

1. Launch the Exam4 software.
2. Go through the start-up screens making sure to select *Kirk - Est Plan Income Tax Trusts* as the course.
3. Click Begin Exam when they get to the 6th start-up screen. Follow the provided screenshots.
4. Click *Hide* to dismiss the *Exam Information* pop-up. Now click on *End Exam*, *End Exam Now*, click the *Confirm* box, then click *OK*.
5. On the *Takehome Exam - End or Submit* pop-up, click *End Exam and Submit*.
6. On the pop-up about attachments screen, click *Add file*, locate the document you wish to upload, and click *OK*.
7. Make sure the document uploaded **IS** the document they wish to submit. You will **not** be able to re-submit.
8. Now click on *Submit Electronically*.
9. Exit the Exam4 software.



Release > 23.1

Expires > 26 Oct 2023

■ Check network connection



Georgetown Law

6 > Almost ready to begin exam...

Verify the following information.

Item	Please confirm...
Institution	Georgetown Law
Exam Number	TEST
Exam Mode	TAKEHOME
Course	Kirk - Est Plan Income Tax Trusts
Duration	[None entered]
Protected Info	[None entered]

Wait for the instruction to begin your exam. Wait!

If you are taking a remote exam, follow the written instructions.

Quit

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< Back



Begin Exam

Answer-to-Question-_1_

Exam Information

Instructions Resources

Attachment Expected (up to 6 files, max 30000 KB each)
Format(s) .doc,.docx,.xls,.xlsx

Due 9:30 PM on 20 Oct 2023 UTC
5:30 PM on 20 Oct 2023

Hide

3:19 pm

Camera: N/A

EXAM4

Georgetown Law
Release > 23.1
TAKEHOME Exam Mode
Kirk - Est Plan Income Tax Trusts

Timer 00:00

- Insert Answer Separator
- Show/Hide Doc Stats

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Win 10.2009.20H2

Answer-to-Question-_1_

End Exam

Are you sure you want to end your exam now?

Cancel

Confirm

OK

To clear a stray menu, try Enter, Alt+Tab or Ctrl+Alt+Tab.

3:21 pm

Camera: N/A

EXAM4

Georgetown Law
Release > 23.1
TAKEHOME Exam Mode
Kirk - Est Plan Income Tax Trusts

Timer 00:00

- Insert Answer Separator
- Show/Hide Doc Stats

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If you wish to suspend this exam, DO NOT click to submit, click "Suspend Exam", then click to Exit Exam4. If you have completed the exam and are ready to submit, click "End Exam and Submit", then click "Submit Electronically".

3:22 pm
Camera: N/A
EXAM4
Georgetown Law
Release > 23.1
TAKEHOME Exam Mode
Kirk - Est Plan Income Tax Trusts
Exam Complete
Confirmation # 9 3 6 8
Timer 00:00

Takehome Exam - Suspend or Submit

Suspend or Submit
Your exam has been saved.
Don't submit the exam until you are completely finished writing.
Only the first submittal will be delivered to your exam administrator.

Suspend Exam
If you want to be able to re-open the exam file and finish writing later, click this button, then choose File > Exit from the menu.

End Exam and Submit
If you have completely finished writing the exam, click this button, then choose a submittal option on the next screen.

Labels + Post

If you wish to suspend this exam, DO NOT click to submit, click "Suspend Exam", then click to Exit Exam4. If you have completed the exam and are ready to submit, click "End Exam and Submit", then click "Submit Electronically".

3:22 pm
Camera: N/A
EXAM4
Georgetown Law
Release > 23.1
TAKEHOME Exam Mode
Kirk - Est Plan Income Tax Trusts
Exam Complete
Confirmation # 9 3 6 8
Timer 00:00

Attachments

Add File... Remove File...

Filename	Size (KB)	Type	Location
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Attachment Expected (up to 6 files, max 30000 KB each)
Format(s) .doc,.docx,.xls,.xlsx

Cancel OK

If you wish to suspend this exam, DO NOT click to submit, click "Suspend Exam", then click to Exit Exam4. If you have completed the exam and are ready to submit, click "End Exam and Submit", then click "Submit Electronically".

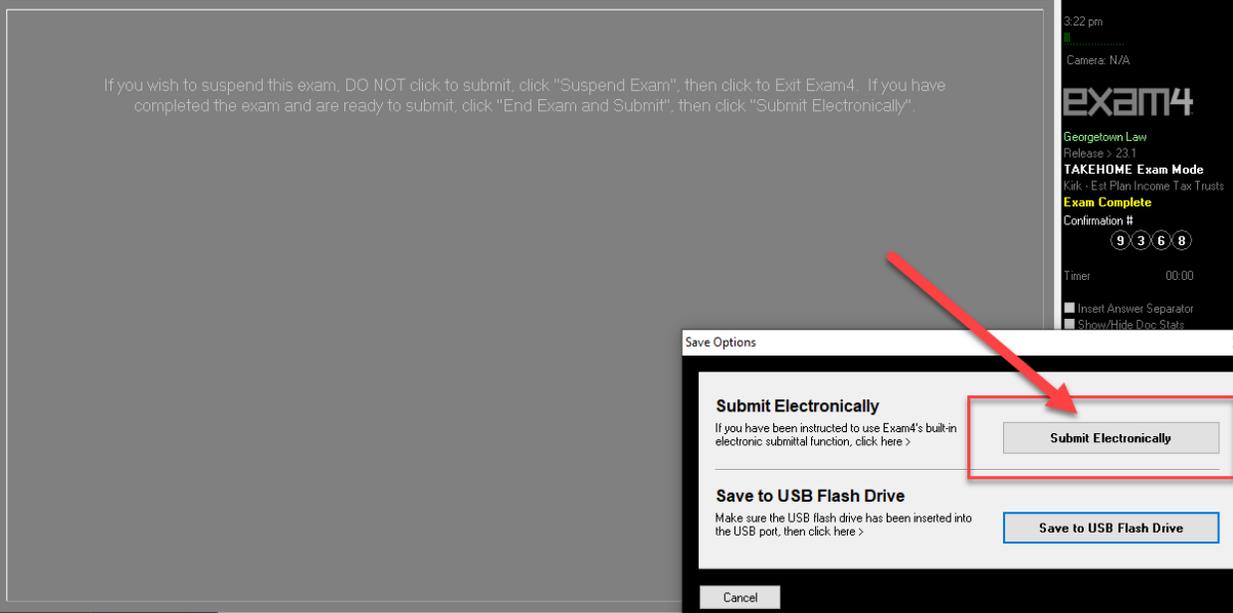
3:22 pm
Camera: N/A
exam4
Georgetown Law
Release > 23.1
TAKEHOME Exam Mode
Kirk - Est Plan Income Tax Trusts
Exam Complete
Confirmation # 9 3 6 8
Timer 00:00
 Insert Answer Separator
 Show/Hide Drop Stats

Save Options

Submit Electronically
If you have been instructed to use Exam4's built-in electronic submittal function, click here >

Save to USB Flash Drive
Make sure the USB flash drive has been inserted into the USB port, then click here >

Cancel



If you wish to suspend this exam, DO NOT click to submit, click "Suspend Exam", then click to Exit Exam4. If you have completed the exam and are ready to submit, click "End Exam and Submit", then click "Submit Electronically".

3:22 pm
Camera: N/A
exam4
Georgetown Law
Release > 23.1
TAKEHOME Exam Mode
Kirk - Est Plan Income Tax Trusts
Exam Complete
Confirmation #

Exam Submittal Receipt

Exam Submittal Successful

The receipt below was generated by the server that collects exams. The timestamp indicates when the exam was delivered.

A copy of the receipt has been stored in the C:\Exam40 folder on this laptop. It is your responsibility to provide this receipt file if requested by your exam administrator. Exam4 users: you can view receipts in the Exam4 startup screen. Exam2 users: login to your account to confirm file submittal.

ELECTRONIC SUBMITTAL SUCCESSFUL ***

Filename: TEST_231013_KirkEstPlanIncomeTaxTrusts_NA_TAKEHOME_9368 - 0.xml2
Timestamp: 2023/10/13 - 19:38:50
File size: 4 KB

I understand

OK

