

# NAVIGATING THE STUDENT PROFILE (STUDENT)

## OVERVIEW

The student profile is where students can view additional links, student information, registration notices and holds, curriculum, and registered courses.

## PROCEDURE

1. Navigate to the *Students* tab and select the *Student Profile*.

The screenshot shows the MyAccess portal interface. At the top, there is a dark blue header with the Georgetown University logo and the text "GEORGETOWN UNIVERSITY | MyAccess". Below the header, the main heading reads "Welcome to MyAccess!". Underneath, there are four navigation tabs: "All Users", "Students", "Financial Aid", and "Faculty and Advisors". The "Students" tab is highlighted with a green border. Below the tabs, the "Students" section is displayed, featuring six interactive cards. Each card has an icon of a document with a person and an information symbol. The "Student Profile" card is highlighted with a green border. The cards are:
 

- Personal Information**: View and update your biographical and demographic information.
- Next of Kin**
- Student Profile**: View detailed student information including biographical, curriculum, etc.
- Provide Social Security Number**
- My Degree**: Curriculum, advising and program planning on the Web.
- F-1 and J-1 International Students**: Things to do before and after arriving at Georgetown for incoming F-1 and J-1 international students.

2. The student profile provides an overview of your student information.

GEORGETOWN UNIVERSITY | MyAccess

Student • Student Profile

Student Profile - [Redacted]

Term: Spring 2021 **a** 105 2.839 Registration Notices: **3** **b** Holds: **0**

**Bio Information**  
 Email:  
 Gender:  
 Date of Birth:  
 Ethnicity:  
 Race:  
 Citizen:  
 Citizenship:  
 Emergency Contact:  
 Emergency Phone:

**General Information** **i**  
 Level: Undergraduate  
 Class: Junior  
 Status: Active  
 Student Type: Continuing Student  
 Campus: Main Campus  
 Leave of Absence: LOA: Military  
 09/27/2016 - 09/01/2018

**Graduation Information**  
 Graduation Applications: [Active\(1\)](#)

**Advisors** **e**  
 Primary / Major  
 Decanal

**CURRICULUM, HOURS & GPA** **d**

Primary Secondary Hours & GPA

Degree:	B.S. in Business Admin.
Level:	Undergraduate
Program:	BSBA in Int'l Bus Regional Std
College:	McDonough School of Business
Major:	Int'l Business Regional Stds
Department:	McDonough School of Business
Concentration:	Not Provided
Minor:	Not Provided
Admit Type:	Return from Leave
Admit Term:	Fall 2020
Catalog Term:	Fall 2012

**REGISTERED COURSES** **f**

Course Title	Details	CRN	Hours	Registration Status
Intro to Managerial Accounting	ACCT 102 02	<a href="#">11992</a>	3	Web Registered
The Problem of God	THEO 001 04	<a href="#">15400</a>	3	Web Registered
Hist of Korea in NE Asia	HIST 226 01	<a href="#">20672</a>	3	Web Registered
Marketing Across Borders	MARK 229 02	<a href="#">40612</a>	3	Web Registered

Total Hours | Registered Hours: 12 | Billing Hours: 12 | CEU Hours: 0 | Max Hours: 17.5

Curriculum and Courses  
 Testing  
 Additional Links **c**  
 Academic Transcript  
 View Grades  
 Registration and Planning  
 Request Printed Transcript  
 View Status of Transcript Requests  
 Apply to Graduate  
 View Application to Graduate  
 My Degree

- Use the drop down menu to select a different term.
- Your registration status and holds are displayed in the top toolbar.
- Use the additional links on the left side toolbar to view your unofficial transcript, request transcripts, apply to graduate, or to view your Degree Audit.
- Primary and Secondary curriculum information.
- Advisors with a link to email them.
- Registration information for that term, including Max hours.

## FAQS

- What if my bio information is incorrect?

Please contact [lawreg@georgetown.edu](mailto:lawreg@georgetown.edu) and let us know what data fields need to be updated. You may be asked to provide documentation in order for us to update information.

## QUESTIONS?

Contact [lawreg@georgetown.edu](mailto:lawreg@georgetown.edu) or your advisor.