

HOW TO NETWORK REMOTELY

n.1

NARROW THE FIELD



Think about the easiest or most important filters you can use to distinguish between firms. Often, these will be geography, practice areas, and selectivity.



n.2 FIND CONNECTIONS



virtual programs, existing relationships, and your <u>alumni</u> communities to establish connections with practitioners.

n.4

PREP FOR THE MEETING



Highlights:

- Can send a resume if you'd like
- Prepare categories of questions (e.g., recruiting timing, office culture)

Use the guide to learn more!



n.3

EMAIL TO SET UP CALL



Check out our guide on this for details. Some key points:

- Use their work email
- Use email subject to note how you're connected
- Ask for time to talk; be flexible
- Try again in ten to 14 days if you don't hear back



CONDUCT THE MEETING



Phone?

- Test your connection
- Stand up when Arrange light behind talking
- initiates call

Video?

- Test your connection
- Dress professionally
- your screen • Agree on who • Have camera look
 - down at you • Look into camera



n.6

STAY IN TOUCH



Send a thank-you note a day after the conversation. Look for ways to sustain the relationship, perhaps through sending updates or connecting to any referrals made to you.