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## Overview

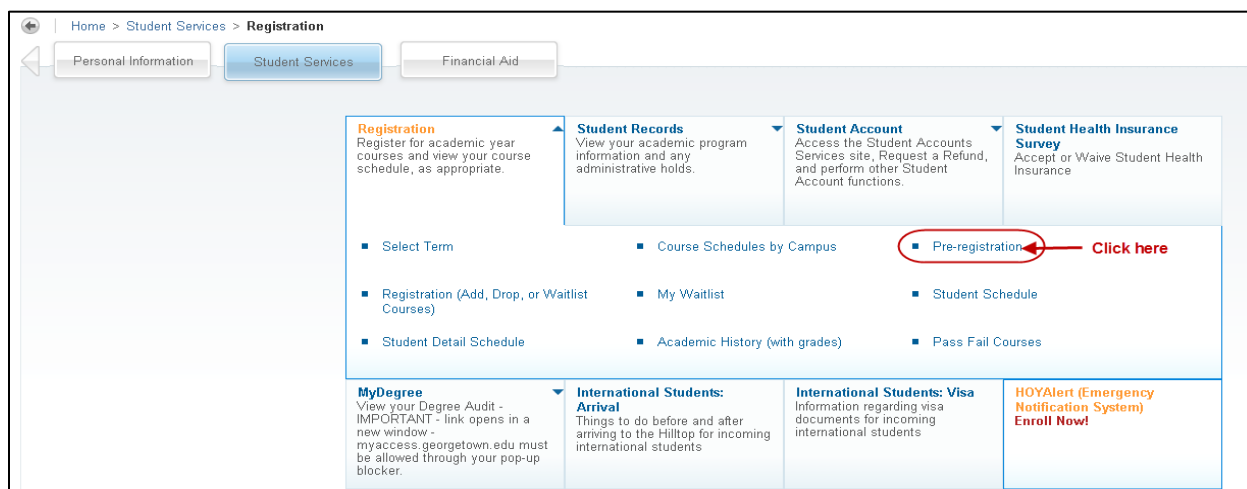
The How Courses Close Report shows historical pre-registration section closing information based on the selection priority given to it by J.D. students by class year. It is designed to help you prioritize your pre-registration selections based on how J.D. students have successfully selected pre-registrations in the past. Instructions on how to read the report and additional ranking strategies are available on the [Course Registration Information webpage](#).

**NOTE:** This is only an indication of prior demand for the years indicated and not a guarantee for this pre-registration period. There are many factors which influence demand, including the enrollment capacity for the course, the semesters in which the course was offered, time offered, faculty member, number of sections offered, and against which other courses a section is scheduled.

## Accessing the Report (2 Methods)

### 1. Log in to MyAccess (<https://myaccess.georgetown.edu/>)

- On the Welcome Screen → Click on “Student Services”.
- Under the Student Services Tab → Click on “Registration”.
- Under the Registration Field → Click on “Pre-registration”.



## 2. Method One

From the Pre-Registration Screen, click on the **Search Historical Course Information** link.

Student Term Selection

Home > Return to Pre-Registration start

Welcome to Pre-Registration. Listed below are your Pre-Registration options. From here you can pre-register for any currently active terms, view any of your previous term's pre-registration course requests, or access additional help information related to pre-registration. Please contact the Registrar's office if you have any questions.

[Search Historical Course Information](#)

[Registration Information for Law Students](#)

Pre-Registration Term	Pre-Registration Status	Action	Dates
Law Fall 2013 Continuing Student	Registered	<a href="#">View</a>	May 22, 2013 - Jun 02, 2013
Law Spring 2014 Continuing Student	Registered	<a href="#">View</a>	May 22, 2013 - Jun 02, 2013
Law Fall 2014 Continuing Students	Registered	<a href="#">View</a>	May 21, 2014 - Jun 02, 2014
Law Spring 2015 Continuing Student	Registered	<a href="#">View</a>	May 21, 2014 - Jun 02, 2014
Law- Fall 2015	Not Started	<a href="#">Pre-Register</a>	May 20, 2015 - Jun 01, 2015
Law- Spring 2016	Not Started	<a href="#">Pre-Register</a>	May 20, 2015 - Jun 01, 2015

Home > Registrar Pre-Registration > **Historical Course Information**

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The pre-registration system admits students into courses up to the maximum enrollment allowed in the course. If the course has more requests than space, the system prioritizes by (1) class year, (2) division of course and students (i.e. full-time/part-time JD, graduate), and (3) priority assigned to the course by the student.

Note: When you download the Excel file, Excel will caution you that the file is not in Excel format. It is safe to open.

**SUBJECT:**

This field is required. Please enter a valid subject code (ex: LAWJ).

**COURSE NUMBER:**

Note: Please enter the course number only, ex: 361, 101.

**FACULTY:**

**COURSE TITLE:**

[View report online](#) [Download Excel version](#)

[Reset](#)

### 3. Method Two

From the Pre-Registration Screen, search for a course and then click on the **Historical Information** link.

**Pre-Registration Selection Entry**

Primary course requests					Alternate course requests			
Priority (use arrows to re-order)	Section Requested	Meeting Times	Credit Hours	Any section?	Section Requested	Meeting Times	Credit Hours	Any section?
↓	1	<input type="text" value="Search"/>		N	<input type="text" value="Search"/>			N
↑ ↓	2	<input type="text" value="Search"/>		N	<input type="text" value="Search"/>			N
↑ ↓	3	<input type="text" value="Search"/>		N	<input type="text" value="Search"/>			N
↑ ↓	4	<input type="text" value="Search"/>		N	<input type="text" value="Search"/>			N
↑ ↓	5	<input type="text" value="Search"/>		N	<input type="text" value="Search"/>			N
↑ ↓	6	<input type="text" value="Search"/>		N	<input type="text" value="Search"/>			N
↑	7	<input type="text" value="Search"/>		N	<input type="text" value="Search"/>			N

**Total primary selections requested for Pre-Registration: 0**  
**Total primary credit hours requested for Pre-Registration: 0.00**

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**Search Results**

[Home](#) > Search Results

**Sections Found**

Law (JD)

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Instructor	Date (MM/DD)	Location	Attribute	Prior Course Closer
<input type="button" value="Add to list"/>	25806	LAWJ	1089	05	LW	2.000	Advanced Evidence: Trial Skills	R	05:45pm-07:45pm	Kenneth Anthony Blanco , David M. Dalton	08/31-12/19	LAW 588	Law Grade Distribution	<a href="#">Historical Information</a>

## Reading the Report

### **Sections 01, 02, 03 and 04 - Full-time J.D. students have priority.**

First priority is for rising L3 and L4 students; and second priority is for rising L2 students. Constitutional Law II with Edelman in Spring 2015 is a '01 course (full-time J.D. student priority). Rising L3 students who ranked the course as their 6th priority were enrolled, and rising L2 students who ranked the course as their 5th priority were enrolled. Rising E2 and E4 students who ranked the course 1st were enrolled. The "X" indicates no rising L4 or E3 students requested the course.

**Please note:** '/' means only some students who selected the course in the priority listed in the category were admitted; 'X' means no students in this category requested the course; '0' means that students in this category requested the course, but were not enrolled due to a [Registration Error](#) or because the enrollment limit was reached and the course closed.

Course Title	Faculty Name	Term	Section	Seats	Lowest Priority Registered					
					L2	L3	L4	E2	E3	E4
Constitutional Law II	Edelman, Peter B.	Spring 2015	01	110	5	6	X	1	X	1

### **Sections 07 and 97 - Part-time J.D. students have priority.**

First priority is for rising E4 students; second is for rising E3 students; third is for rising E2 students. Negotiations Seminar with Costantino in Fall 2014 is a '97 course (part-time JD student priority). Rising E4 and E3 students who ranked the course as their 2nd priority were enrolled, and rising E2 students who ranked the course as their 3<sup>rd</sup> priority were enrolled. Some rising L3 students who ranked the course 1st were enrolled. The zero (0) indicates no rising L2 students who requested the course were enrolled for reasons such as section closed-no seats available, time conflicts, credit limits, etc. No rising L4 students requested the course.

**Please note:** '/' means only some students who selected the course in the priority listed in the category were admitted; 'X' means no students in this category requested the course; '0' means that students in this category requested the course, but were not enrolled due to a [Registration Error](#) or because the enrollment limit was reached and the course closed.

Course Title	Faculty Name	Term	Section	Seats	Lowest Priority Registered					
					L2	L3	L4	E2	E3	E4
Negotiations Seminar	Costantino, Cathy A.	Fall 2014	97	24	0	1/	X	3	2	2

**NOTE:** *Students are manually enrolled in professor permission and Spring sections of year-long courses, not through the pre-registration system. Therefore, the report will show no students who requested those courses were enrolled.*