

Good Afternoon Military Hoyas!

I hope this message finds you all well and safe. This email will give you instruction and information on how to request to use your benefits for the Spring semester. If you do not wish to use your benefits for the Spring semester, you may disregard this email.

### **General Information:**

- Max G.I. Bill Benefit Starting August 2020: \$25, 162.14 .
- **Tuition Deadlines for ALL Students: January 12, 2021**
- **Certification Request Form: Priority Deadline December 18, 2020**(all certification requests completed by this deadline will be processed before Winter Break)
- **Certification Request Form Absolute Deadline: January 4, 2021**(all certification requests completed by this deadline will be processed once we return from Winter Break and must be completed by this date to avoid late fee assessment(applicable for Ch 33 Yellow Ribbon and Ch 31 VR&E)
- **Financial Aid:** [Lawfinancialaid@georgetown.edu](mailto:Lawfinancialaid@georgetown.edu)
- **Student Accounts:** [myaccount@georgetown.edu](mailto:myaccount@georgetown.edu)
- **Third Party Billing:** [Thirdpartybilling@georgetown.edu](mailto:Thirdpartybilling@georgetown.edu)

### **Certification Process:**

Step 1: Please ensure that you know how many months you have left in your benefits. If you are not sure of how much time is left in your benefits, please go to your E-benefits page at [VA.gov](http://VA.gov) . We do not have access to this information, so it is imperative that you know what is available for your benefits.

Step 2: **Complete the [Request For Certification](#)** by December 18, 2020 for priority processing.

\* You must use your Georgetown email address to access the form!

\*You may submit your form without having your exact credit amount. You may estimate the amount of credits you will be taking for the Spring Semester

\*This form allows you to submit additional documents as needed so that you no longer need to send additional forms through email!

**Please note:** In order to utilize your benefits, you must submit an request for certification form **each** semester, if you fail to do so the School Certifying Official **CAN NOT** certify your benefits. If you have any specific questions or concerns regarding the certification process, please send an email to Amber Young, Manager of Exams Grades and Veteran Services at [lawmilitarybenefits@georgetown.edu](mailto:lawmilitarybenefits@georgetown.edu) or [lawreg@georgetown.edu](mailto:lawreg@georgetown.edu)

### **Step 3: Waive Non-Mandatory Fees**

Please ensure that you waive Tuition Insurance if you do not intend to pay this fee, otherwise it will be an out of pocket expense. The VA does not pay this fee.

**COVID-19 Updates:** The VA will continue to approve claims for education benefits for online learning modalities **December 21, 2021**. There will be an additional notation on the claim form which protects your benefits during this time. Please see COVID FAQ's at the G.I. Bill Website, [here](#) for up to date information regarding any COVID-19 changes.

### **Reminders:**

*\*Please ensure that you complete the Request for Certification Form as accurate and complete as possible, if you are unsure of your remaining benefits, please go to your ebenefits page at <https://benefits.va.gov/gibill/>*

*\* Throughout the semester you may receive system - generated emails from student accounts if there is a balance on your account. Third-party billing will place an estimated memo balance on your account to prevent fees. It takes the VA up to 4 weeks to process certifications. As a result, several offices, including Third Party Billing, Financial Aid and Student Accounts work together to ensure that your benefits" funds are posted to your account in a timely manner.*

*\*For Students receiving a Monthly housing allowance through the G. I. Bill Yellow Ribbon Program. Please be aware that your Monthly Housing Allowance(MHA) or (BAH) is dispersed to you at the beginning of each month for the previous month. That means that your December and January MHA payments will be less than normal because each of these months are prorated.*

I look forward to working with you all this year. Please do not hesitate to ask any questions that you may have regarding your certification.

Best wishes,

Amber Young  
Manager of Exams, Grades and VA Services