

**Georgetown University Law Center
Financial Aid Office**

2009-2010 Budget Adjustment Request

Georgetown Law is required to establish standard budgets, which are shown on the reverse side of this form. If your expenses are greater than your standard budget, you may request that your budget be increased by submitting this form along with all required documentation of your expenses. We may not be able to approve all requests.

Student Name: _____

Georgetown ID: _____

Telephone Number: _____

Email: _____

Circle Expenses to be Increased	Your Cost	Required Documentation
Housing <i>(Standard budget is \$1,100 per month. Increase requests may not exceed 150% of this amount - \$1,650 per month.)</i>	\$ per month	<ul style="list-style-type: none"> ▪ Signed copy of lease ▪ This form (front <u>and</u> back completed) ▪ Loan Increase Authorization Form
Computer Purchase <i>(One time only during enrollment. Approved amount will be actual cost or \$1,800, whichever is less.)</i>	\$ total	<ul style="list-style-type: none"> ▪ Copy of your paid online invoice or in store sales receipt (dated within academic year) ▪ This form ▪ Loan Increase Authorization Form
Medical or Dental Expenses <i>(Expenses not covered by health insurance that are incurred and paid during the enrollment period. Estimates will not be accepted - you must have receipts or paid invoices.)</i>	\$ total	<ul style="list-style-type: none"> ▪ Copy of your receipt(s) for procedures/prescriptions that are within the academic year ONLY ▪ This form ▪ Loan Increase Authorization Form
Other <i>(Your budget may be increased for other <u>non-discretionary expenses</u> such as daycare, dependent living costs, travel expenditures due to death or severe illness in the family, utilities, etc.)</i>	\$ total	<ul style="list-style-type: none"> ▪ Copy of receipt(s) for any non discretionary purchase(s) ▪ Statement from you explaining the reason(s) for the additional expense(s) ▪ This form (front <u>and</u> back completed) ▪ Loan Increase Authorization Form

Documentation in addition to that listed above may be required upon review of your initial request. Requests will not be processed and additional loan funds will not be certified until all required documentation is submitted.

Non-Allowable Expenses

Federal regulations limit the expenses that are allowed to be added to a student's budget. Common non-allowable expenses include:

- Car payments, parking, gas and associated costs
- Credit card debt
- Job search costs (including suits)
- Moving costs (including a security deposit) and apartment furnishings
- Expenses incurred in previous law school years or during the summer (if you are not enrolled in summer classes)
- Other expenses related to life before or after law school

Please allow approximately two weeks processing time upon submitting your request (more at the beginning of a semester). When your request has been reviewed, you will receive an email from the Financial Aid Office.

Student Signature: _____

Date: _____

Calculation of your Expenses and Resources

If you are requesting a budget increase for housing expenses or any non discretionary purchase falling into the "Other" category on the reverse of this form, you must complete this budget in its entirety. If you are requesting a budget increase for a computer purchase or medical or dental expenses, you do not need to complete this budget. (Please refer to the Financial Aid Guidebook for more information on budget variations if you live within eight blocks of Georgetown Law or with your parents during the academic year.)

Calculate your expenses for the academic year, which begins in September and ends in May (9 months). We have provided the Georgetown Law budget for you below, along with columns to write in your monthly and academic year costs to calculate your actual budget:

Expenses	GULC Budget	My Cost Per Month	My Academic Year Cost (my monthly cost x 9)
Tuition	Full-Time: \$43,750 JD Part-Time: \$1,595/credit LLM Part-Time: \$1,780/credit	N/A	\$ _____ \$ _____
Health Insurance	\$1,795	\$ _____	\$ _____
Books & Supplies	JD and Full-Time LLM: \$1025 Part-Time LLM: \$545	N/A	\$ _____
Rent	\$9,900 (\$1,100 per month)	\$ _____	\$ _____
Utilities & Internet	\$1,395 (\$155 per month)	\$ _____	\$ _____
Food	\$3,150 (\$350 per month)	\$ _____	\$ _____
Local Travel	\$1,710 (\$190 per month)	\$ _____	\$ _____
Long-Distance Travel	Full-Time: \$620	\$ _____	\$ _____
	Part Time: \$0	\$ _____	\$ _____
Misc/Personal	\$2,655 (\$295 per month)	\$ _____	\$ _____
Other:	N/A	\$ _____	\$ _____
Other:	N/A	\$ _____	\$ _____
Total Expenses	Full-Time \$66,000	\$ _____	My Budget: \$ _____
	Part-Time: Varies	\$ _____	My Budget: \$ _____

Calculate your resources. Use the chart below to calculate your resources for the academic year:

Resource	Amount
Subsidized Stafford Loan	\$ _____
Unsubsidized Stafford Loan	\$ _____
Grad PLUS or commercial loan	\$ _____
Perkins Loan	\$ _____
GULC grant or scholarship	\$ _____
Student Savings	\$ _____
Parental/Family Assistance	\$ _____
Academic Year Earnings	\$ _____
Employee Tuition Benefits	\$ _____
Veteran Benefits	\$ _____
Spouse Contribution	\$ _____
Other	\$ _____
Total Resources	\$ _____

Calculate the **maximum budget increase** that you may request based on your above additional expenses:

My Budget (total from above)	\$ _____
Medical/Dental and/or Computer Expense(s)+	\$ _____
Georgetown Law Budget (from above)-	\$ _____
Amount Requested to Increase My Budget by:	\$ _____