Professor Jill C. Morrison
LAWA Graduate Seminar II, Spring 2017
Thursday 3:30pm-5:30pm on January 19, and February 9 forward, Hotung 5027
8:30am-10am on selected days between January 17 and February 10 to accommodate speakers

LAWA GRADUATE SEMINAR II -- SYLLABUS

1. **Course Requirements:** The final and culminating work product for this course is both your paper and a 10 minute presentation of your thesis and proposed solutions, as well as a plan to effectuate your recommendations within the proper channels.

   - Timely attendance, submission of assignments, participation and preparation counts for 10% of your grade;

   - Your presentation will be graded on: development of PowerPoint slides, clarity in presenting ideas and revisions to your paper reflected in presentation. This counts for 20% of your final grade.

   - Your implementation plan will be graded on: detailed and specific steps, logic of steps, concreteness of timeline and goals, innovation and creativity, realistic assessment of resources, identification of key contacts and incorporation of expert speakers’ ideas. This is 10% of your grade.

   - Your thesis will be graded on: depth of analysis, overall organization, revisions and incorporations of feedback from expert presenters and audiences, quality of writing, sources used in research, clarity and conciseness of sentences, paragraphs and sections, grammar, citations and use of the Bluebook. It is 60% of your grade.

   The following will result in FULL letter grade deductions from your thesis:
   - Plagiarizing
   - Outline errors
   - Poor organization
   - Not responding to feedback on previous drafts

   The following will result in HALF letter grade deductions from your thesis:
   - Evidence that the Bluebook was not consulted
   - Inadequate citations
   - Missing more than a few of the edits I’ve made in previous drafts

2. If you must miss a class, you are responsible for finding out from your colleagues what was discussed in class, and any updates or other announcements. Please note that no recording of classes is permitted.

3. **All written work** for this class should be completed on your laptop computers, unless you are specifically instructed otherwise, and you should bring your computers to every class. Every document should follow the Document Checklist from the Fall Semester. You must email your assignment to me at [email protected] by the time indicated on the Syllabus.

4. Please note that this syllabus may be subject to change and additional training and presentation components may be added throughout the course of the semester. All changes will be announced in class.

How to reach me:  Professor Jill C. Morrison

*Please consult [https://www.ocf.berkeley.edu/~immer/gradecalculator](https://www.ocf.berkeley.edu/~immer/gradecalculator) for a grade calculator.*
I. Tuesday, January 17, 8:30am-10am, Hotung 1008: Mirabelle’s Speaker-Yvonne Leina Chi

II. Wednesday, January 18, 8:30am-10am, Hotung 1008: Sherina’s Speaker-Dr. May Sengendo

*Wednesday, January 18, 1pm-6pm: We will meet individually to discuss your first drafts between in my office.*

III. Thursday, January 19, 3:30pm-5:30pm, Hotung 5027: Preparing for your guest speaker.

Please come to class with:

1. Five potential questions for your selected speaker about their work in your common field of interest, emerging issues and trends, or large scale philosophical or ethical questions about your subject matter.

2. Five specific questions you have on how to make your paper better, for example. Can you provide another example of x in Section y? Are there model programs in Section x that are missing? I’ve read about y, but I am not sure if it fits in this paper; would you suggest I incorporate it into Section x?

**THESE QUESTIONS SHOULD NOT BE GENERAL OR BROAD! “What do you think of my paper” is not a good question. Look at the examples and think very carefully about what you really want to know in order to strengthen your paper. Refer specifically to your outline and the arguments you are making.**

IV. Friday, January 27 8:30am-10am, Hotung 1008:Teresa’s Speaker-Robert Aswani

V. Thursday, February 2, 3:30pm-5:30pm, Hotung 5027: Helen’s Speaker-Lyric Thompson

VI. Wednesday, February 8, 8:30am-10am, Hotung 1008: Sheila’s Speaker-Prof. Josephine Ahikire

VII. Thursday, February 9, 3:30pm-5:30pm, Hotung 5027: Preparing for your Presentation-Public Speaking and translating your Thesis into a 10 minute presentation. *Please read the public speaking handout in preparation for this class.*

VIII. Friday, February 10, 8:30am-10am, Hotung 1008: Berkenesh’s speaker-Prof. Aschalew Ashagre

IX. Thursday, February 16, 3:30pm-5:30pm, Hotung 5027: Preparing for your Presentation

Due Thursday February 16 by class: First drafts of your presentation slides. Please email a Title page slide, an Introduction slide, one slide for each section of your paper and a conclusion slide by 9am. If your paper has five sections, you should have no more than eight total slides. Your entire script should be written in the notes section of the PowerPoint. Also: Identify at least one chart, graph, or other visual representation you would like to include in your presentation.

Due Friday, February 17 by NOON: Second drafts of your paper.

We will meet individually on Friday, February 17 and Saturday, February 18 to discuss your draft slides, and revisions to your first drafts, including my comments and feedback from your guest speaker.

[Monday classes will be held on Thursday, February 23.]
X. Friday, February 24, 8:30am-10:30am, Hotung 1008, Presentation Prep

XI. Tuesday, February 28, 8:30am-10:30am, Hotung 1008, Presentation Prep

XII. Wednesday, March 1, 3:30pm-5:30pm, Hotung 5027: Presentation Prep (US Fellows Invited) followed by dinner and movie

XIII. Thursday, March 2, 3:30pm-5:30pm, Hotung 5027: Presentation Prep

XIV. Wednesday, March 8, 8:30am-10:30am, Hotung 5020: Presentation Prep

XV. Thursday, March 9, Class is cancelled. Enjoy your Spring Break!

Monday, March 20 at 9pm: Third drafts of your papers are due. Every subsection should have content at this point. We will meet on Tuesday March 21 and Wednesday March 22 to discuss your progress. Also due Monday, March 20: A plan to carry out your solutions. (Please carefully review handout for details.)

XVI. Thursday, March 23, 3:30pm-5:30pm, Hotung 5027: Bringing your recommendations to fruition – Reviewing your plans

Wednesday March 29: 11:45 to 1:15 Presentations of LAWA Theses

XVII. Thursday, March 30, 3:30pm-5:30pm, Hotung 5027: Bringing your recommendations to fruition – An advocacy exercise

On Thursday, March 23, you will be told with whom you are meeting to advance your position. In class, you will role play having a meeting with that entity.

Due Thursday, March 30, at noon: 1-2 page factsheet. If it is single spaced, please include a space between paragraphs. Also include a title, and headings.

XVIII. Thursday, April 6, 3:30pm-5:30pm, Hotung 5027: Bringing your recommendations to fruition – Working with coalitions

Your revised action plan is due at noon on April 6. Everyone will get detailed comments on their action plans on Friday, April 7.

XIX. Thursday, April 13, 3:30pm-5:30pm, Hotung 5027: Bringing your recommendations to fruition – grant writing.

Due Thursday, April 13, at noon: revised action plan, budget and cover-letter (collectively, your grant proposal).

Due Thursday, April 20, at 9pm: your fourth drafts, revised factsheet and grant proposal. We will have individual meetings to discuss these documents on Friday, April 21. This is your last opportunity to receive feedback from me before handing in your final paper. I will not provide feedback on anything received after 9pm.

[There is no class on Thursday, April 20 or April 27. We will have individual meetings on all of your submissions on an as-needed basis.]

Monday, May 1, 5pm: Your final papers and plans are due by 5pm. I can’t wait to read them!