Week One 2022
Checklist for First-Year Simulation Courses

❑ **EXPLORE.** Go to the First-Year Week One 2022 Simulations webpage; review the course descriptions, professor bios, and meeting times. You can also do so via the Curriculum Guide.

❑ **REFLECT.** Think about your interests and the kinds of legal skills and practice areas you would like exposure to; decide which courses align with those goals and interests.

❑ **REVIEW.** Review our FAQs and make sure you understand the course policies (regarding credit & tuition, mandatory attendance, and withdrawals). Email lawexp@georgetown.edu with questions.

❑ **SIGN UP.**

  **Part I: First-Year Simulation Course Preference Form Process**

  The Week One 2022 First-Year Simulation Course Preference Form for indicating your Week One course preferences will open at **9:00 a.m. ET on Wednesday, October 20, 2021.** The Office of Experiential Education will email students with the link and it will be posted to the First-Year Week One 2022 Simulations webpage. The deadline by which to complete this form is **5:00 p.m. ET on Monday, October 25, 2021.**

  **Note:**
  - Submissions will **not** be accepted after 5:00 p.m. ET on Monday, October 25, 2021.
  - This is **not** a first-come, first-served waitlist lottery.
  - You are only permitted to indicate preference for up to **three** choices on this form.
  - Select each course – up to three courses – you are interested in taking; however, please do not indicate preference for a course if you have no plans to take that course.
  - Emailing the faculty will **not** help your chances of receiving a seat in a course.
  - Evening students have priority for courses that meet at 6:00 p.m. ET.

❑ **The results of the First-Year Simulation Course Preference Form process will be available on **Friday, October 29 by 12:00 p.m. ET** via MyAccess. If you win a seat through this process, it will be added to your Spring 2022 courseschedule.**
  - To view your results, use the following path on MyAccess:
    - Student Services > Registration > Student Detail Schedule or Student Schedule
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Part II: Live Registration Process

Live Registration access (via MyAccess) for the first-year Week One 2022 simulation courses opens at **5:15 p.m. ET on Wednesday, November 3**, and closes at **3:00 p.m. ET on Monday, November 29**.

- Once the Live Registration process begins and until **3:00 p.m. ET on Monday, November 22**, you can add yourself to as many first-year simulation course waitlists as you would like via MyAccess.
- **Daily** waitlist lotteries (excluding holidays and weekends) will run after 3:00 p.m. ET from **Thursday, November 4 through Monday, November 22**. Students awarded seats will have 24 hours to claim them. **Note:** Students who win a seat in a Friday lottery must accept the seat by Saturday. More information about how to accept a waitlist seat may be found [here](#).

**Note:**

- If there are available seats and no one on the waitlist for a given first-year Week One simulation course, students will be able to directly enroll in/add the course to their course schedule.
- Whether or not you win a seat through the First-Year Simulation Course Preference Form process (and whether or not you participate in the First-Year Simulation Course Preference Form process), you can add yourself to as many first-year simulation course waitlists as you would like. That said, students can only *enroll in and take* a maximum of one Week One 2022 first-year simulation course. To be clear, if you are enrolled in one course but want to accept a seat for another course that you win in the Live Registration waitlist lottery process, you will need to drop the course you no longer want to be enrolled in first.
- Emailing the faculty will **not** help your chances of receiving a seat in a course.
- If you are enrolled in a Week One course and decide that you want to drop it, you can do so once access to Live Registration opens at **5:15 p.m. ET on Wednesday, November 3** until **3:00 p.m. ET on Monday, November 29**.
- **After 3:00 p.m. ET on Monday, November 29**, permission to drop from the course professor(s) and Assistant Dean for Experiential Education is required. The Assistant Dean will grant such requests only when remaining enrolled in the course would cause significant hardship for the student.
  - To request permission to drop a Week One course after 3:00 p.m. ET on Monday, November 29, students should **send one email to both the course professor(s) and the Assistant Dean for Experiential Education accordingly** and provide an explanation as to why remaining in the course would cause significant hardship for them.
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Part III: Manual Enrollment Process

- If there are any remaining available seats in the first-year Week One 2022 Program after 3:00 p.m. ET on Monday, November 29, the Office of Experiential Education will try to fill them via a manual enrollment process (*details forthcoming*).

- **BE ON THE LOOKOUT FOR READING ASSIGNMENTS.** Most faculty assign reading over winter break. You should expect an email with instructions and a syllabus by mid-December.

- **Attendance is mandatory at all four class sessions!**