

GEORGETOWN LAW

STUDENT TECHNOLOGY ORIENTATION

THE IST SERVICE DESK

- The Technology Service Desk is located at McDonough, Room 152 but will operate remotely during the time classes are online
- You can reach it at lawhelp@georgetown.edu or through the [Service Center Portal](#)
- The Technology Service Desk is open during:
Monday – Friday : 8:00AM-6:00PM
Saturday: 8:30AM-5:00PM
- More information at <http://www.law.georgetown.edu/go/ist>
Follow us us on Twitter [@law_ist](#)



Georgetown Law IST
[@law_ist](#)

WIRELESS ACCESS AT THE LAW CENTER

Wi-Fi is available across the Law Center and the university:

- [SaxaNet](#) is a Secure Wireless Network that provides encrypted access to the university network and the Internet.
- [Eduroam](#) (“education roaming”) secure worldwide network that enables the use of *NetID@Georgetown.edu* to connect to the Internet from [all participating institutions](#).
- [GuestNet](#) provides Internet access for visitors without NetID.

Please report any Wi-Fi issues you might experience on campus, including dark areas, to the Service Desk (lawhelp@georgetown.edu).

A major Wi-Fi upgrade is underway this with [Wi-Fi 6 \(802.11ax\)](#)

NetID & Email

- University **NetID** is your username for all Georgetown systems using **Single Sign-On (SSO)**

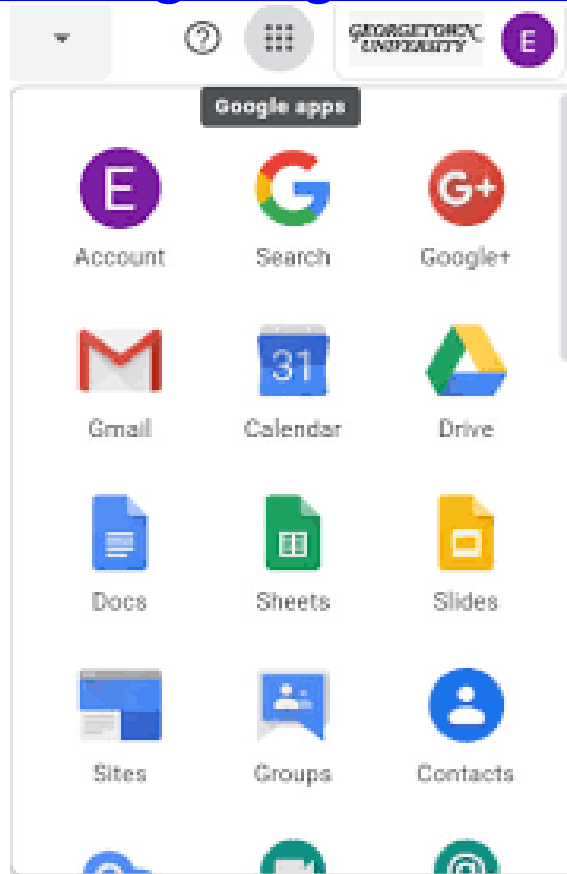
Treat your NetID password with the same care as you do your SSN and other private information.

- Use of [DUO](#) for Dual Factor Authentication is required for all students this fall.



Google Apps

Your [Georgetown Google Apps for Education \(GAE\)](#) email address is NetID@georgetown.edu.



Your NetID provides you access to the whole [Google Apps](#) ecosystem.

Password Portal

- You can reset your password at the following Georgetown University website – **NEED TO REGISTER YOUR SECRET QUESTIONS AS SOON AS POSSIBLE** for your password self-service portal to work correctly.

<https://password.georgetown.edu/aims/ps/>



Welcome to Georgetown's NetID Password Management System.

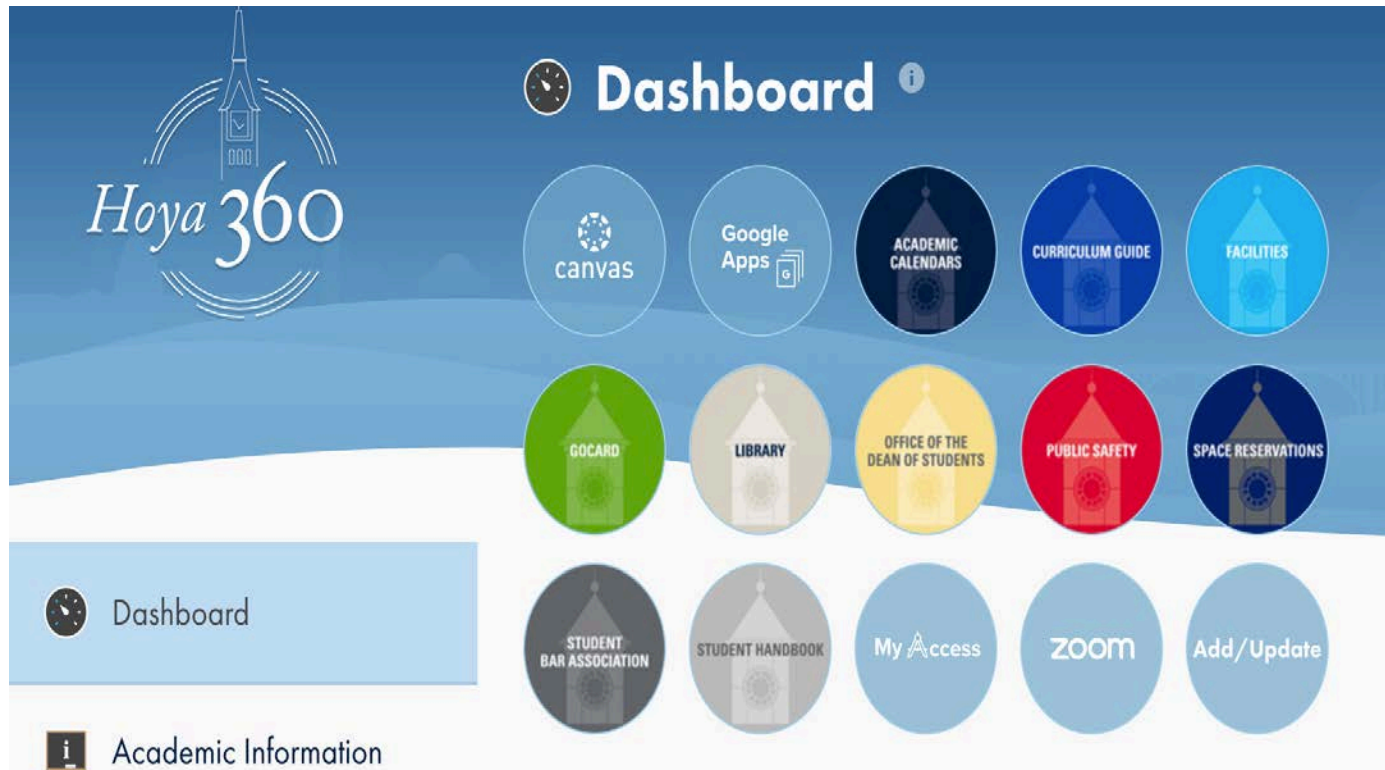
NetID:

Language:

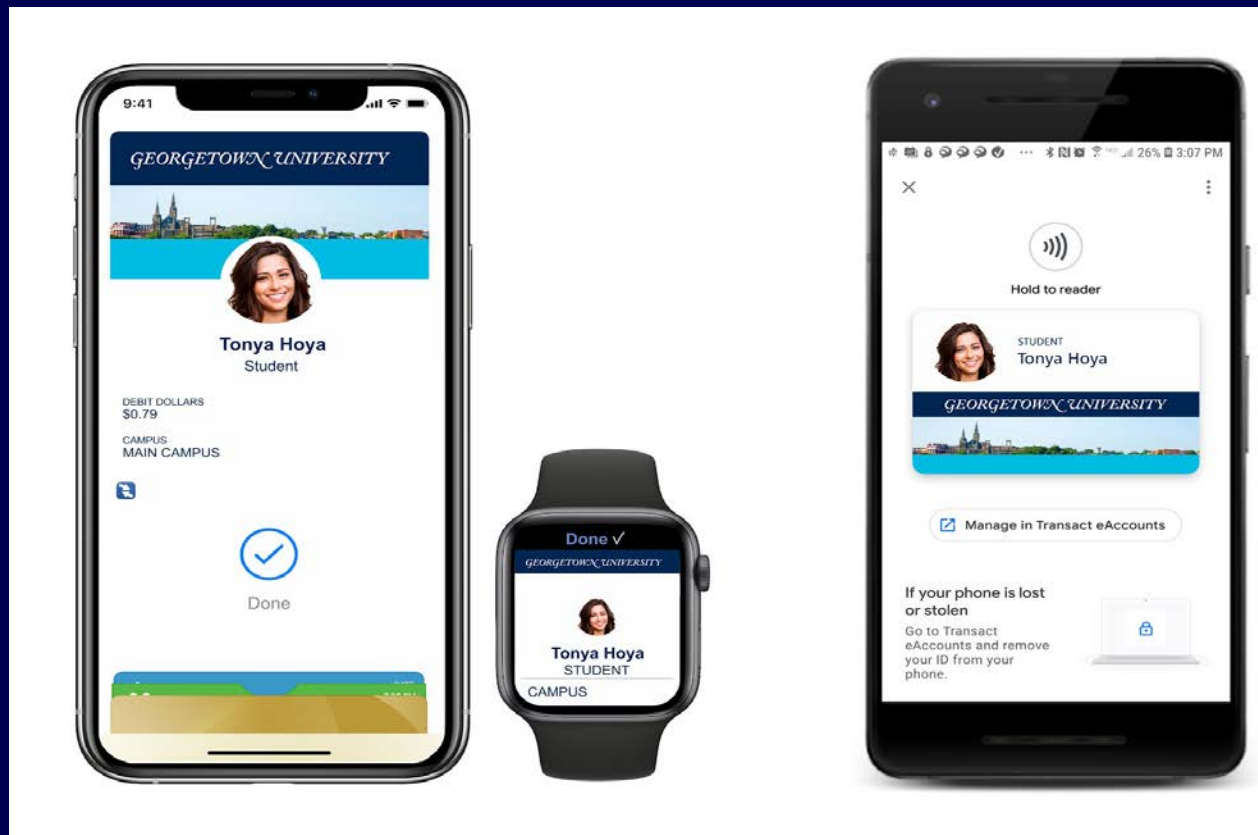
HOYA360

- [HOYA360](#) is a student portal that brings together all the student facing departments and links current systems together to give you a comprehensive view of your student record, policies and forms, as well as academic, wellness and career resources:



Digital GOCard

You can now add your [GOCard \(Georgetown OneCard\)](#) to Apple Wallet or Google Pay.



Law Center Cloud Apps



[BOX.NET](#) : Use for cloud storage (SSO)

- Use for Instructional Continuity
- Cloud storage, document collaboration;
- Use on any device



Zoom

Zoom is our primary web conferencing tool

- Zoom will be used for your online classes (Zoom links can be found in Canvas), meetings and orientations throughout the semester.
- Please make sure you read the Law Center's recording policy regarding [classroom recordings](#).
- It's important that you keep ZOOM [upgraded to the latest version](#) and not publicize Zoom meeting information for your classes. You can find more information about using Zoom on our [website](#).



Canvas

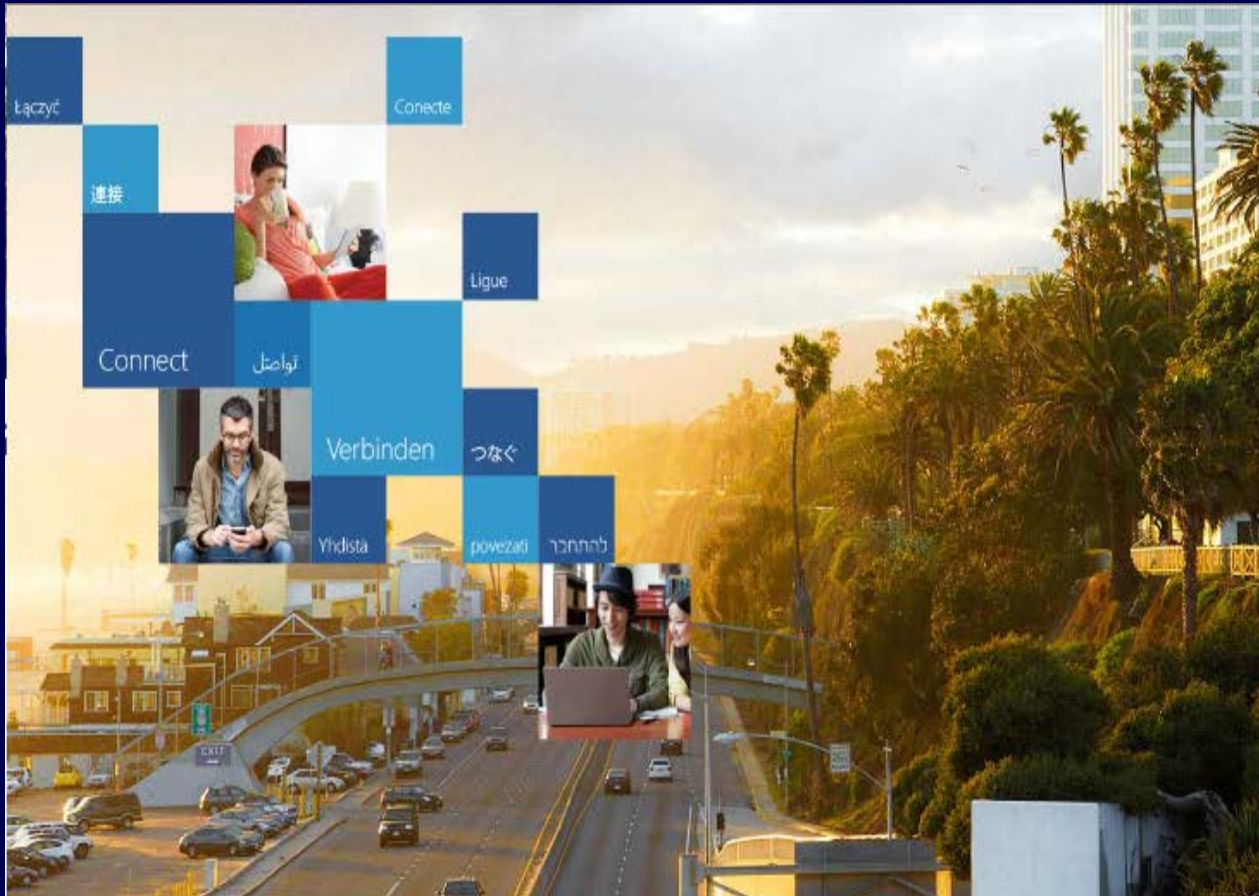
Canvas is the university's learning management system

- You can use Canvas to access course assignments, presentations, discussion forums and Zoom classroom links.
- You will need to join your class for the Fall semester by clicking the “Join Online Class” link within the course page.
- For more info about Canvas visit:
<http://canvas.georgetown.edu/>



A screenshot of a Canvas course page. On the left is a dark blue sidebar menu with white text. A red arrow points to the "Join Online Class" link, which is circled in red. The main content area on the right has a dark blue header "Course Information" and a white body with course details: Instructor: Mark Wiest, Room: McDonough 344, Meeting Time: Monday, January 6th, 2:00PM-3:00PM. Below this is a "Welcome to Canvas 101!" message. At the bottom right is a "Helpful Links" section with links for General Assistance, E-mail Support, and Canvas Guides. A "Chat" link is also visible at the very bottom.

Office 365



 Office 365

Sign in with your organizational account

Keep me signed in

[Sign in](#)

[Can't access your account?](#)

- Can use on mobile platforms
- Ability to download full version on your Mac/PC

PUBLIC PRINTING

- [Public printing](#) is available throughout the Law Center campus for student use.
- [Printing costs](#) deducted from your GOCard:

	Single Sided (Simplex)	Double Sided (Duplex)
Monochrome	\$.029	\$.029 a side
Color	\$.066	\$.066 a side

- [Print remotely](#) functionality on our public printers – instructions at the printers and website. [Report issues](#) through the use of the QR code on printers.

GEORGETOWN UNIVERSITY'S COMPUTER SYSTEMS ACCEPTABLE USE POLICY

- The Law Center follows [Georgetown University's Computer Systems Acceptable Use Policy](#).
- If you encounter technology problems that the Service Desk is unable to resolve

OR

- Ideas/suggestions on technology improvements

Email me directly at lawcio@georgetown.edu



This presentation can be found on the [IST website](#).