



# Joining Classes Via Zoom: **Students**

## Preparing for Class

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1. Make sure you have a working webcam and microphone.
2. The user experience will be best from a Windows or Mac computer. In a pinch, you can also login from your smartphone with the Zoom app. We discourage participation by voice telephone call, but if you find yourself without reliable internet access, please contact **IST** at [lawhelp@georgetown.edu](mailto:lawhelp@georgetown.edu) for dial-in information.

## Joining Your Class

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1. Sign in to the specific Canvas class that is meeting (NetID/Duo required).
2. If you are meeting at your regularly scheduled meeting time, click the link that says "Join Online Class": Zoom should begin.
  - a. Join as early as ten minutes before class is scheduled to begin. Before then, the prior class may still be in session.
  - b. Do not click "Join Online Class" on days or times when your class is not in session.
  - c. For rescheduled classes, office hours, or other meetings, use the Zoom ID provided by your professor.
3. Waitlisted students and students having trouble with the "Join Online Class" link may join a live class at the scheduled time by **selecting the classroom associated with the class from this list** and filling out a short form.
  - a. Find the assigned classroom by searching for your course in the **Curriculum Guide** and looking under "Meeting Info."
  - b. Completing the form will start the Zoom meeting. Do not submit the form when your class is not in session.

## During Class

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1. All users are automatically muted by default.
  - a. Don't forget to unmute before talking.
  - b. Please press mute when you are not talking.
2. Your professor will tell you how to volunteer (using Zoom's chat, "raise hand" feature, or some other way).
3. In order to simulate the classroom environment and connect with your professor and peers, we encourage you to turn on your camera if you are able and comfortable.
  - a. Messy room? No problem--You can set a **virtual background** in Zoom.

## At the End of Class

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1. Click "Leave Meeting".
2. If your professor has agreed to make recordings of class available, you will find them under the "Panopto" section of Canvas.