

GEORGETOWN UNIVERSITY LAW CENTER SMOKING POLICY

PURPOSE

The purpose of the Georgetown Law Smoking Policy (“Smoking Policy”) is to ensure a safe and healthy environment for faculty, staff, students, and visitors of Georgetown Law. The Smoking Policy will help protect people from unwanted and involuntary exposure to tobacco and secondhand smoke, as well as create a cleaner living, learning, and working environment. Reducing cigarette butt litter will lower clean-up costs, protect the environment from tobacco-related litter, and beautify our campus. In conclusion, adopting the Smoking Policy will help our community demonstrate the Jesuit characteristic of *cura personalis*, or “care for the whole person.”

DEFINITIONS

In accordance with D.C. Code § 7-1702.07, "Smoking" or "to smoke" is defined as the act of puffing, having in one's possession, holding, or carrying a lighted or smoldering tobacco product, including through the use of smoking equipment of any kind including a pipe, cigarette papers or tubes, or Electronic Smoking Device; or the lighting of a tobacco product, including through the use of smoking equipment of any kind including a pipe, or cigarette papers or tubes, or Electronic Smoking Device.

“Electronic Smoking Device” is defined as any product containing or delivering nicotine or any other substance intended for human consumption that can be used by a person in any manner for the purpose of inhaling vapor or aerosol from the product. The term includes any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, or vape pen, or under any other product name or descriptor.

POLICY

1. Smoking is prohibited at all times inside all Law Center owned or leased buildings.
2. Smoking is prohibited within Law Center owned vehicles wherever they may be located and in privately owned vehicles located on Law Center owned and/or leased property.
3. Smoking is prohibited at all times on campus or within 25 feet of Law Center grounds, including plazas, gardens, mezzanines, podiums, sidewalks, parking lots, garages, and driveways except for designated exterior smoking areas approved by the Law Center’s Executive Vice President in accordance with Georgetown University Human Resources Policy 1002.3.

DESIGNATED SMOKING AREAS

Smoking will be allowed in designated exterior smoking areas. Per Georgetown University Human Resources Policy 1002.3, these areas are at least 25 feet from entries and have been approved by the Law Center’s Executive Vice President. These designated smoking areas were designed to minimize the number of areas while ensuring reasonable access to the areas.

Signage is visible at all designated exterior smoking areas and a campus map showing the designated exterior smoking areas is available for download. This policy and the campus map will be available to all employees and students through appropriate web sites and publications.

APPLICABILITY OF POLICY

This policy applies to all Law Center students, faculty, staff and visitors, including other members of the Georgetown University community, while in or within 25 feet of Law Center owned or leased buildings, grounds, or vehicles.

ENFORCEMENT

Violations of the policy by faculty, staff, and students will be addressed in the following manner:

1. An individual’s first violation of the policy will result in a verbal warning from a member of Georgetown Law’s Department of Public Safety (“DPS”), accompanied by a printed map of the designated smoking areas.
2. An individual’s second violation of the smoking policy will result in a written warning. A copy of this written warning will be sent to the appropriate campus contact¹ as follows:

Violation of Policy by:

Faculty
Staff
Student
Vendor/Contractor
Visitors
Volunteers

Copy Sent to:

Office of the Dean
Unit Supervisor
Office of the Dean of Students
Georgetown Law DPS
Georgetown Law DPS
Unit Supervisor

3. Repeated violations of this policy will be handled directly through Human Resources for faculty and the Professional Responsibility Committee for students.

Campus maps highlighting the designated smoking areas will be posted online and in campus buildings. In addition, a pocket-sized version of the map will be available through DPS. Success of this policy depends upon the thoughtfulness, consideration, and cooperation of smokers and non-smokers alike.

¹ DPS will send a copy of written warnings to the Human Resources department. HR will send the warning to the appropriate campus contact.

ASSISTANCE

Members of the Law Center community who are interested in information on smoking cessation should contact The Center for Wellness Promotion.

RELATED POLICY

See Georgetown University Human Resources Policy §1002: Smoking. This policy expands the No Smoking zone for the Law Center to the area within 25 feet of on-campus or off-campus Law Center owned or leased indoor locations, grounds, or vehicles except for approved designated smoking areas.

EFFECTIVE DATE: August 22, 2016