\_\_\_\_
    - Expiration date of visa: \_\_\_\_\_
    - DoL/INS permission to work in the United States: \_\_\_\_\_

**Part 6: Federal Work-Study**

- Are you eligible for federal work-study? \_\_\_\_\_

**Part 7: Please provide the following materials as separate PDF documents in a single email along with this application to [glj.arcp@gmail.com](mailto:glj.arcp@gmail.com). PDFs should be sent in the following format: [LAST NAME]\_RA\_[ITEM DESCRIPTION]**

- Resume
- Unofficial Transcript
- Short Writing Sample (max five pages) (e.g., a section from your Legal Research & Writing memo)