PROGRAM INFORMATION

The Taxation Interview Program (TIP) is the nation’s premier job fair for graduate tax students. Since 2001, Georgetown University Law Center (Georgetown Law) has partnered with New York University School of Law (NYU Law) to sponsor this job fair, which enables private and public sector employers to interview, on one day and in one place, some of the most promising young tax professionals in the country. Employers also have the option of collecting candidate resumes through TIP.

In past years, top law firms, government agencies, corporations and major accounting firms from across the country have participated in TIP.

This year’s program is scheduled for Friday, February 24, 2017, at the Embassy Suites Hotel in Arlington, Virginia.
Candidates

As in prior years, employers will have the opportunity to pre-screen resumes and to select the specific candidates whom they wish to interview. The candidate pool will include:

- Tax LL.M. candidates from Georgetown Law and NYU Law, including both U.S.- and foreign-trained attorneys. Most candidates are pursuing their degrees as full-time students, but some part-time students will also participate.
- Tax LL.M. graduates from Georgetown Law and NYU Law who are now in their final year as law clerks for Judges of the U.S. Tax Court.
- Georgetown Law and NYU Law students enrolled in and recently graduated from the J.D./LL.M. joint degree program in Taxation.
- Georgetown Law Tax LL.M. students who are also enrolled in the Certificate in Employee Benefits, Certificate in State and Local Taxation, Certificate in Estate Planning and Certificate in International Taxation programs, and NYU students enrolled in the LL.M. in International Taxation.

Symplicity

Employers interested in participating in TIP 2017 will be able to register and manage their accounts online through Symplicity (https://law-tip-csm.symplicity.com/employers/). The deadline for registering for TIP 2017 is Thursday, January 19, 2017. All other important employer dates and deadlines are listed to the right:

100% Employer Pre-Screened

TIP is a 100% employer pre-screened program. Employers submit a job description and request resumes and other application materials (e.g., cover letter, J.D. and LL.M. transcripts) through the online system. These requirements are communicated directly to students, who are thus aware of the employer’s hiring criteria. Employers may choose to interview candidates in 20-minute or 30-minute interview slots.

TIP Employer Luncheon

Employers who participate in TIP on February 24, 2017 are also invited to attend an employer luncheon at the Embassy Suites Hotel. Not only will employers have an opportunity to connect with their professional colleagues who are interviewing students at TIP, they will also have a chance to meet administrators and professors of the Graduate Tax programs at Georgetown Law and NYU Law.

Employer Dates and Deadlines

November 30, 2016
- Employer registration opens

January 19, 2017
- Deadline for employer registration

January 23, 2017
- Employer registration fees due
- Employer registration fees become non-refundable

January 24, 2017
- Deadline for employers to book rooms at Embassy Suites Hotel at a discounted rate

January 31, 2017
- Employers conducting interviews on February 24, 2017 at TIP may begin viewing student resumes

February 2, 2017
- Employers participating under the resume collection option for TIP may begin viewing student resumes

February 7, 2017
- Deadline for employers to submit primary and alternate candidate interview selections

February 10, 2017
- Deadline for employers to provide hotel booking information

February 17, 2017
- Employers may view final interview schedules

February 24, 2017
- Taxation Interview Program and TIP Employer Luncheon
Registration Fees

› For private entities: $400 (initial interview schedule)
› For government agencies: $300
› Each additional interview schedule: $300
› Resume collections: $200

Upon registering, employers will receive an invoice for participation. Checks should be made payable to Georgetown University Law Center and promptly mailed to:

Georgetown University Law Center
Office of Graduate Programs
Attention: Benjamin Cheng
600 New Jersey Avenue NW
Hotung 5000
Washington, D.C. 20001-2022

Please note that fees are non-refundable after January 23, 2017.

Hotel Arrangements

TIP will take place on Friday, February 24, 2017, at the Embassy Suites by Hilton Crystal City (1300 Jefferson Davis Highway, Arlington, VA 22202).

Employers are responsible for making their own room reservations and for paying for all hotel expenses. Each employer should reserve one room for each interview schedule and should identify the entity they represent as a participant in the TIP Program.

If room(s) are reserved by January 24, 2017, and while available, program participants will receive a special, discounted hotel rate of $155 for a King Suite and $175 for a Double Suite per night for the cost of a two-night stay on February 23 and 24. A two-night stay is required in order to conduct interviews through the day on Friday, February 24.

Reservations can be made through 1-800-EMBASSY with the reservation code “TIP” or by booking online at the specific TIP group reservation Web site: http://tinyurl.com/tip2017hotel.

Questions

For more information about TIP 2017, please contact Benjamin Cheng, Esq., Assistant Director of Graduate Career and Professional Development, by phone at (202) 662-9036 or by e-mail at taxrecruit@law.georgetown.edu.

Non-discrimination Policy

Georgetown Law and NYU Law are committed to a policy that prohibits discrimination and harassment in education and employment because of age, color, disability, family responsibilities, gender identity or expression, genetic information, marital status, matriculation, national origin, personal appearance, political affiliation, race, religion, sex, sexual orientation, veteran’s status, or any factor prohibited by law. By registering for this program, employers affirm their intent to comply with this policy.