

# PLAN AHEAD

## OVERVIEW

When a student wants to *Plan Ahead*: The *Plan Ahead* feature allows students to proactively build and save their preferred class schedule in preparation for registration. Saved plans can be retrieved to facilitate a quick registration.

## PROCEDURE

1. Navigate to the *Students* tab and scroll down to the *Students - Registration* header and select *Plan Ahead*

GEORGETOWN UNIVERSITY | MyAccess

## Welcome to MyAccess!

All Users **Students** Financial Aid Faculty and Advisors

### Students

- Personal Information**  
View and update your biographical and demographic information.
- Next of Kin**

### Students - Registration

- Register for Classes**  
Search and register for your classes. You can also view and manage your schedule.
- Browse Classes**  
Looking for classes? In this section you can browse classes you find interesting.
- Prepare for Registration**  
View registration status, update student term data, and complete pre-registration requirements.
- Plan Ahead**  
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.

2. Once you select the term, you will be able to *Create a New Plan* or view and edit existing plans you or your advisor have created.

### Select A Plan

**Plans you have created for this term: 1**  
 Term: Fall 2022  
 You are allowed a maximum of 4 plans for this term.

[+ Create a New Plan](#)

Plan: Test Plan | Created by: You | Preferred Delete Edit

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	Instructional Methods
<a href="#">Intermediate Micro</a>	ECON 101, 03	3	36907	Lecture	<a href="#">Genicot, Garanca</a> (Pri...	Main Campus (...)		In Person
<a href="#">Intro to Financial Accounting</a>	ACCT 101, 01	3	10014	Lecture	<a href="#">Ramamurthy, Rama</a> (P...	Main Campus (...)		In Person
<a href="#">Princ of Econ: Macro &amp; Micro</a>	ECON 003, 01	4	19655	Lecture	<a href="#">Diba, Behzad</a> (Primary)	Main Campus (...)		In Person
<a href="#">Principles of Accounting</a>	ACCT 001	3						
<a href="#">Tutorial: Accounting</a>	ACCT 901	1.5						

Total Planned Hours: 14.5 Records: 5

3. You can search for courses and sections to add to your plan the same way you would search the schedule of classes.

### Plan Ahead

**Find Classes** Degree Works Plans

**Search Results — 194 Courses**  
 Term: Fall 2022 Subject: French, Mathematics Search Again

Title	Subject Description	Subject	Course Number	Credit Hours	Description	Course Sections	Add Course
<a href="#">French Detective Fiction</a> <b>a</b>	French	FREN	482	3		<span>View Sections</span> <b>b</b>	<span>+ Add Course</span> <b>c</b>
<a href="#">History of French Language</a>	French	FREN	492	3		<span>View Sections</span>	<span>+ Add Course</span>
<a href="#">Medieval French Language</a>	French	FREN	494	3		<span>View Sections</span>	<span>+ Add Course</span>
<a href="#">Mathematics</a>	Mathematics	MATH	000	0		<span>View Sections</span>	<span>+ Add Course</span>
<a href="#">Pre-Calculus</a>	Mathematics	MATH	001	3		<span>View Sections</span>	<span>+ Add Course</span>
<a href="#">Mathematics in Society</a>	Mathematics	MATH	004	3		<span>View Sections</span>	<span>+ Add Course</span>

**Schedule** **Schedule Details** **d**

**Class Schedule for Fall 2022**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9am		<a href="#">FREN101</a> (Pending)		<a href="#">FREN101</a> (Pending)		<a href="#">FREN101</a> (Pending)	
10am		<a href="#">FREN003</a> (Pending)		<a href="#">FREN003</a> (Pending)		<a href="#">FREN003</a> (Pending)	
11am							
12pm							
1pm		<a href="#">MATH004</a> (Pending)		<a href="#">MATH004</a> (Pending)			

**Fall 2022 Untitled Plan**

Title	Details	Hour	CRN	Schedule Typ	Note	Status	Action
<a href="#">Mathematics in Soci...</a>	MATH 004, ...	3	12094	Lecture		Pending	<span>Ada</span>
<a href="#">Advanced French I</a>	FREN 101, ...	3	11141	Lecture		Pending	<span>Ada</span>
<a href="#">French for Spanish ...</a>	FREN 009, ...	3	31432	Lecture		Pending	<span>Ada</span>

Total Planned Hours: 0 e Save Plan

- a. View the details of the class if you need additional information.
- b. Search to see if sections of the course are being offered in that term. From there, you can add specific sections to your plan.

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[Student](#) • [Registration](#) • [Select a Term](#) • [Select A Plan](#) • [Plan Ahead](#)

### Plan Ahead

**Find Classes** Degree Works Plans

**Catalog Search Results** **Search Results — 5 Classes**  
Term: Fall 2022 Subject and Course Number: FREN101 French

Title	Subjec	Course	Sector	Credit	CRN	Term	Instructor	Meeting Details	Campu	Enrollment St	Reserved S	Attribute	Linked Sections	Add
<a href="#">Advanced French I Lecture</a>	F...	101	01	3	11...	Fa...	Andrade, Ama...	S M T W T F S 09:00 AM - 09 M...		18 of 18 ... 25 of 25 ...		Final Exam Room Required Mean Grade is Calculated		<b>Add</b>
<a href="#">Advanced French I Lecture</a>	F...	101	02	3	11...	Fa...	Daumas, Guill...	S M T W T F S 10:00 AM - 10 M...		18 of 18 ... 25 of 25 ...		Final Exam Room Required Mean Grade is Calculated		Add
<a href="#">Advanced French I Lecture</a>	F...	101	03	3	11...	Fa...	Madilessi, Sh...	S M T W T F S 11:00 AM - 11 M...		18 of 18 ... 25 of 25 ...		Final Exam Room Required Mean Grade is Calculated		Add

- c. Add the course (not a specific section) to your plan
  - d. The calendar will dynamically populate the calendar view so you can see any conflicting sections.
  - e. All sections will appear as *Pending* until you Save your plan and name it.
4. Once your plan is saved, the *Pending* status will change to *Planned*. Saved plans can be retrieved when in the *Register for Classes* page to facilitate a quick enrollment. Your advisor can also review and approve your plans.

Plan 1 Preferred

Title	Details	Hour	CRN	Schedule Typ	Note	Status	Action	Instructional Mod
<a href="#">Africa II</a>	HIST 112, 01	3	38375	Lecture		Planned	None ▾	In Person
<a href="#">Discussion for Lect...</a>	HIST 112, 02	0	39432	Discussion		Planned	None ▾	In Person

Total Planned Hours: 3

**Save Plan**

- From the landing page, select the *Register for Classes* icon. After choosing a term, the *Register for Classes* screen will come up and you can select the *Plans* tab.

**Register from a plan.**  
Term: Fall 2022

Plan: Test Plan Created by: You (Preferred) **a**

Title	Details	Hours	CRN	Schedule Typ	Instructor	Grade Mode	Note	Instructional Methods	Course Sections	Add
Intermediate Micro	ECON 101...	3	369...	Lecture	Genicot_Garanc...	Main Camp...		In Person	<input type="button" value="Q View Sections"/>	<input type="button" value="+ Add"/>
Princ of Econ. Macro...	ECON 003...	4	196...	Lecture	Diba_Behzad (P...	Main Camp...		In Person	<input type="button" value="Q View Sections"/>	<input type="button" value="+ Add"/>
Tutorial: Accounting	ACCT 901	1.5							<input type="button" value="Q View Sections"/>	
Intro to Financial Acc...	ACCT 101, ...	3	100...	Lecture	Ramamurthy, Ra...	Main Camp...		In Person	<input type="button" value="Q View Sections"/>	<input type="button" value="+ Add"/>
Principles of Accounti...	ACCT 001	3							<input type="button" value="Q View Sections"/>	

**Schedule** | Schedule Details

**Class Schedule for Fall 2022**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am			Intro to Financial Accounting		Intro to Financial Accounting		
9am							
10am	Intermediate Micro			Intermediate Micro			

**Summary**

Title	Details	Hour	CRN	Schedule Typ	Status	Action
Intro to Financial Ac...	ACCT 101, ...	3	10014	Lecture	Pending	Web Registered
Princ of Econ. Macr...	ECON 003...	4	19655	Lecture	Pending	Web Registered
Intermediate Micro	ECON 101...	3	36907	Lecture	Pending	Web Registered

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

**Submit** **e**

- Choose *Add All* to add all sections in your plan to your Registration Cart.
- You can search for other sections that are being offered and add from there.
- You can also add individual sections from your plan to your Registration Cart.
- Sections that you add will appear as *Pending* in your Registration Cart.
- Click *Submit* to finalize your registration. Courses you were successfully registered for will then appear as *Registered* rather than *Pending* and your Calendar Schedule will appear in color, rather than shading. (See image below)

## Register for Classes

Find Classes   Enter CRNs   **Plans**   Schedule and Options

**Register from a plan.**  
Term: Fall 2022

Plan: Test Plan Created by: You (Preferred) + Add All

Title	Details	Hours	CRN	Schedule Ty	Instructor	Grade Mode	Note	Instructional Methods	Course Sections	Add
Intermediate Micro	ECON 10...	3	36...	Lecture	Genicot, Gara...	Main Cam...		In Person	<span>View Sections</span>	<span>+ Add</span>
Princ of Econ: Mac...	ECON 00...	4	19...	Lecture	Diba, Behzad (...)	Main Cam...		In Person	<span>View Sections</span>	<span>+ Add</span>
Tutorial: Accounting	ACCT 90...						Discussion for Lecture 08 Discussion		<span>View Sections</span>	
Intro to Financial A...	ACCT 10...	3	10...	Lecture	Ramamurthy,...	Main Cam...		In Person	<span>View Sections</span>	<span>+ Add</span>
Principles of Accou...	ACCT 001	3							<span>View Sections</span>	

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**Schedule**   Schedule Details

Class Schedule for Fall 2022

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9am							
10am		Intermediate Micro		Intermediate Micro			
11am		Theologies of Social Justice		Theologies of Social Justice			
12pm							
1pm		Mathematics in Society	Justice & Consumer Culture	Mathematics in Society	Justice & Consumer Culture		

Summary

Title	Details	Hour	CRN	Schedule Typ	Status	Action
Theologies of Socia...	THEO 070...	3	41682	Lecture	Registered	None
Justice & Consumer...	THEO 060...	3	36037	Lecture	Registered	None
Shiva's Cosmic Dan...	THEO 057...	3	41681	Lecture	Registered	None
Mathematics in Soci...	MATH 004...	3	12094	Lecture	Registered	None
Intermediate Micro	ECON 101...	3	36907	Lecture	Registered	None

Total Hours | Registered: 15 | Billing: 15 | CEU: 0 | Min: 0 | Max: 17.5

Submit

## FAQS

- *How many plans can I create?*  
Currently, you may create and save four plans.
- *Can I use my plans to register?*  
Yes, when it is time for you to register, your plans from *Plan Ahead* can make this process quick and easy.
- *Can I make notes in the planner?*  
Yes, select the folder icon to add notes for each class. The notes are visible to you and your advisor who is reviewing your plan.

## QUESTIONS?

- For navigation or registration assistance contact [lawreq@georgetown.edu](mailto:lawreq@georgetown.edu)
- For advising assistance, contact your academic advisor .