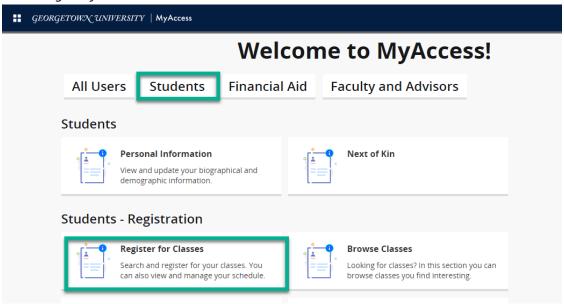
REGISTER FOR CLASSES

OVERVIEW

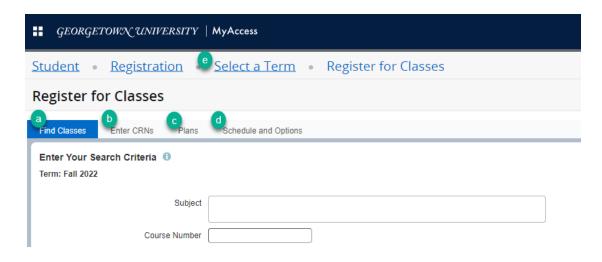
When registration opens for a term, students use Register for Classes to find and register for classes.

PROCEDURE

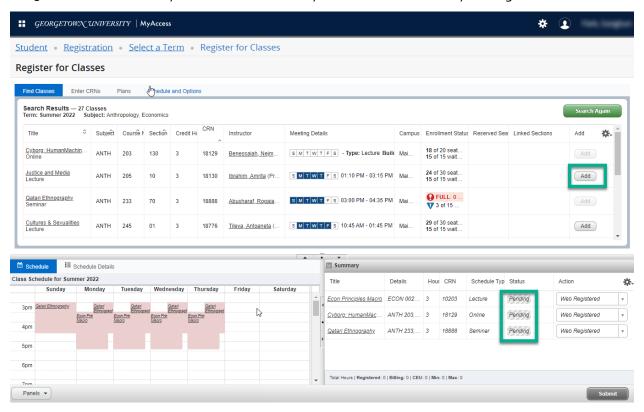
1. Navigate to the Students tab and scroll down to the *Students - Registration* header and select the *Register for Classes* icon.



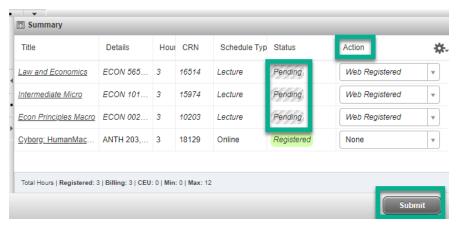
- 2. You will be prompted to select a term, choose from one of the available terms in the dropdown menu.
- 3. There are multiple options for method of registration.



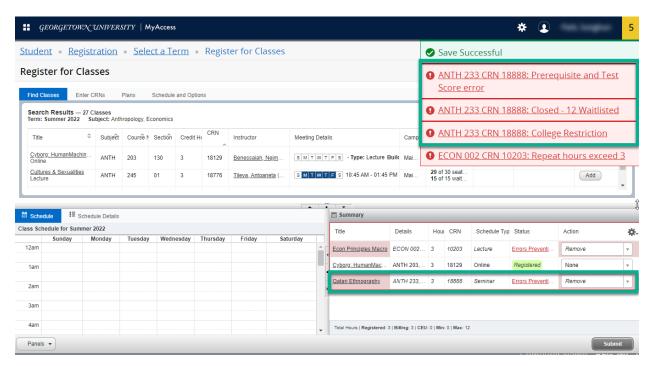
- a. Find Classes Use the Find Classes to search for available sections.
- b. Enter CRNs Enter CRNs directly
- c. Plans Register using plans previously created with Plan Ahead functionality.
- d. **Schedule and Options** View existing Registration summary.
- e. To change the registration term, go back and select a new term.
- 4. Once you've entered your Search Criteria, select Submit at the bottom of the page to view sections that fit your search criteria.
- 5. From the class list you can select the class you would like to add to your Registration Cart.



6. Note that class in the summary view is *pending.* You will have to *Submit* to officially register and add the section to your schedule.



Error messages will appear with an explanation of why the course was unable to be added.



8. If you are trying to register for linked courses, you need to add all sections to the registration summary and register for them at the same time.

FAQs

- If I click on add, does that mean I'm enrolled in the section? No, you have to select the Submit button, and then the section will appear Registered in the status column.
- How will I know if I was not registered after I click on submit? An error message will appear indicating the reason your registration submission was not processed.

QUESTIONS?

- For navigation or registration assistance contact lawreg@georgetown.edu
- For advising assistance, contact your decanal advisor.