

Title IV Loan Refund Request (Pending VA Payments)

If you receive VA benefits and want to request a refund of your Title IV loans while VA payments are still pending, please follow the steps below:

How to Submit a Refund Request

- Email your request to: **studentaccounts@georgetown.edu**
- Use the subject line: **VA – Student Refund Request**
- Include the following information in your email:
 - Your **full name**
 - Your **Student GoCard number**
 - The **refund amount** you are requesting
- Use your official **Georgetown University email address** to send the request

Important Information

- Your Title IV loans must already be **disbursed** to your student account before requesting a refund
- Charges **not covered** by VA tuition benefits (such as housing, meal plans, and health insurance) will be deducted from your financial aid funds before any refund is processed
- Refund requests will be reviewed and processed **after the add/drop period** to confirm your final enrollment and VA eligibility
- Dropping or withdrawing from classes after the add/drop deadline may affect your financial aid and result in a balance you are responsible for paying
- Refunds will be issued via **direct deposit**; ensure your U.S. bank account information (checking or savings) is saved in your refund profile

If you have any questions, please contact **Student Accounts**:

- Main Campus: studentaccounts@georgetown.edu
- Law Students: myaccount@law.georgetown.edu