



GEORGETOWN LAW

# CLINIC REGISTRATION HANDBOOK

2020 - 2021

<https://www.law.georgetown.edu/experiential-learning/clinics/>

[lawclinics@georgetown.edu](mailto:lawclinics@georgetown.edu)

# IMPORTANT DATES

Clinic Information Webinar: **Wednesday, March 25, 2020** at 3:30pm

## Clinic Information Sessions & Open Houses:

<b>Thursday, March 26</b>		
Rising for Justice (Formerly DC Law Student in Court) - open house	2:00 pm – 4:00 pm	<a href="https://georgetown.zoo.m.us/j/973625323">https://georgetown.zoo.m.us/j/973625323</a>
Social Enterprise and Non-Profit Law Clinic – open house	3:00 pm – 3:30 pm	<a href="https://georgetown.zoo.m.us/j/395772404">https://georgetown.zoo.m.us/j/395772404</a>
Intellectual Property and Information Policy Clinic – open house	3:00 pm – 5:00 pm	<a href="https://georgetown.zoo.m.us/j/472862854">https://georgetown.zoo.m.us/j/472862854</a>
<b>Friday, March 27</b>		
Civil Litigation Clinic – open house	2:30 pm – 4:30 pm	<a href="https://georgetown.zoo.m.us/j/438390567">https://georgetown.zoo.m.us/j/438390567</a>
<b>Monday, March 30</b>		
Policy Clinic: Climate, Health, Human Rights & Trade (Harrison Institute) – open house	11:00 am – 12:00 pm	<a href="https://georgetown.zoo.m.us/j/905882671">https://georgetown.zoo.m.us/j/905882671</a>
Civil Rights Clinic – open house	1:00 pm – 2:00 pm	<a href="https://georgetown.zoo.m.us/j/332289168">https://georgetown.zoo.m.us/j/332289168</a>
Appellate Courts Immersion Clinic – open house	4:00 pm – 6:00 pm	<a href="https://georgetown.zoo.m.us/j/629851615">https://georgetown.zoo.m.us/j/629851615</a>
<b>Tuesday, March 31</b>		
Federal Legislation Clinic – open house	12:00 pm – 2:00 pm	<a href="https://georgetown.zoo.m.us/j/509353791">https://georgetown.zoo.m.us/j/509353791</a>
Juvenile Justice Clinic – open house	3:00 pm – 4:00 pm	<a href="https://georgetown.zoo.m.us/j/548263674">https://georgetown.zoo.m.us/j/548263674</a>
Domestic Violence Clinic – open house	3:30 pm – 5:00 pm	<a href="https://georgetown.zoo.m.us/j/206972427">https://georgetown.zoo.m.us/j/206972427</a>
<b>Wednesday, April 1</b>		
Communications and Technology Law Clinic (IPR) – open house	1:00 pm – 3:00 pm	<a href="https://georgetown.zoo.m.us/j/849478201">https://georgetown.zoo.m.us/j/849478201</a>
Policy Clinic: Climate, Health, Human Rights & Trade (Harrison Institute) – open house	3:30 pm – 4:30 pm	<a href="https://georgetown.zoo.m.us/j/545649965">https://georgetown.zoo.m.us/j/545649965</a>
Center for Applied Legal Studies (CALS) – open house	4:30 pm – 5:30 pm	<a href="https://georgetown.zoo.m.us/j/603603356">https://georgetown.zoo.m.us/j/603603356</a>
International Women’s Human Rights Clinic – open house	4:30 pm – 5:30 pm	<a href="https://georgetown.zoo.m.us/j/798398782">https://georgetown.zoo.m.us/j/798398782</a>
Criminal Defense and Prisoner Advocacy Clinic	5:30 pm – 6:30 pm	<a href="https://georgetown.zoo.m.us/j/426713464">https://georgetown.zoo.m.us/j/426713464</a>
<b>Thursday, April 2</b>		
Policy Clinic: Climate, Health, Human Rights & Trade (Harrison Institute) – open house	9:00 am – 10:00 am	<a href="https://georgetown.zoo.m.us/j/488162996">https://georgetown.zoo.m.us/j/488162996</a>
Environmental Law and Justice Clinic (IPR) – open house	1:00 pm – 3:00 pm	<a href="https://georgetown.zoo.m.us/j/670336584">https://georgetown.zoo.m.us/j/670336584</a>
Rising for Justice (Formerly DC Law Student in Court) - open house	2:00 pm – 4:00 pm	<a href="https://georgetown.zoo.m.us/j/807990773">https://georgetown.zoo.m.us/j/807990773</a>
Health Justice Alliance – open house	3:00 pm – 4:00 pm	<a href="https://georgetown.zoo.m.us/j/768456567">https://georgetown.zoo.m.us/j/768456567</a>
Criminal Justice Clinic – open house	3:30 pm – 4:30 pm	<a href="https://georgetown.zoo.m.us/j/579897870">https://georgetown.zoo.m.us/j/579897870</a>
Appellate Litigation Clinic – open house	3:30 pm – 5:00 pm	<a href="https://georgetown.zoo.m.us/j/166152980">https://georgetown.zoo.m.us/j/166152980</a>

## **APPLICATIONS DUE ONLINE April 13th by 12:00 noon\*\***

*\*\* The system closes at 12:01pm, and **no exceptions** will be made for late applications.*

Students are notified of application status by Clinics: **April 20**, by 5:00pm.

Students accept/reject offers directly to Clinics: **April 23**, by 5:00pm.

\* Accommodation requests related to a disability should be made to Jenn Cilingin at [jlc279@georgetown.edu](mailto:jlc279@georgetown.edu). A recording of the webinar will be available on the website.

# WHAT IS CLINICAL EDUCATION?

Georgetown has long been nationally recognized for its leadership in the field of clinical legal education. Our clinics offer students an unparalleled opportunity to serve the public, explore career possibilities, gain first-hand insight into the strategic and ethical dimensions of the profession, and acquire valuable legal skills in a supportive educational environment. In the 2020-2021 academic year, we will offer eighteen different clinical courses. Over 300 students are expected to participate, again making this the largest in-house clinical program in the nation. We hope you will be a part of this group!

“Clinic was the most rewarding experience of my law school career thus far, as it has provided me the opportunity to sharpen my oral and written advocacy skills in order to benefit a real-live client who otherwise wouldn’t be able to afford legal representation.”

Grace Paras, 3L

In clinic, you will serve as the lead lawyer on a case or project – with all the responsibility that entails. You will represent actual clients facing real legal challenges and, by providing quality legal representation to under-represented individuals

and organizations, you will learn about the practical art of lawyering. Through clinic, you will acquire valuable legal skills not accessible in a traditional classroom setting and gain firsthand insight into the strategic and ethical dimensions of the legal profession. You will see your identity change – from that of a student to that of a lawyer.

Our clinics vary widely in their subject matter. We have clinics that work on civil cases, while others specialize in criminal cases. Some clinics involve administrative and judicial proceedings, while other clinics work on transactional, legislative, or policy matters. Opportunities exist to learn international as well as domestic law.

All clinics focus on the skills you will need in your lawyering career. You will hone your ability to problem solve, your analytic and reasoning abilities, and your practical judgment. You will work on building relationships with, and providing advice to, clients. You will practice your research, writing, and speaking skills. And all the while, you will be given the opportunity to reflect on your own work style and to improve where needed.

Georgetown’s clinics are very intensive; the typical student-to-teacher ratio is just five-to-one. As a result, you will receive focused, individualized attention from full-time faculty and graduate teaching fellows who know your work and can help you improve in a way not possible in a traditional classroom setting. You will be pushed to accomplish more than you may think possible, but in a space where extensive support and a built-in safety net allows you to reach for those new goals.

Your clinic experience will undoubtedly be very demanding, but we trust it also will be an enriching and unique part of your Georgetown education.

SEMESTER CLINICS	WHAT DO STUDENTS DO?	OPEN TO	PREREQUISITE(S)	AVERAGE HRS./WEEK	CREDITS	DC BAR	HOW MANY STUDENTS
Appellate Courts Immersion Clinic	Students litigate complex public-interest appeals in appellate courts, primarily in the Supreme Court of the United States and U.S. courts of appeals all over the country. Clinic handles civil and criminal appeals involving a very wide-variety of federal statutory and constitutional issues concerning, among other things, consumer protection, civil rights, workers' rights, environmental protection, and immigration.	Second semester 2Ls, 3Ls, and 4Es (at least 40 credits)	All first year courses. Federal Courts is highly recommended, but not required. Students must enroll in the co-requisite Appellate Courts and Advocacy Seminar.	42 hrs./week (plus co-requisite 2-credit course).	14 (12 in clinic; 2 for co-requisite course)	No. Students are formally admitted to appellate courts as needed.	8/semester
Center for Applied Legal Studies	Students provide pro bono representation in federal immigration court for refugees who seek the safety of asylum in the United States.	All 2Ls and 3Ls (at least 30 credits and 3.1 GPA)	All first year courses.	35 hrs./week	10	No	12/semester
Civil Litigation Clinic	Students work on meaningful public interest cases that are especially good teaching vehicles, including open government cases, cases involving administrative agencies, and consumer protection cases.	Second semester 2Ls, 3Ls, and 4Es (at least 40 credits)	All first year courses.	21 hrs./week	6	No	6/semester
Civil Rights Clinic	Students engage in trial and appellate civil rights litigation concerning, among others, voting rights, workplace discrimination, housing discrimination, police brutality, and equal protection in education.	Second semester 2Ls and all 3Ls (at least 40 credits)	All first year courses.	42 hrs./week	12	Yes	10-12/semester
Communications and Technology Law Clinic (IPR)	Students represent non-profit organizational clients before federal agencies and courts to ensure that communications technologies are used in ways that serve the public interest.	All 2Ls and 3Ls (at least 30 credits)	All first year courses.	42 hrs./week	12	No	8/semester
Domestic Violence Clinic	Students represent indigent victims of family violence in protection order cases in the D.C. Superior Court, and engage in projects designed to increase access to justice and improve the system's response to domestic abuse.	All 2Ls and 3Ls (at least 30 credits)	All first year courses and (as a pre- or co-requisite) Evidence.	35 hrs./week	10	Yes	12/semester
Environmental Law and Justice Clinic (IPR)	Students engage in complex, cutting edge litigation before appellate courts, including the U.S. Supreme Court, as well before administrative agencies, in matters involving air and water pollution, hazardous waste disposal, renewable energy, wildlife protection, resource extraction, and occasionally Indian tribal matters.	Second semester 2Ls and all 3Ls (at least 40 credits)	All first year courses.	42 hrs./week	12	Yes	8/semester
Federal Legislation Clinic	Students are trained in the art of "legislative lawyering" through their representation of non-profit organizations seeking to advance policy agendas through Congress and the Executive Branch.	All 2Ls and 3Ls (at least 30 credits)	All first year courses.	35 hrs./week	10	No	10-12/semester
Health Justice Alliance	Students provide direct legal representation to patients at community-based health clinics that serve children and families in a variety of areas of poverty law, such as education, housing, and access to public benefits and health insurance. Students also engage in community education, inter-professional collaboration, and policy advocacy projects related to health justice.	All 2Ls and 3Ls (at least 30 credits)	All first year courses and (as a pre- or co-requisite) Evidence.	35 hrs./week	10	Yes	12/semester
Intellectual Property and Information Policy Clinic	Students represent individuals and non-profit organizations engaged with of-the-moment intellectual property and information policy matters from a public interest perspective.	All 2Ls and 3Ls (at least 30 credits)	All first-year courses. Pre- or co-requisites in intellectual property (copyright, trademark, patent, trade secret) and/or information policy (privacy, First Amendment, computer crime, technology law) will be useful.	32 hrs./week	9	Unlikely, depends on the matter	8/semester
International Women's Human Rights Clinic	Students partner with NGOs to advance women's human rights by working on litigation for domestic courts and human rights treaty bodies (in the fall) or participating in a fact-finding trip, writing a human rights report, and drafting legislation (in the spring).	All 2Ls, 3Ls, 3Es, and 4Es (at least 30 credits)	All first year courses and (as a pre- or co-requisite) International and Comparative Law on Women's Human Rights.	35 hrs./week	10	Yes	8/semester

Social Enterprise and Non-Profit Law Clinic	Students represent non-profit organizations, social enterprises, and small businesses on transactional, corporate governance, and strategic business matters.	Second semester 2Ls and all 3Ls (at least 40 credits)	All first year courses and either Corporations or a J.D. seminar focused on nonprofit law (i.e., Nonprofit Organizations or Governance of Nonprofit Organizations).	32 hrs./week	9	Yes	12/semester
Law Students in Court (off-site consortium program)	Students represent clients in the D.C. Superior Court Civil Division, primarily in the Landlord and Tenant and Small Claims Branches.	All 2Ls and 3Ls (at least 30 credits)	All first year courses; strong preference for students who have taken/simultaneously take Evidence (as a pre- or co-requisite).	25 hrs./week	7	Yes	10-15/semester

YEAR-LONG or FALL-ONLY CLINICS	WHAT DO STUDENTS DO?	OPEN TO	PREREQUISITE(S)	AVERAGE HRS./WEEK	CREDITS	DC BAR	HOW MANY STUDENTS
Juvenile Justice Clinic	Students holistically represent juveniles charged with crimes in the D.C. Superior Court Delinquency Division. Students continue to represent their clients after the delinquency disposition in appeals and school discipline cases, and often help develop education advocacy plans for the client.	3Ls (at least 53 credits)	Students who entered Georgetown in their first year: All first year courses (including Criminal Justice or Democracy and Coercion) and Evidence. Evidence may be taken at any law school. Transfer Students: Legal Writing, Criminal Procedure (not Criminal Law), and Evidence. These may be taken at any law school.	32 hrs./week (fall); 20 hrs./week (spring)	9: fall <u>5: spring</u> 14 total  9 for fall only	Yes	14 (at least 10 of whom will be in the full year section)
Policy Clinic: · Climate Change · Health & Food · Human Rights · Trade (Harrison Institute)	Students support clients who make and shape public policy—from local to global—in one of four teams. These include climate, health, human rights and trade policy. They analyze lawmaking authority, develop options to change policy, present work to clients and seminars, and help clients plan their strategy. Seminars focus on strategy, analysis, and communication skills.	All 2Ls and 3Ls (at least 30 credits)	All first year courses.	28 hrs./week (fall); 22 hrs./week (spring)	8: fall <u>6: spring</u> 14 total  8 for fall only	Yes	14 (at least 10 of whom will be in the full year section)

YEAR-LONG CLINICS	WHAT DO STUDENTS DO?	OPEN TO	PREREQUISITE(S)	AVERAGE HRS./WEEK	CREDITS	DC BAR	HOW MANY STUDENTS
Appellate Litigation Clinic	Students brief and argue cases before several courts, including federal courts of appeals, represent indigent people before the Board of Immigration Appeals, and file amicus curiae briefs in the U.S. Supreme Court and other courts.	3Ls and 4Es (at least 40 credits)	All first year courses; Evidence and Federal Courts are recommended as pre- or co-requisites.	16 hrs./week	4: fall <u>5: spring</u> 9: total	Possibly. See clinic director for information	16/year
Criminal Defense and Prisoner Advocacy Clinic	Students represent indigent defendants facing trial in misdemeanor cases in the D.C. Superior Court and in parole and probation revocation hearings. Students also work on a range of prisoner advocacy projects.	3Ls (at least 53 credits)	All first year courses and (as a pre- or co-requisite) Evidence. (P/T students: this includes Criminal Justice or Democracy and Coercion. Transfer students: this includes Criminal Procedure, either at Georgetown or a prior law school. Criminal Law does not satisfy this requirement).	25 hrs./week	7: fall <u>7: spring</u> 14 total	Yes	14/year
Criminal Justice Clinic	Students serve as defense counsel in misdemeanor cases in the D.C. Superior Court and in parole revocation hearings before the U.S. Parole Commission.	3Ls (at least 53 credits)	All first year courses and Evidence. (P/T students: this includes Criminal Justice or Democracy and Coercion. Transfer students: this includes Criminal Procedure, either at Georgetown or a prior law school. Criminal Law does not satisfy this requirement).	25 hrs./week	7: fall <u>7: spring</u> 14 total	Yes	14/year

**PLEASE NOTE:**

- All clinics count toward the 6 credits of experiential coursework required of students matriculating as 1Ls in Fall 2016 or later.
- No clinics meet the WR requirement.
- Part-time students who will have the required number of credits, will meet the prerequisites, and can devote the required number of hours to clinic are encouraged to apply. (Please see conflict of interest rules.)
- The minimum number of credits and prerequisites must be completed before a student begins clinic, not before s/he applies to clinic. A co-requisite can be completed in the same semester the student is in clinic.
- Except as otherwise noted, “all first year courses” means all courses part of Georgetown Law’s first year curriculum or, for transfer students, the first year curriculum of their prior law school. Part-time students may enroll in most (but not all) clinics before taking Criminal Justice, Property, and the first year elective. The three year-long criminal clinics have a different rule, noted in the chart above.
- The hours per week commitment shown is an *average*; some weeks will be busier than others. Further, some clinics will start or end earlier or later in the semester than others. In addition, every clinic has a required co-requisite clinic seminar and most clinics also hold an intensive orientation before classes begin (check individual clinic info-sheets for more information about orientations).
- Some clinics that admit both 2Ls and 3Ls will give preference to 3Ls, due to the fact that this is their final opportunity to take a clinic and the likelihood that they have previously taken relevant courses. However, rising 2Ls are strongly encouraged to apply in order to maximize their chances for admission.
- “DC Bar” refers to whether students must be certified to practice law by the DC Bar. Please see the Clinic Registration page on the Georgetown Law website for more about this process and the questions you will be required to answer.

# FREQUENTLY ASKED QUESTIONS

## 1. Will being in a clinic help me learn how to be a lawyer?

Absolutely. A central goal of clinical education is teaching students how to be skilled, responsible members of the profession. Students in clinics learn how to be lawyers by engaging in the practice of law in a controlled educational environment that promotes self-reflection on each lawyering task. Given the low student-faculty ratio, clinic students are given feedback tailored to their specific learning needs. Those students who have participated in a clinic generally consider their clinic experience to be essential to their preparation for the practice of law.

## 2. Should I consider taking a clinic even if it's not the same subject matter in which I intend to practice?

Yes. No matter what its subject matter, each clinic teaches the essential skills of planning, problem solving, strategic thinking, ethics, and client relations, among many others, which are transferable to any kind of law that you might practice.

## 3. May transfer students take a clinic?

Transfer students may apply to clinic after matriculating at Georgetown if they meet all of the required prerequisites. Since clinic registration takes place in March and April, this means that transfer students will usually participate in clinic during their third year.

## 4. May LL.M. students take a clinic?

No. Clinics are open to JD students only.

## 5. May part-time students take a clinic?

Part-time students who will have the required number of credits, will have completed the prerequisites, and can devote the required number of hours to clinic are encouraged to apply. Part-time students may enroll in most (but not all) clinics before taking Criminal Justice, Property, and the first year elective. The Criminal Defense and Prisoner Advocacy Clinic, Criminal Justice Clinic, and Juvenile Justice Clinic all have a different rule, noted in the chart on the preceding page of this handbook. Attention should also be paid to any credit hours associated with required co-requisite classes.

## 6. May students who work for the government take a clinic?

Because of conflict-of-interest statutes (see 18 U.S.C. §§ 205, 207), it is possible that students with part-time or full-time jobs with the Federal government may not be eligible to participate in the Appellate Litigation Clinic, the Center for Applied Legal Studies, the Criminal Defense and Prisoner Advocacy Clinic, the Criminal Justice Clinic, the Federal Legislation Clinic, the Harrison Institute Policy Clinic, the Institute for Public Representation, the Civil Rights Clinic, or Rising for Justice. Students with part-time or full-time jobs with the District of Columbia government or the U.S. Attorney's Office for the District of Columbia may not be eligible to participate in the Juvenile Justice Clinic, the Harrison Institute Policy Clinic, the Civil Rights Clinic, or the Institute for Public Representation. The Social Enterprise and Nonprofit Law Clinic also limits outside legal work generally during enrollment in the clinic. Students who are uncertain about the application of this rule to them should consult the clinic director or the Director of Clinical Programs Jenn Cilingin ([jlc279@georgetown.edu](mailto:jlc279@georgetown.edu)) to discuss their particular situation before applying to a clinic.

## 7. May JD/MBA candidates take a clinic?

There are special rules applicable to JD/MBA candidates designed to avoid conflict between the MBA Global Business Experience and clinic participation. Please contact Director of Clinical Programs Jenn Cilingin ([jlc279@georgetown.edu](mailto:jlc279@georgetown.edu)) for details.

## 8. What does Student Bar Certification entail?

Many clinics require students to be certified to engage in the limited practice of law in the District of Columbia under the D.C. Student Practice Rule. (See the chart earlier in this handbook to determine which clinics require this). To become certified, students must 1) complete an application to the court and 2) answer a series of questions regarding previous violations of the law, current substance abuse or mental health issues, past delinquency in financial obligations, experience as a party in any civil or family law matters, etc. In the vast majority of cases, affirmative answers to these questions will not stand in the way of Student Bar Certification, but disclosure is required nonetheless. For a full list of questions, visit the clinic registration site. Students with questions or concerns about this process should contact Director of Clinical Programs Jenn Cilingin ([jlc279@georgetown.edu](mailto:jlc279@georgetown.edu)) to discuss their situation.

## 9. How are students selected for a clinic?

Each clinic has its own method of selection. Most clinics choose students based solely on the strength of the application submitted, but the Criminal Defense and Prisoner Advocacy Clinic, Criminal Justice Clinic, and Juvenile Justice Clinic also fill some seats through a lottery.

## 10. Can a student take more than one clinic while in law school?

# FREQUENTLY ASKED QUESTIONS

Students may not participate in a second clinic unless that clinic remains undersubscribed after all other students have been offered the opportunity to join. Participating in two clinics in the same academic year is prohibited.

## 11. Can students take an externship or practicum course in the semester they do clinic?

No. Clinic students may not concurrently enroll in a practicum course or externship.

## 12. Can a student drop a clinic after accepting his/her seat?

After accepting a fall or full-year clinic seat, a student may drop that clinic ONLY with permission from the clinic director and Patrick Griffith, Assistant Dean for Clinical Programs. Permission is granted only where remaining enrolled in the clinic would cause significant hardship to the student.

A student wishing to drop a spring semester clinic seat may do so no later than 5pm on Sunday, November 1, 2020 and ONLY after meeting with the clinic director and by then notifying Director of Clinical Programs Jenn Cilingin ([jlc279@georgetown.edu](mailto:jlc279@georgetown.edu)) in writing. After 5pm on November 1, 2020, a student may drop a spring semester clinic ONLY with permission from the clinic director and Assistant Dean Griffith. Permission will be granted only where remaining enrolled in the clinic would cause significant hardship to the student.

In the absence of permission to drop a clinic, a student failing to participate in the clinic to which he or she was admitted will receive a grade of F for the appropriate number of credits.

Additionally, in the absence of a showing of special hardship, students taking full-year clinics may not obtain any credit unless they remain in the clinic for the full academic year and complete all required work. If the clinic director and Dean Griffith permit a student to withdraw from a clinic prior to completing the clinic requirements, the amount of credit received for work the student has completed will be determined by the clinic director. Credits for year-long clinics are allocated in accordance with a fixed formula set by the faculty on the basis of classroom seminars, skills training, and field work. No additional credits will be awarded regardless of the amount of time or effort involved in fulfilling clinic obligations.

## 13. How does the waitlist process work?

If a student is admitted to a clinic, s/he is not placed on any waitlists. A student who is not admitted to any clinic is automatically placed on the waitlist for each clinic s/he ranked (or, if s/he indicated s/he would like to be considered for all vacancies, on the waitlist of all clinics). If a clinic seat opens up, that clinic will select a student from the waitlist. If the seat cannot be filled in this way, the Director of Clinical Programs will solicit additional student applications via broadcast email.

## 14. When does clinic start?

Some clinics have a mandatory orientation that starts before classes begin for the semester. Check the supplemental clinic info sheets for more information.

## 15. How long am I responsible for my cases or other clinic assignments?

Each clinic determines the duration of a student's responsibility. Clinic students are generally expected to work for their clinic until the end of the examination period unless the clinic director has established a shorter period. In some cases, the needs of clinic clients will require that a student perform some tasks after the semester ends. In other cases, students may – with the approval of the clinic director – request a short extension to complete a project. In either case, an extension form must be filled out before the examination period begins and will be effective only upon review and signature of Assistant Dean Patrick Griffith. If a tribunal or legislative body has continued a clinic case for hearing beyond the period of the student's clinic enrollment, Dean Griffith will generally grant an extension until the completion of the hearing. Except in unusual cases, an extension requested for any other reason will not be approved if it exceeds one month from the end of the examination period. If an extension is approved, grades will be submitted to the Registrar's office within three weeks after the extension expires. In some cases, a clinic director may permit a student who wishes to handle a case that will not conclude until after the semester ends to continue representation.

## 16. How are students graded?

Clinics grade in accordance with the historical grade distribution (see the Student Handbook of Academic Policies for more information about this distribution). Final examinations are not given. Rather, student evaluations are based on performance of the lawyering tasks associated with the representation of a client and on a student's ability to learn from those experiences. Most (but not all) clinics provide students with three or four separate grades for different elements of the students' work (i.e., seminar, case work, professionalism, etc.). The faculty of each clinic determines the specific criteria upon which students are evaluated. While the faculty is ultimately responsible for determining students' grades, fellows may participate in the grading process as well.



**17. What should a student do if s/he has or suspects s/he has a disability that may affect their experience in a clinic?**

Because of the nature of clinic work, students with disabilities may encounter a need for accommodations in clinics that may be different from those previously established as appropriate for other courses. The kind of accommodations will depend on the particular clinic's area of practice and may vary from clinic to clinic. Therefore, students registered with the Law Center's Office of Disability Services or who suspect that they may have a disability that could affect their experience in a clinic should consult Director of Clinical Programs Jenn Cilingin ([jlc279@georgetown.edu](mailto:jlc279@georgetown.edu)) and/or the Director of Disability Services Mara Bellino ([mcb260@georgetown.edu](mailto:mcb260@georgetown.edu)). We advise that students initiate such consultations as soon as possible, ideally before applying to clinics, so they can factor the relevant considerations regarding accommodations into their clinic selection process.

# APPLICATION CHECKLIST

- Read clinic supplemental information sheets at <https://www.law.georgetown.edu/experiential-learning/clinics/clinic-supplemental-material/>
- Attend the Clinic Information Webinar on March 25<sup>th</sup> from 3:30-4:30pm.
- Email Clinic Administration to set up an individual advising session over Zoom.
- Log on to the Clinic registration website at: <http://apps.law.georgetown.edu/clinic-application/>.
- Complete all four sections of the application:
  1. Background Information
  2. Certify Eligibility/Prerequisites
  3. Rank Clinics
  4. Upload Application Materials
    - Resume
    - Transcript
    - General statement of interest
    - Up to three clinic-specific statements of interest
    - Any special supplemental materials required by certain clinics
- When your application is complete, click on “Submit Final Application” before April 13, at 12:00 pm (noon).

**For more information on clinic registration, visit:**  
***<https://www.law.georgetown.edu/experiential-learning/clinics>***

Any questions? Contact our Clinics Admin Team:

Jenn Cilingin, Director of Clinical Programs ([jlc279@georgetown.edu](mailto:jlc279@georgetown.edu))

Patrick Griffith, Assistant Dean of Clinical Programs ([patrick.griffith@georgetown.edu](mailto:patrick.griffith@georgetown.edu))