



GEORGETOWN LAW

SAMPLE

Office of Graduate Programs

To: Social Security Administration

The following F-1 student is in lawful non-immigrant status at Georgetown University Law Center. This student has been offered on-campus employment (see details below) and is authorized for this employment under the regulations governing F-1 status found at 8 CFR 214.2 (f)(9)(i).

STUDENT INFORMATION – TO BE COMPLETED BY STUDENT

Last Name: Haya First Name: Helen
Date of Birth: May 30 1990
Month Day Year

EMPLOYMENT INFORMATION – TO BE COMPLETED BY HIRING DEPARTMENT/SUPERVISOR

Name of Hiring Department/Office: Office of Graduate Programs
Location of Employment: 600 New Jersey Ave, NW
Position/Job Title: Research Assistant
Employer Identification Number (EIN): 53-0196603 or other:
Anticipated Employment Start Date: 9/7/2015
Anticipated hours per week: 8

Sincerely,

Sincerely,

Ellis Duncan
Hiring Department/Supervisor (Signature)
Ellis Duncan
Hiring Department/Supervisor (Printed Name)
Director, Graduate Tax Program
Title of Supervisor
8/30/2015
Date

International Student Advisor (Signature)
International Student Advisor (Printed Name)
Designated School Official, WAS214F00001000
Telephone: 202.662.9116
Date

Working While Awaiting a SSN

An F-1 student may work while the Social Security number application is being processed.